

# FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Tuesday, August 30, 2022, 9:00 am  
via Zoom

**Attendance:** Kathy Baker, Michelle Jungermann, Tom Facer, Julia Murphy

**Absent:** Mike Rusinko

**Staff:** Dréa Badger, Lynn Freid, Jen May, Mike Woloson

**A motion to approve the minutes from June 27, 2022 was made by Ms. Murphy and seconded by Ms. Jungermann. All in favor, motion carried.**

## **Center Updates**

Ms. Murphy shared that a site for the Wayne County NYS Department of Labor office has been identified and the Office of General Services is in negotiations with the partner agency, with which the NYS DoL office will hopefully be housed. There is a 9-to-12-month time frame for a lease, necessary construction and moving.

Ms. Freid stated that the WIB is in the final stages of completing a contract with Finger Lakes Area Recovery & Counseling Agency (FLACRA) to provide Adult and Dislocated Worker services in Seneca County. Approval of the contract will go before the Executive Committee (September 6<sup>th</sup>) and the full board (September 21<sup>st</sup>).

## **Program Updates**

Demand Occupation Process – As in PY'20, this committee will convene members, board members, career center staff and other key stakeholders from various industries to review current the Demand Occupation List and discuss needed updates, for the October 25<sup>th</sup> meeting. Those updates will be provided to Tammy Marino with the Bureau of Labor Statistics to be reviewed. The final list will then be brought to this committee for further approval, then to the full board.

Training Outcome Report - Mr. Woloson shared training outcomes for PY'21, which shows an overall success rate of 92% in healthcare, 100% in trades/transportation/construction, and 97% in manufacturing.

Wage of Self Sufficiency/OJT Cap – Requests have come in from employers who want to hire for OJT for positions paying more than \$25/hour, which is the self sufficiency wage and OJT cap per the adult training policy. The self sufficiency wage was last updated 10 years ago and both Monroe County and the GLOW region have the same rate, with Monroe County planning to discuss raising the rate with their board soon. Raising the rate would impact both ITAs and OJTs. Ms. Jungermann suggested referring to the Demand Occupation List to see what the average prevailing wage for those positions is currently. Mr. Woloson will also ask for insight from Tammy Marino, of NYS DoL. Mr. Woloson will gather data to be reviewed at the October meeting.

Recruitments: NYS DoL Job Fair – Ms. Murphy shared that the Finger Lakes Regional Virtual Job Fair on August 9<sup>th</sup> saw 33 businesses register and 29 attend; 166 job seekers attended: 20 from Ontario; Seneca, 4; Yates, 2; Wayne, 13. Livingston County hosted an in-person job fair on Tuesday, August 16<sup>th</sup> and saw 25 businesses attend and 66 job seekers. Great feedback from businesses was received. An in-person job fair in Geneva is being planned for September 28<sup>th</sup>.

## **Outreach Activities**

Ms. May shared that recent activity of Finger Lakes Hires: Have You Heard has garnered good engagement across social media and the website, specifically the articles relating to new board members and NYS DoL virtual workshops.

## Performance & Evaluation Committee

August 30, 2022

### Cluster Update

Finance & Audit Committee will meet on Tuesday, September 6<sup>th</sup> and discuss the intensive monitoring/auditing process with NYS DoL and contracts and budgets with providers.

Outreach & Communications Committee will meet on Wednesday, August 31<sup>st</sup>.

The WIOA Youth Program has been on hiatus over the summer as county providers have been utilizing the Summer Youth Employment Program that has its own funding through TANF. PY'21 had a total of 18 in-school and 75 out-of-school participants enrolled in the WIOA Youth program.

Veterans' Committee last met on August 18<sup>th</sup> and a representative from Greater Rochester Enterprise (GRE) joined the meeting to offer information on their Veterans Connect program, that works with Fort Drum to market the local area and jobs to exiting military personnel and their families. The committee is seeking a new chairperson.

Individuals with Disabilities Committee has not met in a few quarters, as the WIB has been focusing on securing the Disability Resource Coordinator (DRC) position. This person will provide training to career center staff on better servicing individuals with disabilities and bring together stakeholders from the disability community on a regular basis to provide feedback on how the career centers are assisting individuals with disabilities. A contract with a provider is being written and will go before the board at the September 21<sup>st</sup> meeting.

FAME has undergone an intensive strategic planning process and has fresh new ideas and content. An annual event is being planned for October 27<sup>th</sup> at FLCC, Victor Campus. Additional information will be shared as available.

**The next meeting is scheduled for Tuesday, October 25, 2022 at 9:00 a.m.**

**A motion to adjourn the meeting was made by Ms. Murphy and seconded by Ms. Jungermann. All in favor, motion approved. The meeting was adjourned at 9:58 a.m.**

Submitted By: Jen May