

# YOUTH COMMITTEE MEETING MINUTES

Hybrid Meeting

Wednesday, November 10, 2021

**ATTENDANCE:**   **Members:** Marsha Foote, Jeremy Hughes, Lori Parish, Rick Plympton, Petrea Rae  
**Guests:** Laura Heid, Annie Mahoney, Wendy Provan  
**Staff:** Dréa Badger, Lynn Freid

## I. Introductions

## II. DOL Information on Youth Committee

See the attached committee regulations from the NYSDOL.

## III. FLWWTH 3 Career Event Cluster Update

A hands-on youth career exploration day featuring careers in advanced manufacturing, skill trades, agriculture and healthcare will be held at FLCC – Canandaigua Campus on March 23, 2022. Save the Dates have been sent to area schools and will be sent to exhibitors and presenters in the coming days. Registration forms will be added to the website for exhibitors/vendors, volunteers, school districts, and sponsors. Members of the steering committee recently toured FLCC and mapped out locations for the various exhibits and presentations. Registration forms for schools, volunteers and exhibitors/presenters will soon be available on [www.fingerlakesworks.com](http://www.fingerlakesworks.com).

**ACTION ITEM: Ms. Badger to follow up with Ms. Foote regarding informational booth (human trafficking awareness) at event.**

WIB staff and Ontario County Public Health will be meeting after the first of the year regarding the most up to date COVID restrictions and guidance.

## IV. Youth Committee Ideas and Topics Moving Forward

Ms. Badger asked the committee to forward information about happenings across all entities involved to which the committee may contribute, i.e., human trafficking awareness, legalization of cannabis.

Ms. Foote shared that the Calvary Chapel Church radio station will be sharing human trafficking PSAs in January, which she will share with the committee.

Mr. Plympton recommended that a committee representative appear on FingerLakes1 to discuss employment and training options for Youth.

## V. WIOA Youth Program Contract Renewals Timeline

A Request for Proposal is tentatively scheduled to be released to current providers and the public in January. Ms. Badger asked for members of the committee to volunteer to serve on a subcommittee to review proposals once received.

## VI. Around the Room

Mr. Hughes now serves as the Acting Assistant Principal of the Finger Lakes Technical & Career Center.

## VII. Next meeting: Wednesday, January 12, 2022 3:00-4:30 p.m.

**The meeting was unanimously adjourned at 3:46 p.m.**

## Subpart A—Standing Youth Committees § 681.100

What is a standing youth committee? The Workforce Innovation and Opportunity Act (WIOA) eliminates the requirement for Local Workforce Development Boards (WDBs) to establish a youth council. However, the Department encourages Local WDBs to establish a standing committee to provide information and to assist with planning, operational, oversight, and other issues relating to the provision of services to youth. If the Local WDB does not designate a standing youth committee, it retains responsibility for all aspects of youth formula programs. § 681.110

Who is included on a standing youth committee?

- (a) If a Local WDB decides to form a standing youth committee, the committee must include a member of the Local WDB, who chairs the committee, members of community-based organizations with a demonstrated record of success in serving eligible youth, and other individuals with appropriate expertise and experience who are not members of the Local WDB.
- (b) The committee must reflect the needs of the local area. The committee members appointed for their experience and expertise may bring their expertise to help the committee address the employment, training, education, human and supportive service needs of eligible youth including out-of-school youth (OSY). Members may represent agencies such as secondary and postsecondary education, training, health, disability, mental health, housing, public assistance, and justice, or be representatives of philanthropic or economic and community development organizations, and employers. The committee may also include parents, participants, and youth.
- (c) A Local WDB may designate an existing entity such as an effective youth council as the standing youth committee if it fulfills the requirements above in paragraph (a) of this section. § 681.120

What does a standing youth committee do? Under the direction of the Local WDB, a standing youth committee may:

- (a) Recommend policy direction to the Local WDB for the design, development, and implementation of programs that benefit all youth;
- (b) Recommend the design of a comprehensive community workforce development system to ensure a full range of services and opportunities for all youth, including disconnected youth;
- (c) Recommend ways to leverage resources and coordinate services among schools, public programs, and community-based organizations serving youth;
- (d) Recommend ways to coordinate youth services and recommend eligible youth service providers;
- (e) Provide on-going leadership and support for continuous quality improvement for local youth programs;
- (f) Assist with planning, operational, and other issues relating to the provision of services to youth; and
- (g) If so delegated by the Local WDB after consultation with the chief elected official (CEO), oversee eligible youth providers, as well as other youth program oversight responsibilities.