



Training Team Minutes
Friday, September 10, 10:00 a.m.
via Zoom

Ryan DeVay, Jen May, Lisa Principio, Todd Sloane John Smith, Michael Woloson

- **Minutes reviewed July 16, 2021** – Minutes were approved by all in attendance.
- **FLCC Offering Update** – Mr. Sloane joined the meeting to share the upcoming Information Sessions and Training schedule for the healthcare and manufacturing sectors. A copy of the flyer is attached to these minutes and available on the home page of www.fingerlakesworks.com.
- **Dashboard** - Mr. Woloson reported the June unemployment numbers and compared them to those from May. In June, the Finger Lakes region increased from 4.2% to 4.6%; NYS increased from 6.9% to 7.3%; US decreased from 5.5% to 6.1%. Also, in the month of June, the career centers saw 3,132 visitors: 2,416 remote contacts and 716 true front door visitors. During the entirety of PY'20, 73 customers utilized classroom trainings and 36 On-the-Job trainings. There were 4,733 visitors to the websites for the 4 counties and the WIB.
- **SkillUp** - In July, there were 13 new SkillUp registrations and 178 total completions: August – 13 new registrations and 93 total completions. Metrix is rolling out new changes to the SkillUp platform, which include gamification of courses that will allow users to test their new knowledge by playing games. Trainings are being offered on Coursera every Friday at 10:00 a.m.
- **Training Outcome Report** – Mr. Woloson shared training outcomes for PY'20, which shows an overall success rate of 67% in healthcare, 100% in trades/transportation/construction and 100% in areas deemed "other" (Certified Quality Auditor, Accounting).
- **TAA Update** – Jamie Hale has returned to the office and is assisting TAA customers. A training will be offered on September 24th: Documenting the Conditions for Training, Approvals, Benchmarks.
- **Virtual Presentations, Job Fairs, Open Recruitments**
ACTION ITEM: Ms. Principio to send Yates County Career Fair flyer to the group.
- **Policy/Opportunities Workgroup Updates**
OJT workgroup will meet on Thursday, September 16th;
TAA workgroup will meet on Wednesday, September 22nd

Next Meeting: Friday, October 1, 2021, via Zoom

Submitted by: J. May

Workforce & Career Solutions

www.flcc.edu/workforce

Healthcare Careers



Courses exceed NYS requirements and have placement rates of over 90%!

- Certified Nursing Assistant
- Home Health Aide
- Phlebotomy Technician
- Medical Administrative Assistant

Want to learn more?

Come to an orientation session
flcc.edu/workforce > [Healthcare](#)
 or email us: workforce@flcc.edu

Online Course Catalog



Through partnerships with nationally-recognized providers, a wide variety of online courses and trainings are available to you.

- NYS Real Estate Prep Course
- Accounting, Medical Coding,
- Quickbooks, SQL, MS Office,
- CompTIA, and Cybersecurity

Found at:

www.flcc.edu/workforce/online/

Manufacturing Careers



Gain current skills in the fast growing Advanced Manufacturing field.

- Advanced Manufacturing Machinist
- Foundations in Manufacturing
- Certified Production Technician

Come to an orientation session

flcc.edu/workforce > [Manufacturing](#)
 or email us: workforce@flcc.edu

Workforce Development



Onsite, customized employee training focused on job specific skills, teambuilding or advancement skills. Safety, conflict resolution, customer service, and supervisory skills are common topics.

For a full list of available business training email us workforce@flcc.edu
 or flcc.edu/workforce > [Workforce Development](#)

Community Education



Learn locally! Educational opportunities are available at FLCC's campus centers throughout the Finger Lakes region.

flcc.edu/workforce

Professional Development



Gain transportable skills and recognized credentials in a variety of career fields. Learning takes place on your time and at your pace!

[Request more information](#)

or

by email: workforce@flcc.edu



Workforce & Career Solutions
www.flcc.edu/workforce
Upcoming Classes and Events
 (for classes not listed here visit our website
 or email us at workforce@flcc.edu)

Funding is available for most classes. Attend an orientation session to learn more!

W&CS Information Sessions			
Dates	Session	Location	Register
9/8/2021 at 9:00am	Phlebotomy Technician Info Session	WebEx Virtual Session*	Register for an Information Session at: www.flcc.edu/workforce click on the "Sign Up Now!" button in the upper right
9/8/2021 at 4:00pm	Certified Production Tech Info Session	WebEx Virtual Session*	
9/8/2021 at 7:00pm	Phlebotomy Technician Info Session	WebEx Virtual Session*	
9/8/2021 at 7:00pm	Medical Admin Assistant Info Session	WebEx Virtual Session*	
9/13/2021 at 9:00am	Medical Admin Assistant Info Session	WebEx Virtual Session*	
9/21/2021 at 4:00pm	Certified Production Tech Info Session	WebEx Virtual Session*	
9/22/2021 at 9:00am	Certified Production Tech Info Session	WebEx Virtual Session*	
9/22/2021 at 7:00pm	Medical Admin Assistant Info Session	WebEx Virtual Session*	
10/6/2021 at 9:00am	CNA/HHA Information Session	WebEx Virtual Session*	
10/13/2021 at 4:00pm	Manufacturing Information Session	WebEx Virtual Session*	

W&CS Training Classes			
Dates	Class	Location	Learn more
9/20/2021 – 11/23/2021 M,T,W; 5:30pm to 9pm	Phlebotomy Technician Program Hybrid - Online	FLCC Geneva Campus & Clinical Location	Visit our website at: www.flcc.edu/workforce and click on "Health Care" or "Manufacturing" for more information about these programs
9/21/2021 – 10/27/2021 M-F, 8am to 4:30pm	Certified Nurse Aide Training Class	FLCC Geneva Campus & Clinical Location	
9/27/2021 – 11/15/2021 M,W; 5pm to 9:30pm	Medical Administrative Assistant Training Class	FLCC Main Campus & Externship Location	
10/5/21 – 1-22-22 T,Th; eves & Select Sat's	Certified Production Technician	Virtual Classroom In-Person Labs	
11/4/2021 – 12/15/2021 M-F, 8am to 4:30pm	Certified Nurse Aide Training Class	FLCC Geneva Campus & Clinical Location	
Fall 2021 TBA** Call for dates	Foundations in Manufacturing	Virtual Classroom In-Person Labs	
Fall 2021 TBA** Call for dates	Advanced Manufacturing Machinist	G.W. Lisk & ITT/Goulds Pumps	

Notes:

Attendance at an information session is required prior to acceptance into all classes. If you do not see one that is convenient to you, contact us at workforce@flcc.edu, call (585) 785-1670, or check our website for additional dates.

* These are currently virtual meetings. You will receive login/call-in instructions via email after you register.

** If you are interested in these trainings, email Andrea Badger at Andrea.Badger@flcc.edu and we will inform you when dates and times are announced.