

FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Tuesday, October 26, 2021, 9:00 am
via Zoom

Attendance: Kathy Baker, Julia Murphy, Rick Plympton, Mike Rusinko

Guests: Jennifer DeVault, Todd Sloane, Mike Smith

Staff: Lynn Freid, Jen May, Mike Woloson

Absent: Tom Facer, Michelle Jungermann

A motion to approve the minutes from August 31, 2021 was made by Ms. Murphy and seconded by Mr. Rusinko. All in favor, motion carried.

Demand Occupation List

Mr. Plympton shared that at Optimax and across the advanced manufacturing sector, seasoned employees are retiring from the workforce and leaving vacancies in engineering positions.

Ms. DeVault stated that there are currently 280 job openings at Thompson Health. Fifty-two employees resigned from their positions on September 27th, when vaccines were mandated for healthcare employees across NYS. Sixty to seventy employees of Thompson Health have religious or medical exemptions and the number of job openings is expected to increase when religious exemptions are no longer allowed. Ms. DeVault also shared the following needs of the hospital system that are listed on the current version of the Demand Occupation List:

LPN – 25 openings
CNA, Patient Care Tech, other tech – 59 openings
RN – 54 openings
Security Guards – 1 opening
Bill and Account Collectors – 25 openings
Nutritional Services – 18 openings
Environmental Services – 6 openings
Phlebotomists – 3 openings
Pharmacy Technician – 1 opening

Needs not listed on the Demand Occupation List:

Medical Technologist – 4 openings
Radiology Technologist – 6 openings
Respiratory Therapist – 2 openings
Surgical Technologist – 3 openings
Physicians – 5 openings

Ms. DeVault and Mr. Plympton recommend that Nutritional Services be moved to medium priority on the Demand Occupation List.

Mr. Smith, of IBEW Local 840, shared High priority for skilled trades, especially electricians are Construction wireman and construction electrician and journeypersons. Construction wireman and electrician are not certificate required positions but needed none-the-less. Mr. Sloane, FLCC, offered to assist with fundamental training and pipeline to IBEW for aptitude test and non-certificate positions and connect to ETPL for eligible WIOA resources for training.

Ms. Baker stated that Reliant Credit Union has 13 job openings, and the teller position and banking customer service is a high priority. Mr. Rusinko agreed with the priority of the positions.

ACTION ITEM: Mr. Sloane to contact Ms. DeVault to reassess Clinical/Medical Assistant and Medical Secretary positions and the needed skills. Future information to be shared as they develop skills training to open positions.

ACTION ITEM: WIB staff to convene representative from various sectors for input on updates to the Demand Occupation List on an annual basis.

OJT Outcome Report – PY'20

Mr. Woloson shared the outcome report for OJTs in PY'20, which showed that of the 31 trainings scheduled to be completed in the program year, 27 were completed and have been employed in a related field; 4 were not completed/those customers are not employed; 87% overall success rate. The average amount of training was \$3,705.55.

SkillUp Finger Lakes/Coursera

Metrix has implemented changes to the SkillUp platform, which include gamification of courses that will allow users to test their new knowledge by playing games and staff are being trained on the platform updates. SkillUp staff are now able to contact users via phone rather than email, increasing engagement with users. Coursera continues to be promoted by partners.

Program Updates

Local/Regional Plan – The approved plans are available on the board page of www.fingerlakesworks.com

MOU Update – The draft was provided to Albany last week.

Cluster Update

FAME – A new chair is still being sought and the group is moving forward with a strategic plan with assistance from Causeway.

Youth – A career event that encompasses healthcare, skilled trades and agriculture is being planned for March 23, 2022, to be hosted by FLCC in Canandaigua.

Marketing – The committee is considering the best use for Finger Lakes Hires and investigating additional resources to assist the initiative.

Individuals with Disabilities – The committee continues to meet and discuss ways to support activities planned by partners.

Veterans' Outreach – The committee is currently reviewing ways to acknowledge Veterans Day.

Other Business

Ms. Murphy shared that DOL have returned to career center operations:

Assisted 483 unemployment recipients;

756 virtual appointments;

Veterans' representative has met with 64 customers;

Staff have assisted 668 customers who have contacted the office with questions.

The next meeting is scheduled for Wednesday, December 8th, at 9:00 a.m.

Submitted By: Jen May

Performance & Evaluation

October 26, 2021

Page 2