



Business Service Representative/Training Team Meeting  
July 16, 2021, 9:00 a.m.  
via Zoom

Present: J. Celso, J. Davis, R. DeVay, L. Haust, J. May, M. Sykes, J. Vrabel, M. Woloson

**1) Minutes**

**Approval of minutes from the June 25, 2021 Business Service Representative meeting was tabled until the next meeting.**

**Approval of minutes from the May 7, 2021 Training Team meeting was tabled until the next meeting.**

**2) Dashboard**

Mr. Woloson reported the May unemployment numbers and compared them to those from April. In May, the Finger Lakes region decreased from 5% to 4.2%; NYS decreased from 7.8% to 6.9%; US decreased from 5.7% to 5.5%. Also in the month of May, the career centers saw 2,786 visitors: 2,192 remote contacts and 594 true front door visitors.

**3) SkillUp Finger Lakes**

In June, there were 7 new registrations and 12 total completions.

Mr. Davis stated that Yates County will begin mandating SkillUp for DSS clients, as of August 1<sup>st</sup>. These clients will be required to complete 4 hours of training a week.

**4) Trade Act Update**

Ms. Haust shared that the bimonthly calls have resumed and there are changes regarding new petitions forthcoming. The training enrollment deadline is likely to be the only change that affects this area.

**5) Work Try-Out**

The policy has been approved by the Board and Mr. Woloson stated his intent for the program to mirror OJTs, with career center staff to sign off/approve all documentation.

**6) Virtual Presentations, Job Fairs, Open Recruitments**

On July 15<sup>th</sup>, Ms. Haust hosted "Training Options", the recording of which will be posted to the WIB YouTube channel.

del Lago likely to host in person job fair on Wednesday, August 4<sup>th</sup>, 3-6 pm.

**7) Other Business**

Mr. Sykes – Michael Manikowski will be retiring at the end of 2021 and a search committee has been convened to find a replacement.

Mr. DeVay – Many customers going into ITAs in Seneca County

Mr. Davis – Many open jobs but not many job-seekers.

Mr. Celso – Tanya Hassler is no longer with the Economic Development office

Ms. Haust – Many ITAs in Ontario County

**8) Next Meetings:**

Business Service Representatives – Friday, August 20, 2021

Training Team – Friday, September 3, 2021