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Yates County Job Leads July 19, 2021

AUTOMOTIVE/DRIVERS

Delivery Driver (Penn Yan, NY)

- **NAPA Auto Parts** has an opening for a **part-time driver**. A NAPA Delivery Driver is a great opportunity whether you are looking to spend your career with us as a Driver, want to get your foot in the door with us to explore other careers at some point, and or just want to earn some extra income – We welcome you! What you'll be doing: Delivering parts to our Customers with a passion for developing relationships with our customers. Picks up parts from vendors, ensure stock room parts are accurately stocked and maintain/check inventory. Consistently focused on safety while driving and delivering our parts. Serving as a NAPA Brand Ambassador as you meet customers during your deliveries. Building long-term relationships with the customers you deliver to. Maintain store delivery truck through adherence maintained to safety checklists, ensuring vehicle is clean, and that basic maintenance is done (e.g., correct tire pressure). **What you'll need:** Minimum 18 years of age. Agility to bend to floor-level shelves and reach to upper shelves (eight feet) with use of stool or ladder when necessary and the stamina to stand and walk for entire work shift and lift up to 60 lbs of merchandise. Able to handle cash charge transactions correctly and core/part returns appropriately. Maintaining a distribution log or tracking system to record all deliveries/pickups made. Inspecting, protecting and maintaining company assets, merchandise, vehicles, building and people. Clear speaking and attentive listening skills. Driving throughout the metropolitan area using maps and directions. Able to be flexible with your schedule including evenings, weekends and holidays. Valid Driver's License with good driving record. Ability to work evenings, weekends, and holidays as needed. To apply go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=60&vjk=11300f81586b5db0> Indeed 7/14/21

CDL Driver (Dundee, NY)

- **Cardinal Disposal** is currently seeking CDL A or CDL B drivers. Home on Weekends! We are locally owned and operated. We are looking for positive team players to grow with us. **Responsibilities & Duties:** Performs pre- and post-trip inspections of assigned vehicle. Follows route assignments as directed and completes end of day documentation and check out procedures. Completely empties all containers and leaves the customer's property clean and free of debris. Performs all duties as scheduled by Dispatcher and assisting other drivers as directed to meet customer needs. Notifies Dispatcher/Safety Coordinator of any incidents, accidents, or property damage. Works with Dispatcher to improve route efficiencies. Operates vehicle and performs all tasks in accordance with Cardinal Disposal Safety Rules, OSHA, and DOT as well as all local, state and federal laws. **Education, Experience & Certifications:** Holds a current Class A CDL. Clean driving record. **Qualifications & Skills:** Must be at least 22 years of age and legally eligible to work in the United States. Capable motor coordination (arm, hand, legs). Able to exert physical effort in handling (pushing, pulling, lifting, etc.) objects more than 75 pounds frequently. Have a minimum of two years of U.S. driving experience. Have a minimum of two years commercial driving experience. For a complete list of benefits and to apply go to: www.cardinaldisposal.com or stop in at 635 Shannon Corners Road, Dundee. Give us a call 607-243-7568. Facebook 7/13/21

Class A Drivers (Newark, NY)

- **Superior Truck Lines, Inc.** is looking for experienced and non-experienced **truck drivers**. You must have a current CDL A driver's license and a current DOT medical. We hire drivers within the areas that we go through or have customers near. Specifically looking for drivers in New York State and Pennsylvania. Our drivers are at home at least every weekend – for longer than a “restart”. For more information and to apply please contact us at 315-597-5102. 7/13/21

Non-Emergency Medical Drivers (Dundee, NY)

- **Finger Lakes Transport** is looking for Non-Emergency Medical Drivers to transport clients to and from doctor's appointments. **Qualifications:** High school or equivalent (Preferred). Van Driver: 1 year (Preferred). Driver's License (Required). Pay: \$12.00 - \$14.00 per hour. Schedule: Monday to Friday. To apply go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=10&vjk=dac01e76312a7fb7>

Indeed 7/8/21

CUSTOMER SERVICE/SALES

Office Furniture Installer (Penn Yan, NY)

- **Longs' Cards and Books** is looking for a cooperative and dependable **Retail Sales Team Member** to assemble, deliver and install office furniture & supplies to both our business clients and our residential clients. It is important to provide excellent day-to-day customer service on our sales floor and to represent us well when off site setting up new home offices and professional work stations. Your positive attitude and attention to detail contributes to a wonderful work environment and will ensure that customers happily return to our store. Full time and part time positions available. **Responsibilities:** Greet and direct customers. Assemble office furniture following written and/or verbal instructions. Safe use of tools, drills, etc. Load, drive, and unload company van. Deliver and/or install office supplies and furniture. Provide accurate information (e.g. product features, pricing and after-sales services). Answer customers' questions about specific products/services. Cross-sell products. Ensure racks are fully stocked. Inventory Management. Manage returns of merchandise. **Skills:** Experience as a Retail Sales Associate or similar role is a plus. Basic computer skills. Social media platform marketing skills are a plus. Website management skills are a plus. Knowledge of inventory and stocking procedures. Basic math skills. Excellent communication skills, capable of building trusting relationships. Ability to perform in fast-paced environment and in the various departments in our store. Flexibility to rotate seven days a week. High school degree or equivalent. To apply go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=20&advn=3925060419782328&vjk=f1755ce4186912a0>

Indeed 7/14/21

Membership Coordinator (Penn Yan, NY)

- **Snap Fitness Penn Yan** has an opening for a part time **Membership Coordinator**. The Membership Coordinator's responsibility is the day-to-day activity and business operations at their assigned Snap Fitness location. Position reports to the club manager directly. Their primary focus is generating revenue through membership sales, problem solving, product sales, promotions and being the champion of quality service to the staff and guests. Additionally, the MC will do this while providing a clean, well-serviced facility for all to enjoy. Part-time hours, evenings and some weekend hours required. Passion for exercise science, fitness, and nutrition a plus. Previous sales experience a plus but not required. \$12.50 to start with room for advancement. Interested applicants should provide a resume either in person at the club or via email at pennyan@snapfitness.com

7/14/21

Clerk/Cashier (Dundee, NY)

- **Dandy Mini Marts** is seeking **Clerks/Cashiers**. **Job Summary:** Responsible for handling the cash register and other tasks and duties as assigned. Has knowledge of laws and policies for tobacco, alcohol, and sales. Possesses great interpersonal skills, offers exceptional customer service and is a team player. **Education and Training Required:** High school diploma or GED recommended. **Experience Requirements:** Previous retail experience a plus, but not necessary. Must have strong communication skills and able to work in a high volume environment. **Special Requirements:** May be required to work holidays, weekends, overtime, or during hours other than those, which are considered as the normal work schedule. Must maintain professional appearance and conduct in representing the department and the Company to management, employees, and the public. **Physical Demands:** Standing for extended periods of time. Requires frequent bending and reaching. Requires lifting 10-20 pounds of weight frequently and up to 50 pounds of weight on occasion. Requires walking around the complex on a daily basis. To apply go to: <https://www.indeed.com/cmp/Dandy-Mini-Mart?from=SERP&fromjk=a3bd8354a86011ac&jcid=c9e159854ef44d7a&attributionid=serp-linkcompanyname>

Indeed 7/3/21

Greeter (Penn Yan, NY)

- **Friendly Dodge Chrysler Jeep** in Penn Yan is accepting resumes to hire a **Full Time Greeter**. We are seeking a candidate with the following qualities: Excellent customer service skills who loves talking to people and is not afraid to be courteous and show proper manners. Someone who dresses professionally, with a friendly, pleasant, fun and energetic personality. Driver's license & drug-free required. Must be available to work evenings and Saturdays. Basic computer skills are required. Submit your resume to this job posting. <https://www.indeed.com/q-Full-Time-I-Penn-Yan,-NY-jobs.html?advn=703711781680130&vjk=1c059201344a4f56>

Indeed 7/1/21

EDUCATION/SCHOOLS

Teaching Assistant (Rushville, NY)

- **Marcus Whitman Central School District** is looking for a **Teaching Assistant**. The Teaching Assistant assigned to the Computer Lab/Media Center earns a stipend for duties going beyond what is expected from a Teaching Assistant in other assignments. This position may be responsible for carrying out instruction in keyboarding, information literacy skills, digital citizenship and other skills as planned by the supervising teacher or library media specialist. In addition, the position schedules computer lab, device and library use; monitors student activities in the computer lab or library media center; assists students and staff in using online and library resources; and renders first level technical assistance to faculty, staff and students in the operation of personal computers, related peripheral equipment and various software packages within the school district. This staff member assists in maintaining existing computer hardware and software under the direction of the Technology Support department. Work is performed under the general supervision of a teacher or library media specialist, with leeway for the exercise of independent judgment. The assignment of this position is set apart from others in the level of knowledge and skills required to carry out the assigned duties, both of which are described below. Additionally, when assigned to the Computer Lab/Media Center the position is for the most part highly autonomous. **Job Qualifications:** NYS Teaching Assistant certification. **Position Start Date:** 09/01/2021. **Application Deadline:** 07/22/2021. To apply go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=70&vjk=7f5a364497c17b4c> Indeed 7/9/21

HEALTHCARE/HUMAN SERVICES

Outpatient Care Manager (Penn Yan, NY)

- **FLACRA** has an opening for **Outpatient Care Manager**. The Care Manager provides comprehensive, integrated care management and coordination for health and behavioral health care to individuals with co-occurring chronic conditions. **Duties:** Responsible for, but not limited to comprehensive assessment, outreach and engagement, service and treatment linkages and coordination using evidenced based practices and outcomes. Must be able to complete the CMHA and referrals to HCBS services. Comprehensive client centered Care planning development and management with the individual to assist in the integration of chemical dependency, mental health, and medical services. Coordination of care with Finger Lakes Community Health Providers and FLACRA clinic providers as well as ongoing coordination of care with other providers identified in the care plan. Assessment of psychosocial supports and linkages with housing, employment, transportation, medical, dental, and mental health care as well as community resources and care planning. Build and use effective communications strategies among peers, medical staff, addiction and mental health providers and other community agencies using electronic assisted devices including Telehealth and other interactive technology. Help improve, measure, monitor, and sustain quality outcomes that focus on clinical indicators/performance measures, patient satisfaction, and plan adherence. On-Call duties as assigned for nights and weekends. **Minimum Qualifications:** BA or higher with 5 years relevant experience working directly with persons with behavioral health diagnoses; or NYS Teacher's certificate for which a bachelor's degree is required; or a Credentialed Alcoholism and Substance Abuse Counselor (CASAC). Must have 2 years' experience in providing direct services to people with serious mental illness, developmental disabilities, or alcoholism or substance abuse; or experience linking individuals with serious mental illness, developmental disabilities, or alcoholism or substance abuse to a broad range of services essential to successful living in a community setting (e.g. Medical, psychiatric, social, educational, legal, housing and financial services). Valid NYS Drivers' License. English/Spanish a plus. For best consideration submit resume and cover letter to 5529333002 or mail to Attn: HR, 28 E. Main Street, Clifton Springs, NY 14432. <https://flacra.jobs.net/jdp/outpatient-care-manager-j3n4k876f328qkwb078?ipath=CRJR2> 7/16/21

Caregivers (Penn Yan, NY)

- **Comfort Keepers**, the Heart of comforting in-home care! We are an independently owned franchise that specializes in providing in-home care that makes a difference in the lives of seniors and other adults. For over 17 years, clients and their families have entrusted their care to us in Monroe County, Ontario, Livingston, Yates, Steuben, and Wayne County. If you are a person who can be dedicated, reliable, and compassionate to Seniors we would love for you to apply to our posting. **We are offering a \$300. Signing bonus.** We provide support and services that improve lives and enable independent living at home. Our approach is Interactive Caregiving. Which provides the opportunity for seniors to participate actively in life, including their day to day care. It is based on theory of doing WITH instead of FOR and this increases a sense of contribution and independence. Being a Comfort Keeper is deeply rewarding...if you have good heart, are trustworthy, reliable, a high school graduate, possess a valid/current/clean NYS Driver's License, and your own reliable transportation WE WANT YOU!!!! Having a computer or access to a computer and a working cell phone are needed for this position. We strive for consistency for our caregivers and clients. We plan your schedule around the availability you give us.

We are looking for people who are flexible and have open availability 7 days per week. We need people with all types of availability, days, afternoons, and overnights. Whatever you may have for availability we can make it work. Follow the link to our application. <https://ck476.ersp.biz/index.cfm?event=Apply.index> 7/16/21

Direct Support Professional (Geneva, NY)

- **Lochland** accepts applications ongoing for the Position of **Direct Support Professional**. **Position Mission:** Works directly with adults who have intellectual and developmental disabilities in their home to ensure their safety and well-being, to promote their independence, have fun through integration in the community with outings to dinner, movies, bowling and lots more! **Skills and Abilities:** Candidates must possess a positive attitude and lots of energy to have fun! A High School Diploma or GED and a valid New York State Driver's License, plus reliable transportation, and the ability to obtain agency certifications, and flexibility in schedule are required. A background check is required prior to hire. Candidates must have good verbal and written communication skills, basic computer knowledge, but most importantly, a positive attitude. New Employee **Hiring Rate:** \$12.86 Part Time & Full Time. **Benefits Available:** Up to 176 hours paid time earned the first year with increases over time, 5% matching 401K, health insurance assistance, dental insurance, disability insurance, life insurance, cancer insurance. Submit Resume to: Lochland, Inc., Ms. Julie Chiccino, 1065 Lochland Road, Geneva, NY 14456 OR E-mail: Julie Chiccino jchiccino@lochlandinc.org. <https://lochlandinc.org/employment/> 7/16/21

Youth and Family Services Director (Penn Yan, NY)

- **FLACRA** has an opening for **Youth and Family Services Director**. The Youth and Family Services Director is responsible for oversight and development of the agency's services and programming for children, youth and family. Our services include outpatient, residential, crisis center, vocational, housing and youth services. We pride ourselves on being committed to the professional development of all our staff and if that is important to you, we invite you to choose FLACRA! **Minimum Qualifications:** Licensed Mental Health Professional and a preferred prior experience in behavioral health program management and development. Valid NYS Drivers' License. English/Spanish a plus. For best consideration, submit resume and cover letter to: FLACRA, Attn: HR, 28 E. Main Street, Clifton Springs, NY 14432 or go to: <https://www.jobs.net/jobs/flacra/en-us/all-jobs/?locationf=Penn-Yan--New-York> 7/16/21

Behavioral Health Specialist (Penn Yan, NY)

- **Family Counseling Service of the Finger Lakes, Inc.** is rapidly expanding and is looking for a full - time, 35 hour per week, **Behavioral Health Specialist** to join our team effective immediately! A licensed master level clinician trained in trauma-informed care and practices will be co-located between Yates County Department of Social Services for 21 hours per week and a FSCFL office location. The co-location of a Behavioral Health Specialist will work to improve the counties response to families and infants affected by substance use disorders (both alcohol and drugs). The Behavioral Health Specialist will work alongside CPS and preventive services caseworkers to identify and support the behavioral health needs of both the adults and children where substance abuse impacts functioning and well-being. The remaining weekly hours will be spent providing therapeutic services in a FCSFL office location. This position does require some travel as requested and appropriate. **Qualifications:** Master's degree in social work, mental health counseling, or related field. Must be Licensed in NYS (LMSW, LCSW, LMHC). Minimum of one year in clinical experience including work with underserved populations preferred. Valid NYS driver's license. For a full job description go to: <https://fcsfl.org/career-opportunities>. Please send resume and cover letter to the Human Resource Generalist at careerop@fcsfl.org. 7/16/21

Various Positions (Penn Yan, NY)

- **Mozaic** is accepting applications for the following positions: * **Direct Support Professional** * **Direct Support Professional–Day/Community Services** * **Direct Support Professional – DRIVE Program** * **Direct Support Professional III** * **Evening Direct Support Professional** * **Overnight Residential Support** * **Per Diam Direct Support Professional** * **Residential Direct Support Professional** * **Substitute Direct Support Professional**. For a complete list of job descriptions and to apply go to <https://www.mozaic.org/jointheteam> 7/16/21

Various Positions (Penn Yan, NY)

- **Catholic Charities Community Services** is currently recruiting in the fields of **Care Coordination** * **Community Support** * **Developmental Disabilities Services** * **Self-Directed Services** * **Supportive Services** * **Clinical & Medicaid Initiatives** * **Quality Management Department*** in the Penn Yan area. For a complete list of duties and to apply go to: <https://www.cccsrochester.org/> 7/16/21

Pro Action of Steuben and Yates – Multiple Positions

Part Time Opportunities

- Center Based Home Visitor – Yates County
- Senior Community Service Program

Substitute Opportunities

- Substitute Drivers

Temporary Opportunities

Full Time Opportunities

- NY Connects Information & Assistance & Option Counseling Intake Aide
- Home Based Home Visitor – Addison Area

For full descriptions and to apply for any of the positions listed above, please visit: <https://proactioninc.org/job-opportunities/>.

Workforce Development 7/16/21

Finger Lakes Health- Multiple Positions (Penn Yan, NY)

- Ambulance Driver – SSH
- Activities Aide - Homestead
- CNA or Certified Nurse Aide Training Program - Homestead
- CNA LTC – Homestead
- Cook II - SSH
- Dietician – SSH
- Director Nursing, Acute – SSH
- EMT Basic - SSH
- GPN – Job Fairs/School Recruitment – Homestead
- Housekeeping Aide – SSH
- LMSW Social Work – Outpatient Counselor – SSH
- LPN – Clinic - JDK
- LPN Clinic – Dundee Health Center
- LPN Internal Medicine – SSH
- LPN-LMA - SSH
- LPN-LTC – Homestead
- LPN Physician Practice - SSH
- Medic 55 Tech - SSH
- Medical Assistant – Seneca Falls
- Medical Assistant – Physician Practice - FLH
- Medical Secretary – SSH
- Medical Secretary – Urgent Care – Seneca Falls
- Medical Technologist – SSH
- Nurse Manager - LTC – Homestead
- Nursing Assistant/Unit Clerk - SSH
- Nutritional Services Manager – SSH
- Outpatient Counselor - LMSW or LMHC – JDK
- Phlebotomist – SSH
- Physical Therapist - SSH
- Physical Therapy Assistant – SSH
- Radiology Supervisor - SSH
- Radiology Tech II - SSH
- Registration Representative – SSH
- RN – Clinic - SSH
- RN-Cardiac Rehab Nurse – SSH
- RN Clinical Leader – Homestead & SSH
- RN Bedside – Unit 1 – Homestead

- RN Bedside – Unit 2 - Homestead
- RN Bedside – Unit 3 - Homestead
- RN Bedside - Emergency Dept. – SSH
- RN Bedside – Med/Surg Acute - SSH
- RN Director Nursing LTC – Homestead
- RN-MDS Coordinator/Long Term Care Clinical Reimbursement Nurse - Homestead
- RN Nursing Supervisor-Lifecare Medical Associates- SSH
- Scheduler - SSH
- Safety Screening Associate – SSH & Homestead
- Security Officer – SSH
- Sonographer - SSH

For a more detailed description and to apply for any of the jobs listed above, please visit:

https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp_job_categories.cfm

Workforce Development 7/16/21

HOSPITALITY/RESTAURANT

Restaurant Staff (Penn Yan, NY)

- **Union Block Italian** is seeking highly motivated individuals to fill all positions at two restaurant locations in Penn Yan and Hammondsport, NY. **Job Types:** Full-time, Part-time. **Pay:** \$12.00 - \$16.00 per hour. **Benefits:** Employee discount; Flexible schedule. **Schedule:** Holidays; Monday to Friday; Weekends. To apply go to: <https://www.indeed.com/l-Penn-Yan,-NY-jobs.html?advn=4127975444820856&vjk=c7fe231cfc9b3e16> Indeed 7/15/21

Tasting Room Associate (Dundee, NY)

- **Glenora Wine Cellars'** busy Tasting Room & Retail Shop seeks friendly, hardworking seasonal staff to join our team. Interested individuals must have an enthusiasm for wine, a passion for taking great care of our guests, an upbeat, team player mentality, and availability to work Saturdays & Sundays on a regular basis. The ability to stand for several hours at a time, walk up and down stairs, and to lift and carry up to 40lbs. is required. Job duties include offering wine tastings, selling wine, assisting guests, providing educational tours, running the cash register, stocking, cleaning, packaging wine to be shipped, and other related work. Up to 40 hours per week available starting in late spring. Glenora Wine Cellars is open daily, offering wine tastings and guided cellar tours. If you would like to be a part of Glenora's Retail Shop Team, submit an application, 5435 State Route. 14, Dundee, NY 14837. <https://www.indeed.com/jobs?q=Full%20Time&l=Penn%20Yan%2C%20NY&start=10&vjk=cd6fd8224d2406af&advn=973088758326364> Indeed 7/14/21

Bistro Staff/Cooks (Penn Yan)

- **Union Block Italian** is hiring experienced **Cooks**. Call 607-246-4065 Ext. 3 to apply. Facebook 7/13/21

Tasting Room Associate (Dundee, NY)

- **Fulkerson Winery** is seeking individuals who are proactive in providing great customer service and have excellent customer service skills. You should be able to work independently or as a team player! You will work with the tasting room manager to ensure the tasting room is run efficiently. Applicants should be ambitious, dependable, energetic, honest responsible and dedicated to continuing the quality service that has become the backbone of our business. A self-starter with organizational skills, able to lift 40 pounds, and flexible scheduling with the ability to work weekends are a must. A minimum of one year experience is preferred along with basic wine making knowledge, or a desire to learn. A resume is required to apply. Wages are based on experience with starting hourly rate of \$13.00. **Schedule:** 8 hour shift. **Experience:** Relevant: 1 year (Preferred). To apply go to: <https://www.indeed.com/l-Penn-Yan,-NY-jobs.html?advn=8975277979134726&vjk=f15aa8f87d255cdd> Indeed 7/13/21

Retail Manager (Dundee, NY)

- **Fulkerson Winery** is seeking experienced tasting room educators, who are proactive in providing an excellent wine tasting experience and superb customer service. You should be able to work independently and as a team player. You will work with the Retail Manager to ensure the tasting room is running efficiently. Applicants should be willing to learn, ambitious, dependable, energetic, honest, responsible and dedicated to continuing the quality service that has become the backbone of our business. A self-starter with organizational skills, able to lift 40 pounds, and flexible scheduling, weekends are a

MUST. We are currently hiring for seasonal, weekend only and part-time seasonal positions, with opportunity for year-round employment. **Preferred Requirements & Qualifications:** WSET Level 1 or equivalent certification. 2+ years of winery, hospitality, customer service, or a relevant retail sales position. Knowledgeable about wine and tasting room operations. Outstanding verbal and written communication skills. You can apply directly by visiting our website at: fulkersonwinery.com/employment. Facebook 7/13/21

Inn Keeper/Housekeeper (Penn Yan, NY)

- **The Laurentide** is currently looking for an individual to join our team in a part time capacity, and assist with General Inn-keeping and Housekeeping duties, along with various other tasks and projects that arise in our small business. Prior experience is a plus though not required, we will happily train the individual with the right fit! If interested, please introduce yourself via email to innkeeper@thelaurentideinn.com and to learn more about this role. Thank you and we look forward to hearing from you! Facebook 7/12/21

Restaruant Staff (Keuka Park, NY)

- **Skyline Trading Post** is looking for **cooks, dishwashers, bar and waitstaff!** Full or part time shifts available, no experience necessary, we can train the right people! If you're hardworking, dependable and want to join our team, stop by 3103 Skyline Dr., Keuka Park and fill out an application! <https://fingerlakes.craigslist.org/fbh/d/penn-yan-restaurant-staff-wanted/7349601061.html> Craigslist post id: 7349601061 7/11/21

Tasting Room Associate/Events Bartender (Dundee, NY)

- **Starkey's Lookout Winery/Brewery Tasting Room Associate** is responsible for handling tasting room sales, event bartending, and creating a world-class customer service experience for our guests. **Specific duties are as follows:** Maintain a pleasant, positive, can-do, team-oriented environment focused on superior customer service and growing the winery/brewery brand and meeting sales and profitability goals. Maintain standard operating procedures for the tasting room and assist in day to day tasting room operations, including maintaining a thoughtful, inviting, and clean tasting room. **General Requirements and Expectations:** Must be 18+. Available to work a flexible schedule to meet the needs of the business, including weekend and evening shifts and private events. Energetic, motivated, self-directed personality. A passion for wine, beer, and a positive, team-oriented attitude. Strong interpersonal skills and a passion for working with people, and a focus on and passion for superior customer service. Ability to stand for 8 or more hours at a time, and lift up to 40 lbs. **Pay:** From \$12.50 per hour. **Experience: Bartending:** 1 year (Preferred). Restaurant Experience: 1 year (Preferred). To apply go to: <https://www.indeed.com/l-Penn-Yan,-NY-jobs.html?advn=4401927393858054&vjk=bdd12c4b6f9a99c2> Indeed 7/11/21

Back of House Team Member (Dundee, NY)

- **Hermann J. Wiemer Vineyard** is looking for enthusiastic, hard-working individuals that are passionate and interested in wine and the Finger Lakes region to work in our fun, fast paced environment. We are looking to fill positions that may include working both Saturdays and Sundays, as well as weekdays. Our Tasting Room Back-of-House staff provide genuine hospitality in the tasting room by welcoming guests, washing and polishing glasses, setting up the tasting room, preparing wine for service and clearing tables. Hours available would range between 20-25 hours a week, year-round, with the possibility of other available hours. **Responsibilities:** To include but not limited to the following: Provide and ensure friendly, courteous and professional guest service. Wash and polish glasses. Keep the tasting room orderly and clean in all respects. Replenish wines during the day for tasting staff. Various cleaning tasks. Open & close the tasting room. Achieving and maintaining quality presentation in all public and back of the house areas at all times. Ability to sustain a high volume of guests throughout the day, tolerate frequent interruptions and changes in routine. Keep work area and sales area clean, organized and safe. Applicants must be at least 18 years old and able to lift 40+ pounds. Pay: \$14.00 per hour. To apply go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=120&vjk=75fe534f82b3d623> Indeed 7/9/21

Restaurant Staff (Branchport, NY)

- **Valley Inn** is looking for enthusiastic people to join our team! Currently looking for **bartenders, servers, and dishwasher.** Apply in person at 2862 Guyanoga Rd, Branchport. Facebook 7/6/21

Kitchen Help/Counter Help (Penn Yan, NY)

- **Brock's Bowl & Pizzeria** is looking for reliable, hard working person to help with kitchen duties as well as working counter to check in bowlers. Someone with food preparation and commercial kitchen experience preferred but is not a must. Must be available to work all different shifts between the hours of 9am to 11pm throughout the week. Please go to our Facebook page to apply. Facebook 7/6/21

Tasting Room Associate (Dundee, NY)

- **McGregor Vineyard** is currently seeking motivated, passionate, and outgoing team members to join our Tasting Room staff. McGregor Vineyard is a winery focused on quality wine and an outstanding visitor experience, with a dedicated wine club. Our tasting room team members create a relaxed and informative experience for our visiting guests. **Qualifications:** Must be 21 years of age. Must have strong skills in hospitality and communication. Must be ready to work in a fast-paced environment. Must be able to lift and carry 40 pounds and be on your feet for long periods of time. Must be available to work weekends and holidays. We try to be as flexible with our staff schedule as possible. Pack and ship wine orders. In addition to the tasting room, responsibilities include shipping, restocking, general cleaning and kitchen prep. **Education:** High school or equivalent required. Strong candidates will have interest in and experience with wine, hospitality, and enjoy interacting with a wide variety of visitors. Pay commensurate with experience and may include commission-based incentives. To apply go to <https://www.indeed.com/jobs?q=Full%20Time&l=Penn%20Yan%2C%20NY&start=60&advn=6323695075790407&vjk=f072a8035b77e08c> Submit your resume along with a brief introduction. Indeed 7/6/21

Substitute Food Service Worker (Dundee, NY)

- **Dundee Central School** has an opening for **Substitute Food Service Worker**. The work involves responsibility for the preparation and service of food and the cleaning of kitchen equipment. **Typical Work Day:** Monday–Friday, 10:15-1:30. No Holidays or Weekends; Summers Off; Snow Days Off. Opportunities for Full-Time or Additional Hours. Pay: \$12.50/hour. To apply go to: <https://www.indeed.com/q-Full-Time-l-Penn-Yan,-NY-jobs.html?vjk=0001a56789331009> Indeed 7/1/21

Crew Member (Penn Yan, NY)

- **Dunkin'** is looking for **Crew Members** to join our team! Crew Members are responsible for delivering great and friendly guest experiences. They prepare products according to operational and quality standards and serve them with enthusiasm in a clean, fast paced environment. They work as part of a team to meet our Guests' needs and give them a reason to come back. **Operational Excellence:** Provide great guest service. Resolve guest issues on the spot, be polite and respectful. Follow Brand standards, recipes, and systems. Follow safety, food safety and sanitation guidelines; comply with all applicable laws. Maintain clean and neat work environment. Weekends and Holidays required. **Skills and Qualifications:** Fluent in English. Basic computer skills. Capable of counting money and making change. Able to operate restaurant equipment (minimum age requirements may apply). To apply go to: <https://www.indeed.com/q-Full-Time-l-Penn-Yan,-NY-jobs.html?vjk=305b9a2b687beaa9> 7/1/21

Deli Associate (Penn Yan, NY)

- **Penn Yan Express Stop** has an opening for **Deli Associate**. This job entails customer service at the deli and registers. Making subs and sandwiches, fried foods, pizza's along with stocking, prep and cleaning. Running register and stocking coolers. Work experience a plus. We will train if willing to work in a fast paced busy environment. **Education:** High school or equivalent (Preferred). **Experience:** Workday: 1 year (Preferred). Personal training: 1 year (Preferred). To apply go to: <https://www.indeed.com/jobs?q=Full%20Time&l=Penn%20Yan%2C%20NY&start=10&advn=3056986052638070&vjk=b33e7abe042f3d09> Indeed 7/1/21

Wait Staff/Line Cooks (Penn Yan, NY)

- **Parker's Grille and Tap House - Penn Yan** has open positions to fill. Hiring **Wait Staff & Line Cooks**. Fast-paced restaurant experience preferred, but we are willing to motivate & train serious candidates. You can apply online at www.parkersgrille.com Facebook 6/25/21

Summer Help (Penn Yan, NY)

- The **Keuka Candy Emporium** is now hiring enthusiastic, energetic, fun employees for the summer, and beyond... Come make beautiful bubble teas, fun and delicious coffee drinks and the Best Milkshakes! Stop in today for an application or bring your resume! Facebook 6/24/21

Restaurant Staff (Keuka Park, NY)

- **The Antique Inn** has openings for **Dishwashers, Waitresses and Prep\Cook help**. Jobs will include week nights and weekends. We are looking for hard working individuals who are willing to learn and are looking for part time work. Restaurant experience is not required but is a plus. Please inquire within to fill out an application and meet in person at 2940 State Rte 54A, Penn Yan. (Keuka Park) Open Tuesday-Saturday 3pm to 9pm. Facebook 6/24/21

Restaurant Manager (Penn Yan, NY)

- We are looking for a **Restaurant Manager** to help manage our **Dunkin' Team!** A Restaurant Manager is responsible for providing strong, positive leadership to his/her team to deliver great and friendly guest experiences, operational excellence

and for helping to build profitable top line sales. They are responsible for the overall operation of the restaurant according to Dunkin' Donuts standards, franchisee standards and in compliance with all applicable laws. **Skills and Qualifications:** Fluent in English. Math and financial management. Restaurant, retail, or supervisory experience. At least 18 years of age (where applicable). High School diploma, or equivalent. For a complete job listing and to apply go to:

<https://www.indeed.com/jobs?q=Full%20Time&l=Penn%20Yan%2C%20NY&start=80&vjk=b6089293bf67f07a>

Indeed 6/24/21

Various Positions (Penn Yan, NY)

- **Hampton Inn & Seasons on Keuka Lake** have the following positions available: * **Bartender * Server * Cook * Breakfast Attendant * Overnight Houseman/Security * Overnight Laundry Attendant * Room Attendant * Hotel Housman** * For more information and to apply go to: <https://www.indeed.com/cmp/Hampton-By-Hilton?from=SERP&fromjk=6ad1c25b4294b2cc&jcid=9589dc82fc187358&attributionid=serp-linkcompanyname> 7/16/21

Various Positions (Keuka Park, NY)

- **AVI Foodsystems, Inc.** has openings for the following positions at Keuka College: **Student Food Service Worker; Catering Director; Vending Attendant; Part Time Cashier; Dishwasher; Food Service Worker; Cashier.** For job descriptions, qualifications and to apply go to: jobs@avifoodsystems.com 7/16/21

Various Positions (Penn Yan, NY)

- **Microtel Inn & Suites** has the following positions available: * **Assistant Executive Housekeeper * Front Desk Agent * Housekeeping * Maintenance * General Manager * Executive Houskeeper * Guest Service Manager * Housekeeper.** For more information and to apply please go to: <https://www.indeed.com/cmp/Microtel-Inn-&-Suites/jobs?l=Penn+Yan%2C+NY>. 7/16/21

Various Positions (Penn Yan, NY)

- **Finger Lakes Premier Properties** is accepting applications for the following positions: * **Front Desk * Reservation Administrative Assistant * Reservation Sales Agent * Housekeepers * Property Manager * Handyman * Linen Processor * Linen Driver * Custodian.** To apply go to: <https://recruiting.paylocity.com/recruiting/jobs/All/fe1e1f37-de47-4cc1-b264-87aac104456c> 7/16/21

OFFICE WORK/MANAGEMENT

Clerk (Rushville, NY)

- **Marcus Whitman Central School District** has an opening for **Clerk**. This position involves responsibility for the performance of a variety of clerical tasks. Positions in this class are supervised by a higher level clerical position or administrator by personal observation; review of work in progress or upon completion; and by review of production records and reports. Supervisory assistance is available with instructions given for new or unusual assignments and procedures. Performs related work as required. Minimum Qualifications: Possession of a high school diploma or a high school equivalency diploma. Application Deadline: 07/27/2021. To apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=20&vjk=9a3503fc8a9e48da>

Indeed 7/15/21

Administrative Assistant (Penn Yan, NY)

- **Part Time Administrative Assistant needed for Penn Yan Outpatient Clinic at FLACRA.** Schedule is Monday - Friday. Must be available for days and early evenings. Excellent computer skills/Windows, transcription, and receptionist duties. Specific training and/or relevant experience in accounting, billing, and insurance verification. E-Record training preferred. Minimum High School Diploma/Equivalence. English/Spanish a plus. To apply go to: https://flacra.jobs.net/jobs?page_number=2

7/11/21

Accountant/Bookkeeper (Dundee, NY)

- **Cardinal Disposal** is seeking detailed oriented candidates that have prior experience and/or education as an **Accountant/Bookkeeper**. This is a full-time position that offers pay based on experience, health/dental insurance and Paid Time Off. Candidates can expect to work with large amounts of numerical data, handle multiple tasks with deadlines, and provide clear and complete reports to leadership. Candidates should have a firm grasp on accounting and financial practices and regulations and possess strong computer, verbal and written communication skills. **Main Responsibilities:** Manages accuracy of accounts payable and receivable. Handles day to day financial reporting, including monthly financial

statements, audits, and cash flow management. Assists with general ledger postings, reconciliation of accounts. Provides analysis of budgets and financial trends. Works with company leadership to determine long term financial objectives and strategic planning. Maintain compliance with all tax laws, regulations and deductions. Payroll – submit weekly payroll and reports based on both mileage and hours, in charge of tracking 401K and PTO. **Minimum Qualifications:** Associates degree in Accounting or Finance. 3-5 years of experience in Accounting or Finance. Superior QuickBooks skills required. Experience with Microsoft Office. Excellent customer service and problem solving skills. Outstanding organizational skills and attention to detail. Ability to multi-task, manage time and prioritize tasks. **Conditions of Employment:** Full-Time position – 40 hour work week – typical hours 8:00am to 4:30pm. Some overtime may be required. **ADA Physical/Mental/Workplace Requirements:** Occasional lifting up to 25 lbs. Sitting, working at desk/personal computer for extended periods of time. To apply go to: <http://www.cardinaleidsposal.com> Facebook 7/10/21

Liquid Dispatcher (Penn Yan, NY)

- **Hometowne Energy** has an opening for a full time **Liquid Dispatcher**. The Liquid Dispatcher is responsible for coordinating, scheduling and dispatching deliveries of our liquid fuel products to all customer locations. This position must ensure a high level of customer satisfaction, productivity, safety and efficiency. **Required Knowledge, Skills and Abilities:** Minimum of three (3) years of experience working in dispatch operations, including direct contact with customers. Graduate of High School or equivalent. Self-motivated with a high degree of comfort working independently in managing priorities and making decisions. Must have a valid drivers license. Strong understanding and ability to work with numbers, mathematical formulas and data analysis. Strong sense of professionalism and ability to maintain discretion. Well developed verbal and written communication skills. Proficient user of Microsoft Office (prior experience with customized internal computer programs ie. petroleum software application preferred). Must meet employment eligibility standards set for criminal and other background checks. The employee will primarily work in an office environment. Outside of the office environment, this employee is exposed to moving vehicles. The noise level in the work environment is usually quiet to moderate. Reasonable accommodation can be made to enable people with disabilities to perform the described essential functions. For a complete list of job responsibilities and to apply go to: <https://www.indeed.com/jobs?q=liquid%20dispatcher&l=Finger%20Lakes%2C%20NY&advn=7839133802828997&vjk=5c1e90eab8811272> Indeed 7/6/21

Clerk of the Legislature (Penn Yan, NY)

- **Yates County** is accepting applications for the position of **Clerk of the Legislature**. **DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for performing statutory duties imposed by County Law and other applicable laws or directives of the Legislature. Additionally, the Clerk functions as Chief of Staff to the Legislature to furnish research, investigative and clerical support to the Legislators as needed. The duties are primarily administrative, requiring the exercise of good judgment in dealing with the confidentiality of the subject matter. The Clerk must be knowledgeable of legislative procedure and protocol. General supervision is exercised over this position by the Chairperson of the Legislature through informal discussions and conferences. The Clerk must be capable of dealing effectively with County department heads, officials, members of the public and County Legislators. The Clerk is appointed and serves at the pleasure of the Legislature. Does related work as required. May be assigned special projects. **PERFORMANCE KNOWLEDGE, SKILLS, AND PERSONAL CHARACTERISTICS:** Working knowledge of legislative clerical and administrative functions and operating practices and procedures, as well as state and federal laws/regulations that apply to County government; Thorough knowledge of office software (i.e. word processing and spread sheet applications), the Internet, social media, web site technology, computer and office equipment; Thorough knowledge of public document regulations regarding access to information; Thorough knowledge of proper English grammar and punctuation; Ability to communicate clearly, both orally and in writing; Ability to be diplomatic when dealing with others, especially members of the public; Ability to proofread own and others' documents to assure proper grammar, punctuation and message clarity; Ability to maintain, manage and organize complex records; Ability to multitask in order to complete assignments in a detailed, timely and organized manner; Ability to work independently and maintain a high level of confidentiality. **MINIMUM QUALIFICATIONS:** a) Graduation from high school or possession of a high school equivalency; **AND** b) Satisfactory completion of sixty (60) credit hours in the area of Business Administration, Business Management or a closely related field from a regionally accredited college or university; **AND** c) Two (2) years progressively responsible experience in administrative work preferably in a municipal government setting; **OR** d) Any equivalent combination of education, training and experience that provides the required knowledge, skills and abilities to perform the essential duties of the job. **SPECIAL REQUIREMENT FOR APPOINTMENT AND CONTINUED EMPLOYMENT:** Notary Public Certification is preferred but not required at the time of appointment. The incumbent must obtain the certification within one (1) year of being appointed. **Job Type:** Full-time. **Pay:** From \$55,000.00 per year. To apply go to: <https://mycivilservice.yatescounty.org/jobopps>. Yates County Personnel 6/24/21

LABOR

Fluff & Fold Attendants (Penn Yan, NY)

- If you love the smell of clean laundry and the crisp corners of perfectly folded fabric as much as we do...give us a call! Now hiring part-time Fluff & Fold attendants. Call Ann at (315) 536-6234 to apply. Empire Laundromat. Facebook 7/12/21

Winemaking/Harvest Help (Dundee, NY)

- **Fulkerson Winery** is seeking experienced individuals to assist in **farm winery production**. This includes a wide range of duties but will be primarily assisting the winemaking team with a variety of production related tasks. Applicants should be able to lift 50 pounds and have a minimum of 1 year experience preferred. This is a seasonal position that can lead to gainful employment for hard-working, motivated individuals. Wages commensurate with experience. **Job Types:** Full-time, Part-time. **Schedule:** 8 hour shift. **Experience:** relevant: 1 year (Preferred). To apply go to:
<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=10&vjk=4a7ec4b0400976ba&advn=8975277979134726>

Indeed 7/11/21

Packer (Penn Yan, NY)

- **Kelly Services** has partnered with a leading global supplier of technology-based functional coatings for ceramic, metal and glass products. We are currently looking for a **temporary packager for the Penn Yan area**. Start ASAP. This position will run for 2-3 months and pays \$17.00/hour. Great way to make money for school, vacation, that extra something you want to purchase. **Essential Responsibilities:** Pack product for shipping. Fill bottles to be packed (possible). Applicants can choose to work any of the shifts listed below or propose a new one: 6:00AM-2:30PM; 7:30AM-4:00PM; 4:30PM- 12:00AM; 12:30PM-8:00PM. **Qualifications:** Must be 18 years old. Strong attention to details. Effective communication skills, both verbal and written. Ability to prioritize, organize and multitask. Ability to work well independently. Ability to stand on feet for entirety of shift. Apply online or call Vicki at Kelly for quicker turnaround. 315-907-6972.
<https://www.indeed.com/jobs?q&l=Finger%20Lakes%2C%20NY&start=40&vjk=1b449d3ccc8a2e47&advn=6111343572945211>

Indeed 7/6/21

Custodial Crew Member (Penn Yan, NY)

- **Mozaic** is hiring for **Custodial Crew Members**. This position is responsible for cleaning and maintaining buildings along with efficiently working in a group setting with other team members and the Crew Leader. Individuals with developmental disabilities and veterans preferred. **Required Experience:** Custodial experience preferred. Ability to lift Agency materials and equipment up to 50 lbs. **Required Education:** Ability to read and write with basic math skills. To apply go to:
<https://www.mozaic.org/jointheteam>

7/6/21

Lawn Crew Members (Penn Yan, NY)

- **Mozaic** is hiring for **Lawn Crew Members**. This position will be responsible for lawn maintenance services within the designated county/region served; mowing, trimming and clean-up of all trimmings and debris. Safe operation and maintenance of all lawn equipment and machinery. Individuals with developmental disabilities and veterans preferred. **Required Experience:** Basic mowing and equipment operating experience is preferred. Ability to lift Agency materials and equipment. **Required Education:** High School diploma or GED preferred but not required. **Other Requirements:** Ability to work effectively in a group setting. Attention to detail. **Member Hours:** Monday - Friday 40hrs/week. Seasonal position. To apply go to: <https://www.mozaic.org/jointheteam>

7/6/21

Glass Helper (Penn Yan, NY)

- **Marble's Glass** has an opening for a full time **Glass Helper**. **Requirements:** Some basic construction knowledge; Ability to lift 75 pounds or more; Willing to work in various weather conditions. For more information please call 315-536-4488.
Facebook 6/30/21

Residential Helper (Penn Yan, NY)

- **Cardinal Disposal** is looking for **Residential Helpers**. The Helper is responsible for assisting the refuse truck driver on pre-assigned and special routes to pick up garbage and recycling. **Essential Job Functions:** Lifts and carries trash bags, bulk items and containers to the truck for disposal. Ensures garbage and recyclables at residences are picked up and transferred properly. Cleans behind the compactor blade with shovel and hoe when directed. Sprays and cleans the hopper and truck at the end of each shift or as needed. Reports any safety or customer service related issues to driver and supervisor, immediately. Performs a variety of manual duties in the clean-up of scattered refuse; Cleans up the area around accidental waste spills and ensures customers containers are replaced properly. Assists other routes as needed to complete daily work. Performs other job-related duties as assigned. **Work Environment:** Works in a variety of environment conditions, including wide temperature and weather variations including heat, cold, snow, rain, wind; noise and vibrations, fumes, odors and dust. **Special Considerations/Physical Work Requirements:** Physically able to perform the following duties

between 800 and 1000 times a day: Push or pull independently (unassisted) 50 pounds; Lift independently (unassisted) 50 pounds from the ground to waist height; Get up and down from the cab of a commercial motor vehicle; Bend at the waist and knees. Physically able to work 8 to 12 hours in extreme weather conditions (heat, cold, rain and snow). To fill out our online application visit Cardinal disposal.com.

<https://www.indeed.com/jobs?q=Full%20Time&l=Penn%20Yan%2C%20NY&start=30&advn=3918373039932916&vjk=b8eda7a60981f1a8>

Indeed 6/17/21

SKILLED

Heat Pump Technician (Penn Yan, NY)

- **Dailey Electric** has an opening for a full time **Heat Pump Technician/HVAC Tech. Primary Responsibilities:** Heat pump basics (i.e., types of systems, applications for heating in cold climates, etc.). Heat pump load calculations and load matching. Heat pump system design. Heat pump thermostats and controls. Building Electrification Online Training (provided by NYSEDA). System Installation standards. Ground loop installation. HDPE fusion Plumbing (pex, copper, pvc), Low/High voltage wiring. Hydronic piping. Radiant heating installation. Jobsite safety practices including recent COVID updates. Apply: daileyelectricinc@gmail.com OSOS 7/15/21

Deputy Director of Public Works (Penn Yan, NY)

- **The Village of Penn Yan** is seeking qualified candidates for the full time, 40 hour per week position of **Deputy Director of Public Works**. This position consists of acting on behalf of the Director of Public Works in his/her absence; developing and improving the Village of Penn Yan health and safety programs for public works personnel; administering work of contractors doing work in connection of public assets owned by the Village of Penn Yan; and attending various local, regional, state and national meetings as required along with other specified duties. This position will be on a provisional/permanent basis. This is a Civil Service position that is subject to Civil Service rules for eligibility. Interested applicants should apply by Friday 7/16/2021 by submitting an application to the Yates County Personnel Office at 417 Liberty St, Penn Yan, NY 14527 or online at <https://mycivilservice.yatescounty.org/jobopps>. Yates County Personnel 7/7/21

Corrections Officers (Penn Yan, NY)

- **Yates County** is seeking applicants for **Part-Time Correction Officers**. The work involves responsibility for the enforcement of rules and regulations governing the custody, security, conduct, discipline, safety and general well-being of inmates confined in a County Correctional Facility. The duties involve considerable inmate contact and supervision in a work, recreation or learning environment. Work procedures are well defined, but incumbents must be alert to possibilities of emergency situations arising, and exercise sound judgment when problems occur. Work is performed under general supervision of a higher level correctional supervisor. Does related work as required. For more information or to apply please visit <https://mycivilservice.yatescounty.org/jobopps>. Yates County Personnel 7/6/21

SKILLED/MANUFACTURING

Quality Control Technician (Penn Yan, NY)

- **Ferro Corporation** is seeking a **Quality Control Technician. Job Description:** The primary function of this position is to perform testing in the Quality Control Main and Polishing Labs on raw materials, in-process materials and finished product as required by ISO procedures. **Essential Responsibilities:** Performs job duties in compliance with Environmental, Health and Safety policies and practices. Adheres to Ferro's Core Values and Behaviors. Performs testing of raw materials in accordance with raw materials specifications. Performs in-process and finished goods testing based on ISO9000 control plans. Performs equipment calibrations and maintenance as required to assure instrumentation is in top working order. Reports in-process test data into NWA Quality Analyst SPC software and monitors for zone rule violations. Reports raw material and finished goods data on job tickets and monitors for specification compliance. Samples incoming raw materials as required. Assists in maintenance of raw material and finished product retains. Supports special testing requests for Engineering, R&D and AT as requested. Updates training as required to maintain proficiency in Main and Polishing Lab test methods. **Required Qualifications:** Associates Degree in Science related field preferred. Minimum of 1 – 3 years of experience in working in a chemical laboratory. Demonstrated ability to perform chemical testing using similar or relative equipment. Ability to follow documented procedures and standards. Strong computer skills. Good project management

skills. Able to work 12 hour shifts with the majority of that time being spent standing or walking. Competencies: Able to multi-task and work under time constraints. Able to work independently with minimal supervision. Must be able to test and report data with minimal errors. To apply contact Melanie Gruber at 315-227-5238 or go to:

https://ferro.wd1.myworkdayjobs.com/en-US/ferrocareers/job/US---Penn-Yan-NY/Quality-Control-Technician_REQ213664

7/9/21

Production Operator (Penn Yan, NY)

- **Ferro Corporation** has openings for full time **Production Operator. Responsibilities Related to the Job:** Ensure compliance with all safety rules and use of proper PPE. Follow all standard operating procedures. Ability to read and understand all necessary production instructions, spreadsheets, and reports. Operate the following equipment: Kilns (Rotary and Tunnel), Jet Mills, Blender, Mixers, Dryers, Forklift, Screening equipment, Pulverizers, Sweco Mills, Ball Mills, Bottling, Palletizer. **Required Qualifications and Knowledge:** High school diploma, or equivalency. 2+ years in manufacturing environment. Knowledge of Lean Principles a plus. Strong computer Skills – Word and Excel. **Physical Demands:** Ability to walk, sit, stand, bend, lift and move continually during a 12-hour shift. Able to climb stairs. Is subject to lifting 55 lbs. Works in non-temperature controlled environment. Regularly exposed to dust, odors, oil, and fumes. Material present in workplace (typically contained in raw material): Ba, Ca, Sr, CeOx, A1203, and other trace elements or compound of PbO, NiO. Additional chemicals in some production areas: Acetic and Sulfuric Acid, Sodium Hypochlorite, all handled with protective equipment. All noise exposure is below 85 db TWA. The wearing of the following PPE required: hard hat, safety shoes, safety glasses with side shields and hearing protection. Respirator, gloves, coat, face shield required based on exposure. May be required to perform work-necessitating entry into confined spaces or at elevations requiring fall protection. **Competencies/Job Skills:** Strong attention to detail and accuracy. Effective communication skills, both verbal and written. Ability to prioritize, organize, and multitask under time constraints. Able to thrive in team atmosphere. To apply contact Melanie Gruber at 315-227-5238. Or go to: https://ferro.wd1.myworkdayjobs.com/en-US/ferrocareers/job/US---Penn-Yan-NY/Production-Operator_REQ213698

7/9/21

Packers (Penn Yan, NY)

- **Silgan Plastics** is hiring **Packers-Day & Night Shifts-8:00am-8:00pm; 8:00pm-8:00AM. Duties** include inspecting and packing bottles at standard rate on assigned line(s). Responsible for general housekeeping. Assisting in scrap removal and grinding. Will pull plastic. May be required to operate a punch, load a conveyor or flamer and pack either blank or decorated bottles. May be required to tape and unitize cartons. **Major Responsibilities:** Promote a safe working environment. Understands and adheres to all Silgan safety policies and procedures to prevent injury to self and co-workers. Monitor ware for quality defects and promptly inform the operator and/or the coordinator. Pack at standard rate. Operate a punch. Load conveyors and flamers. Practice housekeeping on assigned line(s) and around machine including mopping if necessary. Remove scrap from around the line. Grind and pull plastic as needed. Make and unitize cartons as assigned. Initial and date box labels. Make out unit tickets. Do any other work as assigned by the Supervisor. **Education:** Preferred: High School or GED. **Experience:** Required: 1 years manufacturing experience. **Skills:** Required: Must be dependable, have a good attendance record and be able to understand bottle specifications to assure proper bottle inspection. **Hourly compensation:** Day Shift-\$14.57 hourly plus benefits. Night Shift-\$15.57 hourly plus benefits. To apply go to: <https://www.indeed.com/jobs?q=silgan&l=Penn+Yan%2C+NY>

Indeed 7/15/21

Various Positions (Penn Yan, NY)

- **KanPak** is seeking energetic applicants for the following positions: * **Warehouse Clerk** * **Material Planner/Buyer** * **Quality Control In-Line Tech** * **Kitting Technician** * **Sanitation-Food Plant 3rd Shift** * **Forklift Operator** * **Downline Packers** * **Maintenance Technician 3rd shift.** For complete job listings and to apply go to: <https://resume-goldenstatefoods.icims.com/jobs/search?ss=1&searchLocation=12781-12816-Penn+Yan>

7/16/21

Job Leads for Surrounding Counties

Yates County Job Leads: www.yatescounty.org/wfdjobs

Ontario County Job Leads: <http://www.co.ontario.ny.us/93/Workforce-Development>

Seneca County Job Leads: <https://www.co.seneca.ny.us/gov/services/workforce/job-leads/>

Wayne County Job Leads: <http://web.co.wayne.ny.us/workforce-development/workforce-development-job-seeker/>

CIVIL SERVICE EMPLOYMENT PORTAL

Yates County is an Equal Opportunity Employer.

You can apply by mail, in person or online for Current Positions in Yates County, Upcoming Exams or Continuous Recruitment Exams.

A non-refundable examination fee is required for all exams.

To receive automatic e-mail notification when a specific Civil Service exam or job announcement will be offered, please register with our automatic e-mail notification service.

[Click Here](#) to download a printable application.

Current Vacancies

Name (click to view job description)	Application Deadline	Apply Online
CLERK - MARCUS WHITMAN SCHOOL - FT - 11 MO. \$12.50/HOUR - EXAM REQUIRED	07/27/21	APPLY
DEPUTY DIRECTOR OF PUBLIC WORKS - VILLAGE OF PENN YAN - FT	07/16/21	APPLY
TEACHER'S AIDE - FT - 10 MO. \$12.50/HOUR	08/31/21	APPLY

Upcoming Exams

How to Take a Civil Service Exam

The New York State Constitution states that public employees must be hired for jobs on the basis of merit and fitness. The Constitution also states that, for most jobs, merit and fitness must be measured by examination.

[Click here](#) for information from the New York State Department of Civil Service on how to take a Civil Service written test.

This is a list of all current exams within Yates County. For all exams, please see the General Conditions. Please follow the application guidelines.

Please note, not all exams listed are for the County of Yates. Each exam announcement will identify the jurisdiction for which the exam is offered.

Competitive Class Positions

The competitive class of civil service consists of positions for which it is practicable to determine the merit and fitness of applicants by competitive examinations. These examinations are either open competitive, that is, open to all applicants meeting the minimum qualifications for the position; or, promotional, for those individuals already serving in a lower position within the same jurisdiction as the existing vacancy.

Provisional appointments may be made to positions in the competitive class if no list of eligible candidates exists. All provisional appointees are subject to passing a competitive examination and be reachable on any list established as a result of such an examination.

OC = Open Competitive - exams open to the public. **PROM = Promotional** - exams for current employees.

Continuous Recruitment Exams

#	Name (click to view job description)	Type	Application Deadline	Exam Date	Apply Online
YC-14	ACCOUNT CLERK	CR	N/A	N/A	APPLY
YC-13	ACCOUNT CLERK TYPIST	CR	N/A	N/A	APPLY
YC-6	CASEWORKER	CR	N/A	N/A	APPLY
YC-3	CLERK	CR	N/A	N/A	APPLY
19070	COMPUTER AIDE	CR	N/A	N/A	APPLY
18842	COMPUTER TECHNICAL SPECIALIST	CR	N/A	N/A	APPLY
YC-11	CUSTODIAN	CR	N/A	N/A	APPLY
YC-10	CUSTODIAN (PROMOTIONAL)	CR	N/A	N/A	APPLY
YC-4	KEYBOARD SPECIALIST	CR	N/A	N/A	APPLY
YC-9	OFFICE ASSISTANT I	CR	N/A	N/A	APPLY
21240	SENIOR COMPUTER TECHNICAL SPECIALIST	CR	N/A	N/A	APPLY
YC-8	SENIOR TYPIST/SENIOR KEYBOARD SPECIALIST	CR	N/A	N/A	APPLY
19208	SYSTEMS ANALYST (EXAM REQUIRED)	CR	N/A	N/A	APPLY
YC-16	WATER AND WASTEWATER TREATMENT PLANT OPERATOR/TRAINEE	CR	N/A	N/A	APPLY
YC-12	WATER SYSTEMS OPERATOR/WASTEWATER MAINTAINER	CR	N/A	N/A	APPLY

Positions can be applied for at any time, and the eligible list will be used to fill vacancies as they occur. The Personnel Officer of Yates County reserves the right to terminate continuous recruitment and re-establish a periodic, announced-date type of examination.

OC = Open Competitive - exams open to the public. **PROM = Promotional** - exams for current employees.

<https://mycivilservice.yatescounty.org/jobopps>.

JULY 2021

Yates County Workforce Development Calendar of Events

***Important Notice:** This calendar is to be used for Temporary Cash Assistance applicants & recipient's activities. You may request copies at the WFD front desk.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 HOLIDAY OFFICE CLOSED	6	7 HSE 9am-12pm <i>Please note time change for HSE</i>	8	9	10
11	12 HSE 9am-12pm	13	14 HSE 9am-12pm <i>Please note time change for HSE</i>	15	16	17
18	19 HSE 9am-12pm	20	21 HSE 9am-12pm <i>Please note time change for HSE</i>	22	23	24
25	26 HSE 9am-12pm	27	28 HSE 9am-12pm <i>Please note time change for HSE</i>	29	30	31

***Notes:**

***HSE: High School Equivalency.**

Wednesday's HSE Classes will be held from 9am-12pm for the months of July & August



TASC Prep Classes (formerly GED)

Need to get your high school diploma? High School Equivalency/GED classes are offered by FLCC at the Workforce Office in Penn Yan.

- ***Classes held Monday & Wednesdays from 9:00 am –12:00 pm, July 7—September 1***

For more information contact, the Workforce Office at 315.536.5140, or check out the Yates County High School Equivalency Class page on Facebook!

Yates County Workforce Development

417 Liberty Street, Suite 2051
Penn Yan, NY 14527
(315) 536-5140
TEXT: (315) 694-1043



Youth & Young Adult Services

TAKE CHARGE!

Prepare For Employment Success

- Try out a new job
- Get your driver's license
- Take an online course
- Earn gift cards for participation

Finger
Lakes

WORKS

Yates County Workforce Development
Christine Yonge, Youth Counselor
315-536-5140, ext. 4 Text 315-694-1043
<https://www.yatescounty.org/406/Youth-Services>

Youth & young adults 14-24 may be eligible.

Do you want to make a difference? Click the link below to find out how!

<https://www.mozaic.org/jointheteam>

[#mozaic](#) [#DirectSupportProfessionals](#) [#makeadifference](#) [#cayuga](#) [#seneca](#) [#yates](#)

EEO/AA/Vet/Disabled employer

***Is your passion helping others?
Why not make it a career!?!***

We Offer...

***Extensive Benefits for
Full Time Employees***

Paid Training

Shift Differentials

...and much more!!

***Mozaic is hiring for Direct Support Professionals
in Cayuga, Seneca and Yates Counties***

MOZAIC
MANY PEOPLE. ONE STRONG COMMUNITY.



ADVANCING WORKFORCE
DEVELOPMENT FOR
MATURE WORKERS
SINCE 1983

Mature Job-Seekers Wanted- Join a Paid Work Training Program!

We are a multi-state non-profit organization whose mission is to provide job training and employment services to workers age 55+. We seek candidates who are interested in paid part-time training opportunities where they can grow their skills, gain updated experience, and become competitive for employment, all while contributing to the needs of their local community.

We provide paid training opportunities in the areas of: Food Preparation, Retail Sales, Customer Service, Healthcare and more. Participants in our program are assigned to local nonprofits for 20 hours each week where they contribute to that organization, learn new things, and are paid for their time.

Qualifications: Candidates must want to work and be ready to learn new things. The position is funded by a federal jobs training program called the Senior Community Service Employment Program (SCSEP). **Candidates must meet eligibility requirements including: being age 55+, unemployed, and within income eligibility guidelines.** Please only apply if you meet all criteria. To apply online, complete our easy online application at <http://a4td.org/> Contact (585) 445-3898 for more information.

We are an Equal Employment Opportunity Employer/Program.



Workforce & Career Solutions
www.flcc.edu/workforce
Upcoming Classes and Events
 (for classes not listed here visit our website
 or email us at workforce@flcc.edu)

Funding is available for most classes. Attend an orientation session to learn more!

W&CS Orientation Sessions			
Dates	Orientation	Location	Register
3/10/2021 at 9:00am	Manufacturing Information Session	WebEx Virtual Session*	Register for an Orientation Session at: www.flcc.edu/workforce click on "Health Care" or "Manufacturing" and "Orientation Sessions"
3/10/2021 at 1:00pm	Medical Admin. Assistant Orientation	WebEx Virtual Session*	
4/7/2021 at 9:00am	CNA/HHA Orientation	WebEx Virtual Session*	
4/14/2021 at 4:00pm	Manufacturing Information Session	WebEx Virtual Session*	
5/5/2021 at 9:00am	CNA/HHA Orientation	WebEx Virtual Session*	
5/12/2021 at 9:00am	Manufacturing Information Session	WebEx Virtual Session*	
6/2/2021 at 9:00am	CNA/HHA Orientation	WebEx Virtual Session*	
6/9/2021 at 4:00pm	Manufacturing Information Session	WebEx Virtual Session*	
7/7/2021 at 9:00am	CNA/HHA Orientation	WebEx Virtual Session*	
7/14/2021 at 9:00am	Manufacturing Information Session	WebEx Virtual Session*	

W&CS Training Classes			
Dates	Class	Location	Learn more
3/15/2021 – 5/3/2021 M,W; 6pm to 9:30pm	Medical Administrative Assistant Program – Online Instruction	Online Instruction & Internship Location	Visit our website at: www.flcc.edu/workforce and click on "Health Care" or "Manufacturing" for more information about these programs
4/5/2021-4/23/2021 M-F, 8am to 4:30pm	Home Health Aide Training Class	Home Care Plus & The Terrace at Newark	
5/10/2021-6/17/2021 M-F, 8am to 4:30pm	Certified Nurse Aide Training Class	FLCC Geneva Campus & M.M. Ewing Care Ctr.	
Summer/Fall 2021** Call for dates	Certified Production Technician	Virtual Classroom In-Person Labs	
Summer/Fall 2021** Call for dates	Foundations in Manufacturing	Virtual Classroom In-Person Labs	
Fall 2021** Call for dates	Advanced Manufacturing Machinist	G.W. Lisk Clifton Springs, NY	
9/20/2021 – 10/18/2021 M,T,W; 5:30pm to 9pm	Phlebotomy Technician Program Hybrid - Online	FLCC Geneva Campus & Clinical Location	

Notes:

Attendance at an orientation session is required prior to acceptance into all classes. If you do not see one that is convenient to you, contact us at workforce@flcc.edu, call (585) 785-1670, or check our website for additional dates.

* These are currently virtual meetings. You will receive login/call-in instructions via email after you register.

** If you are interested in these trainings, email Andrea Badger at Andrea.Badger@flcc.edu and we will inform you when dates and times are announced.