

Finger Lakes Workforce Investment Board
GOVERNANCE & MEMBERSHIP COMMITTEE

via Zoom

Thursday, March 11, 2021 – 8:00 a.m.

On Phone: Chair: Michael Manikowski
Members: Lina Brennan, Mike Davis, Rick Plympton
Absent: Joseph Pellerite
Staff: Lynn Freid, Jennifer May
Consultant: Karen Springmeier

A motion to approve minutes from the March 19, 2020 meeting was made by Mr. Davis and seconded by Ms. Brennan. All in favor, motion approved.

Current Membership and Potential New Members

Sara Bruzee, from del Lago Resort & Casino will be completing Blair Morgan's unexpired Board term. The process is underway to have Erica Wright of Finger Lakes Extrusion (Ontario – Private), Bob Coyne of Rochester Technology and Manufacturing Association (Public) and Randi DiAntonio of NYS Public Employees Federation (Public) appointed to the Board. Ms. Freid has reached out to Wagner Winery in Seneca County regarding representation on the Board and will contact Muranda Cheese Company in Waterloo, if necessary.

Draft Slate of Officers for July 1, 2020 – June 30, 2021

Mr. Plympton has agreed to serve as Chair through the end of PY'21 and Mr. Manikowski will again serve as Vice-Chair Public Sector. WIB staff will contact Ms. Parish and Mr. Doeblin regarding their positions. If agreeable to all parties, all current officers will continue to serve through the end of PY'21. By-

A motion to approve the draft Slate of Officers for PY'21, pending agreement by Ms. Parish and Mr. Doeblin, was made by Mr. Plympton and seconded by Mr. Davis. All in favor, motion carried.

By-laws Revision

In her consultant capacity, Ms. Springmeier reviewed the proposed revisions to the Board By-laws, which were last updated in 2015. Further revisions were suggested and will be applied to the draft By-laws before being presented to the Executive Committee and full Board for approval.

ACTION ITEM: Privilege of the Floor will be added back to the Board meeting agenda, to allow a member of the public to make a statement if necessary.

ACTION ITEM: "Review Customer Satisfaction Surveys on a quarterly basis" to be added to Performance & Evaluation Committee responsibilities.

ACTION ITEM: Meetings of the Executive Committee will be moved towards the beginning of the month, based on the schedule of the committee members, to allow for adequate notice and review of materials prior to Board meetings.

ACTION ITEM: Ms. May to provide final draft of the By-laws to be approved with a second copy that includes/shows all previous revisions and those suggested at this meeting.

Other Business:

Mr. Plympton and Ms. Freid informed the committee that the Finger Lakes WIB and the Capital Region WIB are to undergo the survey portion of an audit that will be completed by the Office of the State Comptroller. The survey is to better understand the relationship between WIB's and the Career Center's and Department of Labor regional and state offices and services. Ms. Freid shared that she has her responses prepared and that WIB directors across the state are questioning why Board chairs are being asked to participate.

Next Meeting – Spring 2022

A motion to adjourn the meeting was made by Mr. Davis and seconded by Mr. Plympton. All in favor, motion approved. The meeting was adjourned at 8:40 a.m.

Respectfully submitted,
Jennifer May,
Executive Assistant