

FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Tuesday, April 28, 2020, 8:30 am

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Attendance: Kathy Baker, Tom Facer, Lynn Freid, Julia Murphy, Rick Plympton

Absent: John Mueller, Mike Rusinko

Staff: Jennifer May, Karen Springmeier, Mike Woloson

I. Introductions

II. A motion to approve the minutes from the February 25, 2020 meeting was made by Ms. Freid and seconded by Ms. Murphy. All in favor, motion carried.

III. Dashboard

Mr. Woloson reviewed the unemployment numbers for March, which were tallied before the Stay-at-Home order was issued by the Governor: in the Finger Lakes region the unemployment rate sat at 5.1% compared to 4.3% in the same time frame of 2019; nationwide, the unemployment rate was 4.5%. Ms. Murphy stated that the April numbers “will be very big”, due to COVID-19 and that her staff is working on UI claims, including completing partial claims.

Mr. Woloson then shared a “COVID-19 Workforce Impact” presentation that showed the number of UI claimants statewide, by region and by county, grouped by week.

Ms. Murphy then mentioned the challenges that will be faced by career center staff when they are allowed to return to the centers, such as no group gatherings, dealing with more UI claims than career centers and the need for more staff.

Data for Front Door Traffic, as well as Website Traffic, for the month of March was not accessible due to the closures of the career centers. The numbers will be updated once the data becomes available.

IV. Demand Occupation List

Mr. Woloson discussed with the group the need to approve a local Demand Occupation List and gave the suggestions offered by Tammy Marino, Associate Economist with the Bureau of Labor Market Information (NYSDOL). After discussing the suggestions and their practical applications in the Finger Lakes region, it was decided that more information is needed before changes to the Demand Occupation List are made and approved. The committee also considered turning the list into a living document that can be adjusted at several points throughout the year, rather than once a program year.

ACTION ITEM: Mr. Plympton and Mr. Woloson to gather more labor market information from Tammy Marino. This committee will continue discussion on updates to the Demand Occupation List at the June 23rd meeting.

V. Policy Review

Mr. Woloson gave the committee summaries of the following policies which need to be approved by this committee, as well as the Executive Committee and full board:

- WIOA-14 Individual Employment Training Plan
- WIOA-16 Follow Up Services
- WIOA-17 Initial Assessment
- WIOA-18 Demand Occupation List
- WIOA- Youth Objective Assessment Policy PY20
- WIOA- Youth Incentive Policy PY20

A motion to approve the policies was made by Mr. Facer and seconded by Ms. Murphy. All in favor, motion carried.

VI. Canandaigua Driving School Training Outcomes

Mr. Woloson met with Sam Boncaro, Manager at Canandaigua Driving School on March 13th. Sam explained that they had 91 students last year with 9 dropouts. He was also able to confirm that 5 more people funded through WIOA were working, bringing the total number to 13 (out of 16; 81%). Sam agreed to send a 6 month report in the middle and at the end of each program year for our records.

VII. “SkillUp Finger Lakes”

Ms. Springmeier suggested that this committee recommend renewing SkillUp licenses for another year, after the current licenses expire.

ACTION ITEM: After more statistical data is gathered on usage of the program, this committee will discuss renewing the licenses.

VIII. One Stop Operator Update

After discussing the performance of the operator, a motion was made by Ms. Freid to extend the contract of Genesee Finger Lakes Regional Planning Council for another year. The motion was seconded by Mr. Facer. All in favor, motion carried.

IX. Cluster Update

Mr. Plympton reported that the FAME Annual Event now planned for the fall may not be practical, given the current health situation. The student award recipient will still be chosen this week.

Mr. Woloson shared that he plans to contact the steering committee of the healthcare career day about future events.

Next Meeting: Tuesday, June 02, 2020, 11:00 a.m.

At 9:39 a.m. a motion to adjourn was made by Ms. Freid and seconded by Mr. Facer. All in favor, motion carried.

Submitted By: Jennifer May