

**Finger Lakes Workforce Development Board  
One Stop Partner Meeting  
10:00 AM – 12:00 PM  
Friday, September 20, 2019  
41 Lewis Street, Conference Room B  
Geneva, New York 14456**

**Meeting Notes**

**Purpose:**

**In attendance were:**

David Zorn, Genesee/Finger Lakes Regional Planning Council  
Amanda Lesterhuis, FLWIB  
Todd Sloane, FLCC  
Jane Sullivan, NYSED  
Shelly Cogliandro, Access VR  
Olga Milevich, Jobs Corps  
Joseph Lopez, Ontario County  
Andrea McGraw, Ontario County  
Jenn Weaver, Wayne County  
Mike Whirtley, Seneca County  
Tammy Marino, NYSDOL  
Claire Eirmann, NYSDOL  
Julia Murphy, NYSDOL  
Mike Woloson, FLWIB  
Greg Maine, W-FL BOCES  
Paula Mahoney, W-FL BOCES  
Laura Johnson, NYS DOL  
Betsy Russell-Orr, Yates County DSS  
Joseph Davis, Yates County DSS  
John Vrabel, Seneca County  
Karen Springmeier, FLWIB

**Introductions**

**One Stop Operator Program – Recap of Year 1 and 2**

Karen Springmeier discussed the following:

- Originally sent out RFP
- Operator - Finger Lakes Works Consortium
  - Similar to WF Investment Act
  - Worked on Career Center numbers, job seeker numbers, good information, Mike is taking care of now, are doing meeting with managers monthly now
  - Moving forward – big picture strategic group
  - Had presentations
  - Did monthly reports
  - MoU managers
  - Staff development – hope to continue in Year 3
  - Manage numbers locally – Mike doing now
  - Would like to expand partners (see notes on partners)
  - Managing referral form – sending to Mike
- Referral form/measures/outcomes - need to discuss how monthly reports are being tabulated

- MoU

### **One Stop Operator Program – Year 3**

- Karen Springmeier discussed:
  - Can make more active
    - For full group
    - Referral form – is a monthly report – goes to Mike
    - Mandated partners
  - Need to discuss how monthly reports are being tabulated
- General discussion including presentation and handout of existing partners:
  - Possible categories to discuss and/or presentations:
    - Partner intake, referral, and co-enrollment
    - Cross training
    - Supportive services
    - Benchmarks to measure system performance
    - Coordination of applicable career services for business
  - Cross train/supportive services
    - Do presentations
    - Presentations from monitor – WIB will handle
    - Presentations from outside agencies
    - Job Corps interested
    - Send out survey/list One Stop meeting or staff development session
      - Cross training
      - Supportive services
    - Directory – asset mapping/resource mapping
    - List of partners with service offerings
    - Referral chart/eligibility requirements for all partners
    - Labor market data
    - Barriers – incarcerated to jobs
      - State Parole reentry program
      - NYS Parole Regional Offices – Paul Rigby, Syracuse
      - Could be at One Stop meeting or at staff development session
  - Possible additions discussion
    - Partners – not coming, contact, revise existing list for changes
      - Janelle Cooper, Wayne Community Action Program – on existing list
      - Patricia Stovall-Lane, Pathstone
      - Associates for Training & Development – Mary Branagan, can also contact Joe Scoglio
      - NYSED – is not Kathleen Sheehy, could be Gregory Sides – someone will get contact info, may be Marissa Vaga
    - Possible additions
      - Cayuga-Seneca Community Action Agency - Amy Rusak
      - Proaction – Yates County
      - Literacy Volunteers
        - Ontario/Yates – someone will get contact info – Donna Cotter
        - Wayne – Chris Edger
        - Seneca – Executive Director, Kathy Sigrist
      - Commission for the Blind
        - Seneca County is out of Syracuse

- From John Vrabel - NYS Commission for the Blind – Amy Carreno
- Library System
  - Pioneer
  - Finger Lakes
  - Southern Tier
- Chambers – should they be on One Stop or economic development committee?
  - Geneva
  - Seneca County - Jeff Shipley
  - Victor
  - Canandaigua
  - Wayne County Business Council
  - Yates Chamber
- XXI – contact Marion French
- Office for the Aging – each county should have one
- Regional Center for Independent Living

**Labor Data Overview** – Tammy Marino, Associate Economist, Bureau of Labor Market Information, New York State Department of Labor, Division of Research & Statistics (presentation attached)

### Updates

- Staff Development Session
  - Form staff development session committee – so far interested – Mike, Julia Murphy
  - Employer panel
- Discussion Question
  - What is your organization already doing to meet the need for skilled workers?
    - Access VR - Provides vocational counseling and guidance in developing a vocational goal and provides vocational training through local training programs
    - Julia Murphy – We help job seekers identify what skills they have, teach them how to communicate what skills they have and how they relate to the position they are applying to and help them remove barriers so they can be successful in their new position. At a statewide level, DEWS pursues funds that can be distributed throughout the local areas of NY to provide OJT, ITA, etc. (i.e. WDI, TET & Opioid) WIOA and more.
  - What are you colleagues or competitors doing that you wish you could be doing?
    - Julia Murphy – We don't compete, we want to collaborate!
  - What else would you be doing if you had the resources?
    - Access VR – More coordination with training businesses (programs) work with them to develop training programs that meet Employers needs
    - Julia Murphy – If have more staff we could provide more intensive one-on-one assistance.
  - John Vrabel – (attached)

### Wrap Up

- MoU including infrastructure agreement approved
  - Wettransfer.com – will get set up so that everyone can get
- SkillUp Finger Lakes – see flyer, online training for staff
- Looking to develop professional skills for success badge

**Next Meeting**

The Next meeting will be Wednesday December 11<sup>th</sup> from 10:00am to 12:00pm, at 41 Lewis Street, Conference Room B, Geneva, New York 14456