



Business Service Representative

8/22/2019-9:00am

Geneva Career Center

Present: K. Bailey, C. Caughey, L. Principio, M. Sykes, J. Weise
M. Woloson

1)Review/approve minutes from June 21st, 2019, 2019- Approved L. Principio, K. Bailey, 2nd, all in Favor- motion carried.

2) Dash Board- Dashboard June's unemployment rate was down from May's by .1% in all counties except in Yates where it was down by .2%. Rochester MSA was the same as the previous month, while NY State's was higher by .2% and the U.S. was up by .3%. Four county average at 3.2% was .1% lower than the same time last year. Front door traffic for June was lower than the same time as last year by 470 customers. Additionally, last year's April to May traffic spiked while this year's number reflected a more gradual increase. Self Service and Individualized service saw more customers this program year than last year along with more customers receiving Classroom training. Fewer customers received OJTs and Basic Career Services

Also reviewed OSOS Employer Report. Discussed need to follow up with suspended job orders. Question was raised as to how this report reflects new businesses.

3) OJT –Group reviewed OJT Outcome Report for Program Year 18. The majority of OJTs were in manufacturing with only 3 out of the total of 26 in other industries. For the program year a total of 26 were scheduled to complete. Out of the 26, 16 (62%) completed OJT and retained their position. Ten did not complete. Average wages ranged from \$10.40 to \$18.02 per hour.

4) Customized Training- Discussed development of Customized Training policy. Employees/trainees will need to meet Adult Eligibility and employers will need to be vetted. Policy will require matching funds and reimbursement will have a \$3,000.00 cap. Performance and Evaluation committee will need to review and full board will need to approve at next meeting in September before policy is implemented.

5) Skill Up-- is an online learning management system that helps jobseekers upgrade their skills and gain certifications to secure employment. It allows online training in over 5,000 individual courses and 10 industry career "Pathways," pre-mapped with skills, courses, and re mediation, leading to over 200 occupations. We will be rolling the program out to residents of the 4-counties later next month with staff- training starting shortly. We will be working with employers to assist in developing "badges" (pathways) so job-seekers who complete a "badge" will be able to interview with employer.

6) Work Keys-Group discussed difficulty in providing Work Keys to OJT customers when employers need them to start in a short period of time. Scheduling can be difficult depending on the availability of space/computer. On top of this contact and training outlines need to be completed. Group was reminded that they can always try to schedule an individual session with the job-seeker. Group was also reminded that people can ask for a waiver by forwarding a request to center manager and have the manager forward to Director of WIB for approval. Policy will be distributed.

7) Opioid Grant / TET- Jeff W provided an update on program and shared a hand-out designed for career center staff to give to job-seekers. It describes the OJT program and the classroom training program so that the job-seeker can better understand their choices. BSRs gave the ok to include contact



information for each BSR. L. Principio shared a flyer she uses for employers regarding OJTs. Group asked her to send it out to them via e-mail.

5) Job Fairs Open Recruitments

Ontario County: Fed Ex @ Hopewell 8/27 10:30-12:30

Rochester Regional Health @ Hopewell 9/17 10am-noon. Looking for C.N.A.s.

Next Meetings: all at Geneva Career Center at 9:00am

9/20/2019

10/18/2019

11/15/2019

12/20/2019

Next Regional Meeting:

September 12th at:

FLCC-Victor Campus Center

200 Victor Heights Parkway, Victor NY 14564

Multi-Purpose Room-A

9/12/2019

2pm-4pm

Submitted by: M. Woloson

The purpose of the Finger Lakes Workforce Investment Board (FL WIB) is to improve the economic well-being of job seekers and employers in the region by aligning human potential with opportunities in the workplace.

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