

## **YOUTH COMMITTEE MEETING MINUTES**

Finger Lakes Workforce Investment Board

41 Lewis Street, Geneva, NY

Wednesday, July 10, 2019

**ATTENDANCE:**   **Members:** Andrea Badger, Joe Davis, Chris Edgar, Jennie Erdle, Jeremy Hughes, Annie Mahoney, Lori Parish, Wendy Provan  
**Staff:** Amanda Lesterhuis, Jennifer May  
**Guest:** Ashleigh David

### **I. Introductions/Approve Minutes from May 5, 2019**

A motion to approve the minutes was made by Mr. Edgar, seconded by Ms. Erdle. All in favor, motion carried.

### **II. WIOA Youth Program Updates**

- a. Ms. Lesterhuis reviewed the local youth employment statistics, including population growth, level of education attained, and the employment, education or training placement rate.
- b. The committee reviewed and approved the following policies, which will go to the full board on September 18, 2019:

Finger Lakes WIOA Youth Eligibility Policy – with Out-of-School Youth and n-School Eligibility Chart

Finger Lakes WIOA Youth Incentive Policy

Finger Lakes WIOA Youth Objective Assessment Policy

### **III. ACCES-VR RFP Review/Update**

Mr. Hughes discussed the following required activities:

1. Job Exploration Counseling
2. Work Based Learning Experiences
3. Counseling on opportunities for enrollment in comprehensive transition or post-secondary educational programs
4. Workplace Readiness Training
5. Instruction in Self-Advocacy

Also discussed was the graduation process, including requirements and diploma options. Please refer to the attached chart.

### **IV. Next meeting: Wednesday, September 11, 2019 3:00-4:30 p.m.**

# Graduation Process

