



Workforce Opportunities • Workplace Solutions

## FINANCE & AUDIT COMMITTEE MEETING

Wednesday, January 29, 2020:00am  
FLWIB Offices; Meeting Room B

### AGENDA

- I. Approval of December 4, 2019 meeting minutes
  - a. Action Items from 12/4/19 Meeting
    - B. ACTION ITEM: Ms. Sowards to email draft of Independent Auditor RFP to committee for review and approval. Completed 12/4/19
    - C. ACTION ITEM: Ms. Murphy to provide an update to Ontario County. Completed 12/10/19
    - D. ACTION ITEM: #8 Ms. Murphy to keep committee apprised of timeline for 990 completion and filing. Completed 1/15/20
    - E. ACTION ITEM: Addition: #10 Full board to approve resolution to send Independent Auditor RFP; deadline January 15<sup>th</sup>. Completed 12/15/19
- II. Financial Reports – November Statements
- III. 990 Update – Ms. Murphy
- IV. RFP PY'19 Independent Auditors
- V. Reconciliation – Update – Barbara Murphy
- VI. Quarterly Reports
  - a. Vendor History
- VII. 2020 Reimbursement Rates
- VIII. Work Plan
- IX. Other Business
- X. Next Scheduled Meeting – February 26, 2020 9:00am

#### Projects:

- Cash basis financial statements
- Revise 'Other Programs' Report
- RFP Independent Auditors



#### BRAND ESSENCE

*Leader in Collaborative Workforce Solutions*

#### BRAND PERSONALITY

*Responsive      Innovative      Strategic  
Resourceful      Passionate*

#### BRAND PROMISE

*Only FLWIB, Inc. convenes a unique table of stakeholders to identify workforce needs, share intelligence and respond with innovative approaches to improve the economic well-being of the community.*

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*The purpose of the Finger Lakes Workforce Investment Board (FLWIB) is to improve the economic well-being of job seekers and employers in the region by aligning human potential with opportunities in the workplace.*