

FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

**Tuesday, April 30, 2019, 8:30 am
Finger Lakes Workforce Investment Board
Conference Room B**

Attendance: Joe Davis, Tom Facer, Mike Rusinko, Rick Plympton, John Vrabel

On Phone: Lynn Freid

Absent: Kathy Baker, John Mueller, Julia Murphy

Staff: Jennifer May, Karen Springmeier, Mike Woloson

I. Introductions

II. A motion to approve the minutes from the February 18, 2019 was made by Mr. Facer, seconded by Mr. Rusinko. All in favor, motion approved.

III. Action Item Follow Up

The committee reviewed the breakdown of front door career center traffic, OJTs and ITAs by center, and the results from the recent OJT Employer Survey.

ACTION ITEM: Mr. Woloson to ask for testimonials from OJT employers to use in future OJT flyers.

IV. Policy Review and Discussion

A motion to approve the proposed change - an individual must be 18 years of age or older AND who are earning under self-sufficiency rate of \$25.00 and are in need of career services - to the Adult Program Eligibility was made by Mr. Rusinko and seconded by Mr. Facer. All in favor, motion carried.

A motion to strike the proposed change to the current OJT Policy was made by Mr. Rusinko and seconded by Mr. Facer. All in favor, motion carried.

Updates will continue to be made to the Customized Training Policy and be brought before this committee for approval on June 25th.

V. One Stop Operator Procurement Process

Only one response was received from the first Request for Proposal so the One Stop Operator contract will be rebid, starting May 1st.

VI. Programming Discussion

The committee discussed how to ensure more participation in Personal Skills for Success (PSS) and ways to incentivize both WorkKeys and PSS. Employers will need to validate the certificates and Mr. Plympton recommended that the FAME pipeline help.

IX. A motion to adjourn was made by Mr. Rusinko, seconded by Mr. Facer. All in favor, motion approved. The meeting was adjourned at 9:50 a.m.

X. Next Meeting: Tuesday, June 25, 2019, 8:30 a.m. at the Finger Lakes Workforce Investment Board offices, Conference Room B.

Submitted By: Jennifer May