

Finger Lakes Workforce Investment Board  
**GOVERNANCE & MEMBERSHIP COMMITTEE**

Conference Call  
Friday, September 4, 2015

ATTENDANCE: Chair: Michael Manikowski  
Members: Mary Lee Burnell, Mike Davis, Peg Churchill  
Excused: Lina Brennan  
Staff: Karen Springmeier

Mr. Manikowski called the meeting to order at 11:00 a.m. Ms. Churchill made a motion to approve the minutes of the May 1, 2015, seconded by Mr. Davis; motion carried and minutes approved as written.

**Resolution #01-15 Approval of FLWIB Board Members**

Ms. Springmeier noted that with the Board serving as both the WIOA compliance Board and the Board to the corporation, Board members are appointed by the county and should also be approved by the board. Ms. Springmeier also noted the Executive Committee has reviewed and a recommendation was made to add in the staggered terms. Mr. Davis made a motion to approve, seconded by Ms. Churchill. All in favor, motion approved.

**Resolution #02-15 Approval of By Law Revisions**

Ms. Springmeier noted that she had met with Attorney Mark Venuti for recommendations on the by-laws and noted the Executive Committee has also reviewed and suggested a few changes. Ms. Springmeier highlighted the changes. A recommendation was made to add in the Economic Development and Veterans Services Committees before the Ad Hoc Committee section. Ms. Churchill made a motion to approve the by-laws revisions with changes noted, seconded by Ms. Burnell. All in favor and motion carried.

**Other Business:**

Mr. Davis noted he would not be at the full Board meeting

**Next Meeting** –TBD.

Meeting adjourned at 11:15 a.m.

Respectfully submitted,  
*Karen A. Springmeier*  
Karen A. Springmeier  
Executive Director