

Finger Lakes Workforce Investment Board  
**GOVERNANCE & MEMBERSHIP COMMITTEE**  
Finger Lakes Workforce Investment Board Training Room  
41 Lewis Street, Geneva, NY 14456  
Friday, February 27, 2015

ATTENDANCE: Chair: Michael Manikowski  
Members: Lina Brennan, Mary Lee Burnell, Mike Davis  
Absent: Peg Churchill  
Staff: Karen Springmeier, Dinah Brennan

Mr. Manikowski called the meeting to order at 9:07 a.m. Mr. Davis made a motion to approve the minutes of the March 12, 2014, seconded by Ms. Burnell; motion carried and minutes approved as written.

**Restructure Board for WIOA Requirements/ Review of Current Board Members**

Ms. Springmeier distributed a draft overview of possible board structure under the new WIOA legislation. The intent of the legislation in relation to the board structure is to decrease the size of the board and become more business and employer driven. The committee reviewed attendance of board members and the possible new structure. The committee has requested the March full board meeting evaluations designate a question regarding each member's willingness to continue serving on the board in light of the new WIOA legislation. **Action: Ms. D. Brennan will include the "willingness to continue serving on the board" question for the March full board meeting evaluations.** This particular evaluation will request the members sign their name in order to better understand their needs and opinions. All board members will have their current appointments terminated on June 30, 2015 and need to be appointed on July 1, 2015 under the new WIOA legislation. The length of terms will be staggered so that some members will have terms of 1 year, 2 years, or 3 years.

**Transition Plan Update**

Ms. Springmeier noted that there have been no regulations given yet but staff continues to move forward to plan for the WIOA legislation enactment on July 1<sup>st</sup>. A presentation on WIOA will be given by Ms. Springmeier at the March full board meeting.

**Slate of Officers**

The slate of officers will be discussed in further detail at a May Governance and Membership committee meeting. The below slate of officers is the current slate.

**Chair:** Lina Brennan  
**Private Sector Vice Chair:** John Mueller  
**Public Sector Vice Chair:** Michael Manikowski  
**Secretary/Treasurer:** Robert Doebelin

**Strategic Planning Discussion**

Ms. Springmeier noted that the strategic planning process will move forward in July or August when the new board is in place and all regulations for WIOA are released.

**Other Business:**

None to report at this time

**Next Meeting** – There will be an April Meeting, time and date TBD.  
Meeting adjourned at 10:09a.m.

Respectfully submitted,  
*Dinah Brennan*  
Dinah Brennan  
Executive Assistant