

Minutes
Finger Lakes Career Center Consortium, dated June 13,2019

Rev: 7/18/19

Attendance – Kathy Shay, Joseph Davis, Joseph Lopez, Andrea McGraw, Julia Murphy, Greg Maine, Jane Sullivan, John Vrabel, Jennifer Weaver, Jeffrey Weise, Annette DiPalma, Laurie Johnson, Michael Woloson, Amanda Lesterhuis, Todd Sloane, Karen Springmeier

I. **Call to Order** – Joseph Davis; 9 a.m.

II. **Approval of Minutes** –

1st - John Vrabel, 2nd - Jeffrey Weise

III. **Workforce Investment Board**

- **WIOA - BSR Report/UI Customer Report/Dashboard/Traffic/Performance Numbers** – Mike Reviewed UI, BSR, Career Center Front Door Traffic.
- **New Adult Eligibility** – Anyone who is 18 Years Old and makes under \$25/hr. and is in need of career services will be eligible in 2019.
- **WIOA – BSR/Training team/Youth Committee** – Mike stated that roll out of the new eligibility as well as other new programs including customized training and upgrade OJT. The BSR team will be going over safety training at the June 21st meeting per our request, Karen set up a BSR training put on by NYATEP, for June 27, 2019. Amanda has Youth Instagram and Facebook sites up and running, Amanda is planning an Ace’s training in the Fall for staff. Youth Committee will meet again in July.
- **Committee Highlights** – P & E will meet at the end of June to discuss further program changes, Marketing is “doing a deep dive into data” to see what is/isn’t working.
- **SKILLUP Finger Lakes** – Karen has purchased SkillUp for the Finger Lakes Region all four counties will have access of July 1, Mike will be the contact point and will roll out in the community.
- **New One Stop Operator PY19-** Two organizations have bid, and one will be selected at the next P & E committee meeting.

IV. **Career Center Operator/Partnership**

- **Career Center Staff Training** – Plans are set for June 19 and 20 for Pat Piles to present Resume, Interviewing, Problem Solving, and planning in Geneva and Lyons respectively.
- **Action Items** - Members are asked to assist in completing Action Items. No new items will be added.
- **Referrals**– Reports have been sent out. The form has been updated to include NYS release of information data. We do not know at this time how referrals should and will be tracked in PY19.
- **SYEP Plans** – Seneca will serve 55, Ontario will serve 70-8, Wayne will serve 75-80, and Yates will serve 45 youth. Kathy Shay stated that Acces-VR will also have a new WIOA pre-employment program for 14 -21-year-old that will be rolled out.

V. **Roundtable (Highlights), includes additional dialogue**

- Todd Sloane is officially the Workforce Director at FLCC and there will be an info session July 12th for the AMM program.
- Text from PC is a great way to stay in contact with clients/customers. Annette and John have both had staff use it to remain in constant contact.
- The FLWWTH will be held on October 3rd Amanda will begin promoting and requesting volunteers.
- BSR Training will be June 27th and lunch will be provided
- Karen secured a grant to serve DW and to train 30 individuals through FLACRA as peer mentors/OJTs. This will have a PSS and WorkKeys requirement. Jeff Weise will coordinate these programs in the new Special Projects position for the FLWIB.

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- Candice in Wayne will be on a 1-year maternity leave and Beth Bentley will be the acting youth counselor.
- NDEAM nominations are due.
- Ontario County will host Career Navigator on August 19th.
- DOL is collecting info on US Census recruitments, please send to Jason K.
- Brenda Owens will be the new Acces-VR counselor in Seneca County.

VI. **Adjournment** – Meeting adjourned at 11:00 a.m.

Respectfully submitted:

Joseph Davis