

Minutes
Finger Lakes Career Center Consortium, dated April 11,2019

Rev: 5/28/19 (pending 6/13/19 approval)

Attendance - Shelly Cogliandro, Joseph Davis, Mindy Laursen, Joseph Lopez, Andrea McGraw, Julia Murphy, Mary Gratton, Greg Maine, Jane Sullivan, John Vrabel, Jennifer Weaver, Jeffrey Weise, Annette Dipalma, Amy Carreno, Michael Woloson, Karen Springmeier

- I. **Call to Order** – Joseph Davis; 9 a.m.
- II. **Approval of Minutes** – Edit – Referral Process - Service provider will follow up with Job Seeker after service has been provided.
1st Shelly Cogliandro, 2nd Jennifer Weaver
- III. **Workforce Investment Board**
 - **WIOA - BSR Report/UI Customer Report/Dashboard/Traffic/Performance Numbers** – Mike Reviewed UI, BSR, Career Center Front Door Traffic. Mike reported the drop in the UI rate over 2018, foot traffic being down about 200 individuals over 2018, as well as ITAs being up and OJTs being down. Mike reported on the Primary Indicators of Performance that we are meeting our numbers and that we are over 100% entered employment as well as median earnings and that we are improving in our placement of youth into training. Karen is planning a BSR training put on by NYATEP, no word as to when at this time.
 - **“Where your food comes from”** – Amanda reported 350 students are registered for the April 24th event and that the GLOW will be visiting and looking to adopt a similar program.
 - **WIOA – BSR/Training team/Youth Committee** – Trade Act – Xerox is laying off 300 employees and Hillside is closing but will try to keep most of their employees through December 2019, Karen stated that she would primarily be working with them.
 - **Committee Highlights – No updates**
- IV. **Career Center Operator/Partnership**
 - **Career Center Staff Training** – Plans are set for June 19 and 20 for Pat Piles to present Resume, Interviewing, Problem Solving, and planning in Geneva and Lyons respectively.
 - **Action Items** - Members are asked to assist in completing Action Items. No new items will be added.
 - **Referrals**– Reports have been sent out. The form has been updated to include NYS release of information data. We do not know at this time how referrals should and will be tracked in PY19.
- V. **Roundtable (Highlights), includes additional dialogue**
 - Acces-VR will have Kathy Shay cover Ontario, Seneca, and Yates until they back fill some positions. Jenn Geiger will do a training on April 25 for hiring individuals with disabilities. A free non-for-profit management training will be held on June 5th.
 - The Commission for the Blind – is involved with multiple regional groups and has shared our best practices with others and is making referrals to the Career Centers. Jane offered to help set up an independent trainer for the Geneva and Lyons offices who have received all of their assistive technology. Jane also has some opportunities upcoming for diversity partner training.
 - Ontario is working with their medically exempt population and looking at who to enroll in WIOA.
 - Wayne is connecting with schools to recruit for SYEP and WIOA.
 - Seneca is being audited by the state and is looking at best practices for their OTDA programs.
 - FLCC Geneva has a new Campus Center Director and it will be announced by the end of April.
 - Finger Lakes Hired staff are transitioning to other positions and have had a great experience working with the partners. From the February reverse job fairs they had a 70% interview and 40% hire rate.
 - WFL-BOCES – has a new Superintendent coming in as Scott is transitioning out. They had a college to career event with over 250 students.

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- NYSDOL is taking applications for their Employment Counselor and Supervisor Positions. Julia will be out for six weeks, Mindy has taken a position in Syracuse but will cover on Fridays until Julia returns. Mindy has done a lot for us and will be missed.
- Karen reminded us that the One Stop Operator is out for Bid and as of July 1 this group will no longer exist.

Final Meeting: Thursday, June 13th, 2019

VI. **Adjournment** – Meeting adjourned at 11:00 a.m.

Respectfully submitted:

Joseph Davis