

Finger Lakes Workforce Investment Board, Inc.
EXECUTIVE COMMITTEE MEETING MINUTES

FLWIB Offices, 41 Lewis Street, Geneva
Conference Room B
Wednesday, January 2, 2019 – 8:00am

ATTENDANCE:

Members: S. Bischoping, J. Mueller, R. Plympton

Staff: K. Springmeier, M. Woloson, J. May

Absent: D. Culeton, B. Doebelin, M. Manikowski, R. Nye, L. Parish, M. Rusinko

A motion to approve the minutes from November 7, 2018 was made by Mr. Bischoping and seconded by Mr. Mueller. All in favor, motion carried.

Committee Reports:

Finance and Audit – Ms. Springmeier – Ms. Springmeier and Ms. Murphy continued to work with the NYSDOL on the reconciliation project and it should be resolved shortly.

Governance and Membership – Ms. Springmeier – Everything is ready for recertification, later in January. Ms. Hess has agreed to stay on the board until a replacement is found. Mr. Mueller mentioned a Wayne County farmer that he would like to see join the board and he will make the inquiry.

Marketing and Communications – Ms. Springmeier – The January 9th meeting will be rescheduled for later in January or early February.

Performance and Evaluation – Mr. Plympton – At the December 18th meeting, the committee discussed the latest unemployment numbers across the region, happenings within the One Stop Centers, and results from the business survey created by WIB staff. The committee also voted to approve and send to the Executive Committee the resolution adopting a new reimbursement rate for the On the Job Training program, due to the change in minimum wage.

Economic Development – Ms. Springmeier – The previously scheduled December meeting of the committee has been rescheduled for later in January.

Youth Committee – Ms. Springmeier – The committee will meet again on January 9th. The committee is looking for new members and is hoping for more involvement from the private sector.

Consortium and Business Service Update – Mr. Woloson – The focus was on business services in 2018, but for 2019, the focus is shifting to the job seeker. One Stop staff will ensure that job seekers have access to all needed services.

Health and Human Services Cluster – Mr. Woloson – The healthcare career day has been scheduled for March 19th and will be held at Finger Lakes Community College, Canandaigua campus. One hundred percent of the funding must be in place before the event can be held.

Strategic Plan Update – Ms. Springmeier – Ms. Springmeier offered an update on the Strategic Plan, including stating which goals have been completed and which goals have adjusted timelines.

Resolutions:

Resolution #08-18 Approval of the On the Job Training Revised Policy

It was suggested that the policy be revised to include language indicating that employers provide a fifty percent match to the reimbursement funds. Discussion followed about the total training hours versus the reimbursement. It was agreed that after six months we would evaluate the on the job trainings and, if necessary, revisit in the new program year. It was also requested that we review current on the job contracts to evaluate how many employers use full allotment.

A motion to move Resolution #08-18 to the full board was made by Mr. Bischoping and seconded by Mr. Mueller. All in favor, motion approved.

Resolution #09-18 Approval of Revised WIOA Youth Incentive Policy

A motion to move Resolution #09-18 to the full board was made by Mr. Mueller and seconded by Mr. Bischoping. All in favor, motion approved.

Next Executive Committee Meeting: Wednesday, March 6, 2019

Next Board Meeting: January 16, 2019, del Lago Resort & Casino

8-8:30 a.m. Networking Breakfast followed by the meeting at 8:30 – 10:00 a.m.

Presentation: The State of the Workforce, Melinda Mack, Executive Director, New York Association of Training and Employment Professionals (NYATEP)

A motion to enter into executive session was made by Mr. Mueller and seconded by Mr. Bischooping. All in favor, motion approved. The committee entered into executive session at 8:55 a.m.

A motion to end executive session was made by Mr. Mueller and seconded by Mr. Bischooping. All in favor, motion approved. Executive session ended at 9:23 a.m.

A motion to adjourn the meeting was made by Mr. Bischooping and seconded by Mr. Mueller. All in favor, motion approved. The meeting was adjourned at 9:24 a.m.

Respectfully Submitted,
Jennifer May,
Executive Assistant