

Finger Lakes Workforce Investment Board
INDIVIDUALS WITH DISABILITIES COMMITTEE MEETING MINUTES

Finger Lakes Workforce Investment Board, Conference Room B
41 Lewis Street, Geneva, NY 14456
Tuesday, February 27, 2018 at 2:00 p.m.

ATTENDANCE: **Members:** Carol Kramer, Megan Ransiear
Staff: Michael Woloson, Karen Springmeier, Jennifer May

I. Welcome and Introductions

II. Approval of Minutes

A motion to approve the minutes was made by Ms. Kramer, seconded by Ms. Ransiear. All in favor, motion approved.

III. Review of Action Steps from December meeting:

- a. **Adaptive Equipment:** Ms. Kramer is speaking to the career centers about their adaptive equipment on hand and needed during her barrier trainings with staff. Ms. Springmeier noted that it may be recommended during the career center re-certifications that adaptive technology be updated.

ACTION ITEM: Mr. Woloson to contact Rochester Works regarding the adaptive equipment used in their career centers and report findings to this Committee.

- b. **Outreach:** Ms. Springmeier informed the Committee that Gregory Maine had a conflict for this meeting, but wishes to be added to the distribution list so that he may attend future meetings of this Committee. Mr. Woloson reported that Katrina D’Insianni from Finger Lakes Health is hoping that she or another member of her staff will be able to join.

ACTION ITEM: Ms. Springmeier to follow up with Yates County ARC about membership opportunities.

- c. **Schools:** Jen Cacioppo from the Regional Special Education – Technical Assistance Support Center will give a presentation on the Career Development and Occupational Studies (CDOS) Credential at the March 21th meeting of the FLWIB.

IV. Discussion of serving more customers:

Mr. Woloson reviewed the number of registrations of people disclosing disability status between 07/01/2017 and 12/31/2017 with the Committee. Currently, there are 84 total registrants disclosing, with 29 of those in the age 16-24 bracket. The benchmark to reach the strategic goal of 20% increase is 134 for the year, and the numbers are 25% ahead of the same time period in PY’16.

V. Training sessions for Career Center staff:

Ms. Kramer reported that the training sessions are going well and there has been good attendance at every location. During the hour long sessions, staff have been receptive and eager to learn the provided information. Ms. Springmeier suggested that the center staff be contacted regarding feedback to ensure staff have received all desired information.

VI. Other Items

As October is National Disability Employment Awareness Month (NDEAM), it was agreed that plans will be made to recognize the month. This could mean events at the career centers, Spotlight On articles, or other avenues.

ACTION ITEM: Ms. Springmeier to investigate DEI funds.

Ms. Ransiear shared an overview of her organization, Hillside, and their students.

VII. NEXT MEETING: Tuesday, May 22nd, 2018 2:00pm-3:30 PM Conference Room A

Respectfully submitted,
Jennifer May