



Training Team Meeting Minutes: October 6th, 2017

9:00am-Finger Lakes Works Geneva Career Center

Present: L. Haust, M. Larson, A. Lapidus, J. Lopez L. Principio, D. Tam, J. Weise, M. Woloson,
Call-in. J. Hale, L. Johnson, J. Smith, J. Weaver,

- 1.) **Dashboard:** Reviewed dashboard report including unemployment rates, front door traffic and services provided. Unemployment average of 4 counties was up by .2 of a percent for the same time as last year. Front door traffic was down by about 600 customers compared to the August of 2016. Number of OJTs were the same as last year.
- 2.) **Training Obligation Request:** WIB is still waiting for final allocation of training funds for program year. Discussed process for obligation requests until final allocation is received. It was also stated that WIB will be sending out an e-mail to clarify process later in the day. This is for ITAs and OJTs.
- 3.) **America's Promise:** -Discussed process for enrolling individuals in FLCC's funding known as America's promise. Until there is clarification, this is the process to follow:
When student is referred from FLCC, staff should review for WIOA Eligibility and follow regular process for FLCC students including OSOS data –entry.
-If student is not eligible under WIOA, staff should check for America Promise eligibility.
 - Age between 18 and 29, veterans and dislocated workers will be eligible
 - If Student is eligible for America's promise staff should enroll them into OSOS.
 - New referral forms should be used.
- 4.) **Support Services:** Discussed support services availability. Policy doesn't not cover transportation but will cover tools that may be required. Policy will be sent out to training team for review. As long as people are using Training Workbook and Support services are documented in workbook, no need to document in OSOS.
- 5.) **Finger Lakes Hired:** Below is the amount each Community College has left as of September 20th,
 - FLCC = 7,902
 - GCC = 59,533
 - MCC = 2,746There is a large amount of funding still available for OJT's and WET's.
- 6.) **Services for Ex-Offenders-A.** Lapidus, Employment Counselor presented on some of the services she provides ex-offenders while going over a brief overview of "The Prime Objective"-A *Job Seeking Guide for Ex-Offenders*.
- 7.) **Trade Act-J.** Hale reviewed update: TAA Funds-
 - TAA Central Office is still awaiting the results from a USDOL audit, in which TAP and other funding streams for TAA training were addressed. However, we have been advised that TAA funds should be the primary source of assistance to adversely affected workers and adversely affected incumbent workers. Therefore, customers do not need to apply for TAP, when in TAA-approved training, as all funding can be covered by TAA funds.
 - However, we cannot/should not tell customers not to apply for TAP, because if their TAA approval gets revoked for some reason, then they would not have applied for TAP. Jackie Guzman from NYC stated that completing the FAFSA form and applying for all possible forms of financial aid is a universal first step when applying to college programs.
 - A reminder to TAA staff, even with the Excelsior Grant/Scholarship, TAA funds will be the primary source of income. NO personal funds can/ should be used for TAA approved training.



- 8.) **Workshop Committee** will meeting on October 25th in an effort to review curriculum for relevance and standardization.
- 9.) **Career Navigator** is scheduled for October 23-27^t in Waterloo. Flyer will be out shortly.
- 10.) **Next Meeting-Geneva Career Center-9:00am 11/3/2017**