

## **YOUTH COMMITTEE MEETING MINUTES**

Finger Lakes Workforce Investment Board

41 Lewis Street, Geneva, NY

Wednesday, August 16, 2017

**ATTENDANCE:**   **Members:** Terri Carlson, Jennie Erdle, Lori Parish, Chris Yonge, Joseph Davis, Marsha Foote, Andrea McGraw, Chris Edgar, Marcy Lynch, Melissa Stuart, Debbie McGrimley, Lynn Rotz  
                  **Staff:** Amanda Lesterhuis, Karen Springmeier, Jennifer May

### **I. Introductions/Approve Minutes from**

A motion to approve the minutes was made by Ms. Erdie, seconded by Ms. Foote. All in favor, motion carried.

### **II. FLWWTH Update**

Ms. Lesterhuis informed the group that plans are nearing completion for FLWWTH and the majority of promised funds from sponsors has been received. Due to the amount of registered schools and the number of students, a few more volunteers are needed to act as tour guides for the groups. There was a discuss regarding ways to reiterate to school provided chaperones that they will be responsible for their students and Ms. Parish suggested an addition to the chaperone checklist to ensure that the chaperones are aware that event staff are not responsible for the supervision of the students.

### **III. Review from Albany**

Ms. Springmeier recently returned from Albany, where she discussed youth committees with other Workforce Investment Board directors. She reviewed recommendations from the group with the Committee.

### **IV. TANF Summer Youth Program Results**

Ms. MsGrimley, Ms. Younge and Ms. Carlson shared the results from the completion of the TANF Summer Youth Program. The youth were able to participate in many job readiness activities, such as money management and Personal Skills for Success, field trips and end of program team building activities. Many of the youth were offered employment at the end of the program and there were minimal disciplinary events.

### **V. Demand Occupation List Review**

Ms. Foote and Ms. Springmeier said that more effort should be placed on getting civil service job information out to the public. Also, career center staff need to be active in sharing practice tests and qualification requirements for the civil service exams and positions.

### **VI. Membership Outreach Update**

Ms. Lesterhuis told the Committee that members are still needed from various areas: Mental Health, Probation; LGBTQ, TANF, Department of Labor, Veterans, Drug and Alcohol Counseling and Youth Ministries.

### **VII. Next meeting: Wednesday, January 10, 2018 3:30-4:30 p.m.**