

FINGER LAKES WORKFORCE INVESTMENT BOARD MEETING MINUTES

Wednesday, May 20, 2015, 8:30-10:00am

WFL-BOCES

ATTENDANCE:

Members: M. Burnell, S. Bischooping, L. Brennan, P. Churchill, D. Culeton, J. DeVault, R. Doebelin, T. Facer, M. Fortune, J. Hamm, D. Hellert, M. Kauffman, C. Kramer, J. Marinelli, J. Marquette, J. Mueller, R. Murphy, L. Parish, J. Pellerite, D. Phillips, B. Risser, A. Scheetz, C. Schillaci, B. Trouskie

Guests: J. Celso, A. Cook, V. England, A. Hunt, S. Morse, J. Vrabel, B. Young, S. Vary, B. Lindsay

Staff: K. Springmeier, A. Belle-Smith, D. Brennan, P. Gopen, E. Rucinski, M. Woloson

Absent: N. A. Hernandez, S. Brusso, M. Davis, J. Garvey, C. Harvey, C. Hess, G. Lazzaro, M. Mandina, M. Manikowski, J. McGregor, K. Morgan, K. Noyes, K. O'Hagan, B. Percy, K. Riemer, M. Rusinko, J. Socha

Ms. L. Brennan called the meeting to order at 8:33 am. Introductions were made.

ENVIRONMENTAL SCANNING

Economic Issues/Trends/Concerns:

- Mr. Mueller gave the agricultural report. He noted that this spring looks to be the best in recent years. Price for grain will most likely be down.
- Mr. Facer noted that fruit in Wayne County is doing very well and looks to be one of the best crops they've seen.
- Mr. Hamm noted that the CFA process started May 1st for the REDC grant. This grant is for up to \$100,000 for each award and will be used toward workforce opportunities programs. There will be a workshop on this opportunity at Hobart and William Smith Colleges on June 16th at 3pm. The Upstate Revitalization Initiative has been established as an opportunity for an area to receive \$500 million over the course of five years. The REDC for the Finger Lakes 9 county region will be applying for this funding.
- Ms. Hunt noted that Congressman Reed will be hosting an all-day manufacturing summit at Jamestown Community College next week. Please contact her for further information.

Program Changes:

- None.

Privilege of the Floor:

- None.

SUCCESS STORY

- Ms. D. Brennan and Mr. Woloson presented on the "Why I Love the Finger Lakes" Career Expo. The Expo was held on April 23rd at FLCC. For more information on the outcomes of this event contact Ms. D. Brennan or Mr. Woloson.

COMMITTEE UPDATES:

- Finance & Audit: Mr. Doeblin
Mr. Doeblin noted that the allocation for Program Year 2015 (PY'15) was just released on Friday of last week. Staff is working diligently on the budgets. Ms. Springmeier noted that there will be about 10% less funding compared to this previous program year (PY'14). The committee and staff will continue to update the board as information becomes available. The vote on budgets will be done at the June Board meeting.
- Governance & Membership: Ms. Springmeier for Mr. Manikowski
Ms. Springmeier noted that the board will vote on the WIOA board composition and the slate of officers later in this meeting. The nominations are mostly in for the new WIOA board.
- Marketing & Communications: Ms. Culeton
Ms. Culeton noted the committee has been working on follow-up from events and other programs in order to gauge the success from a marketing standpoint. The committee has discussed the opportunity for board members to write letters to the editors at the newspapers regarding upcoming and past events and programs.
- Performance & Evaluation: Mr. Mueller
Mr. Mueller discussed the unemployment and traffic numbers. He noted that staff is working on both the state and federal performance measures. A majority of the measures are being met or surpassed. The staff is also working on the ability to take job orders and match those jobs within a 24 hour turn-around period. Ms. Springmeier noted that the Executive committee requested feedback on the amount of filled jobs after matching.
- Youth Council: Ms. Springmeier
Ms. Springmeier noted that the Youth Council will cease to exist as of June 30, 2015. The current, active members will join the newly created Youth Committee. The Council met in May and will meet again for the last time in June. The Youth RFP's continue to be worked on and reviewed.

- Consortium/ Business Services: Mr. Woloson
Mr. Woloson noted that the consortium has been discussing the changes in WIOA and the current youth RFP, along with future bid processes. The Business Services Team met on April 27th at FLCC for a workshop hosted by NYATEP.
- Director's Report: Ms. Springmeier
Ms. Springmeier noted that her main focus has been the WIA to WIOA transition. The CEO meeting occurred on April 10th and the CEO agreement has been signed. The board composition is due by June 15th. If the proposed board composition does not suffice, the state will give the FLWIB 90 days to fix the changes. The agency will not change its name even though the board will now be called the Finger Lakes Workforce Development Board. Ms. Springmeier noted that she will be meeting with the consortium to discuss career center and program needs.
- FAME: Ms. Springmeier
Ms. Springmeier noted that a nationally aired webinar on Sector Strategies was held. FAME was recognized on this webinar, which is great publicity. FAME continues to partner with high schools and BOCES for math and science programs.
- Healthcare Alliance: Mr. Woloson
Mr. Woloson noted that the Healthcare Career Day was held on March 17th at FLCC. The event hosted 335 students from 20 school districts, a large increase from previous years. The Alliance will hold a seminar for healthcare providers on how they can utilize the WorkKeys program.

NEW BUSINESS/CONSENT AGENDA:

- **Minutes** from March 18, 2015 - Motion to approve by Mr. Mueller, seconded by Ms. Culeton.
- Resolution #09-14: Approval of Slate of Officers
 - Motion to approve by Ms. Churchill, seconded by Ms. Burnell. All in favor, motion carried.
- Resolution #10-14: Approval of Administrative Agreement July 1, 2015 – June 30, 2016
 - Motion to approve by Mr. Doebelin, seconded by Mr. Mueller. All in favor, motion carried.
- Resolution #11-14: Approval of Training Providers and Programs
 - Motion to approve by Mr. Marinelli, seconded by Mr. Phillips. All in favor, motion carried.
- Resolution #12-14: Acceptance of H1B Funds for the 5% Pledge Program (5/1/ 2015 – 11/14/2015)
 - Motion to approve by Ms. Churchill, seconded by Mr. Kauffman. All in favor, motion carried.
- Resolution #13-14: Acceptance of NYS Agricultural Society Foundation Grant
 - Motion to approve by Mr. Mueller, seconded by Mr. Facer. All in favor, motion carried.
- Resolution #14-14: Approval of PY'15 Workforce Development Board Composition
 - Motion to approve by Mr. Marquette, seconded by Ms. Kramer. All in favor, motion carried.
- Resolution #15-14: Approval to Purchase JobsEQ Software
 - Motion to approve by Mr. Doebelin, seconded by Ms. Culeton. All in favor, motion carried.

BOARD PRESENTATION

Ms. Lindsay presented on the PTECH program. This program will fund a PTECH high school focused in advanced manufacturing and information technologies. Geneva High School is the fiscal agent. For more information please contact Ms. Lindsay at blindsay@eflboces.org.

OTHER BUSINESS

Mr. Bischooping introduced the culinary students who provided the food for today's meeting. Thank you to the culinary students and their instructor for a great meeting and meal.

Next Board Meeting – Wednesday, June 17, 2015 – **FLCC – Main Campus, Canandaigua**

The Meeting was adjourned at 10:02a.m.

Respectfully submitted,
Dinah Brennan
Executive Assistant