

**FINGER LAKES WORKFORCE INVESTMENT BOARD
PERFORMANCE & EVALUATION COMMITTEE MINUTES**

Wednesday, December 21, 2011

Finger Lakes Works –Wayne
1519 Nye Road
Lyons, New York

ATTENDANCE:

Members: Dawn Edwards, John Socha, Jocelyn Van Gelder , Martin Williams, Bob Leiby
Staff: Michael Woloson

ABSENT: Ron Golumbeck and James Marquette, Kevin O’Hagan,

❖ **Program Review**

- ◆ Reviewed Traffic numbers at One Stops and Services provided to both Businesses and Job Seekers. Decrease in the number of new business serviced while the number of total businesses served remained primarily a little ahead of last year. Reasons for decline include last year’s focus on getting new businesses in the system and fewer DOL staff doing the work this year. Also noted that services for job seekers were less in all categories except for Intensive services. Mike will look into this and report about next meeting.

❖ **Performance Measures**

- ◆ Federal Common Measures-Reviewed the nine common measures that system is held accountable to. No report as to how system is doing at time of meeting. It was noted that the goals for each measure are the same as last years.
- ◆ NYS Customer Service Indicators-Reviewed new goals from NY STATE DOL. There are four this year. It was noted that last year’ “Business Penetration Rate “ has changed to Servicing the Emerging Customer base. This goal requires the region to provide at least one service to the top 100 businesses in the region in terms of number of employees. Additionally the goal requires that each reason provides one service a month to the top 50 businesses in the region with job orders in the NYS Job Bank.

❖ **One Stop Re-Certification**

- ◆ Current One Stop certification runs out June, 2012. Last Recertification was completed in 2010 and members of the committee noted the process used then was an extensive one including surveys and tours. It was suggested that the Consortium Recertification Corrective Action Plan be reviewed at next meeting in an effort to formulate a process for this year’s recertification.

❖ **Consortium Update**

- Staffing-Workforce Advisors continue to work well in One-Stop centers. Both individuals continue to learn their job and have had a great start. Supervision has been a partnership with DOL managers and WIB staff.
- Activities-Staff Development Training will take place in January with the focus on findings in recent DOL program audit.

❖ **Cluster Update**

◆ FAME-

- Tours for students will commence in January in an effort to educate students and teacher to the opportunities that exist in Advance manufacturing.
- FAME and the three regional WIBS are recruiting for an Advanced Manufacturing Career Navigator. This position is funded through the H!B grant and will run for 4 years. Interested individuals can contact Karen at FLWIB.

◆ Healthcare Alliance of the Finger Lakes

- Plans continue for March 14th Career Fair in Geneva at FLCC. 287 students have signed up so far. Still looking for "Corporate Sponsors" to help out with the cost. Interested parties should reach out to Mike at the WIB.

❖ **Other Business**

- Committee recognized Jocelyn for her contributions to the committee and wished her well in her retirement.
- Next meeting-Conference call on February 29th.