

Finger Lakes Workforce Investment Board, Inc.  
FINANCE & AUDIT COMMITTEE MEETING MINUTES  
Go To Meeting  
November 30, 2011

ATTENDANCE:           Members: Bob Doeblin, Tom Kelly, Charlie Schillaci  
                          Absent: Don Oakleaf, Sarah Purdy  
                          Staff: Karen Springmeier, Barbara Murphy and Debbie Sowards

Motion to approve minutes from October 26, 2011 was made by Mr. Schillaci and seconded by Mr. Doeblin. Minutes were approved as written.

FINANCIAL STATEMENTS – October 2011

Financial Statements for October 2011 were reviewed and accepted as submitted.

AUDIT AND 990 FOLLOW UP

Ms. Murphy mentioned both are almost ready to be submitted.

STRATEGIC PLAN – IMPACT ON F&A COMMITTEE

Ms. Springmeier noted the possibility of continuing the Workforce Advisor Model as was started July 1<sup>st</sup>. Once other committees are finalized, this committee may have other items to review.

H1B GRANT

The WIB has been awarded this grant for a four year period for Advanced Manufacturing. The grant will support a full time Career Navigator to work throughout the nine county region being a pipeline for schools, community colleges and advanced manufacturing businesses. There will be part time tutors at each community college to assist with science and math; funding for training and expenses will also be provided to students taking advanced manufacturing courses. The grant originates from USDOL.

WORK PLAN

The work plan was reviewed and updated.

OTHER BUSINESS

- Douglas Stark and Sarah Fantauzzi are new members of this committee and will hopefully be joining us at the next committee meeting.
- Regional Economic Development Counsel presentations were done in Albany on Monday. Awaiting results and impact, if anything, for our area.
- Jocelyn VanGelder – NYSDOL in Wayne County will be retiring in January.

Meeting Adjourned at 2:35pm.

Next scheduled meeting: January 25, 2012 at 2:00pm (No December meeting unless needed.)

Agenda Items include: December statements, Strategic Planning Follow Up, Quarterly Reports

Respectfully submitted by:  
Debra Sowards  
Fiscal Coordinator