



FINANCE & AUDIT COMMITTEE MEETING

Wednesday, January 26, 2011; 3:00pm

Meeting Room B

Finger Lakes Workforce Investment Board, Inc.

AGENDA

- I. Approval of December 1, 2010 meeting minutes (attached)
- II. Financial Statements – November/December 2010
- III. 990
- IV. RFP – PY10 Audit - update
- V. Dashboard Report - update
- VI. Quarterly Reports
 - a. Vendor History
 - b. Contractor Expenses
 - c. American Express
 - d. Cash Reconciliation
- VII. Procurement/Purchasing Guidelines
- VIII. Mileage Rate 2011 – IRS \$.51/mile
- IX. Update – Admin funds
- X. Work Plan
- XI. Other Business
- XII. Next Scheduled Meeting – February 23, 2011 3:00pm at WIB Offices
Agenda Items: January Statements, review of Audit Proposals

The purpose of the Finger Lakes Workforce Investment Board (FL WIB) is to improve the economic well being of job seekers and employers in the region by aligning human potential with opportunities in the workplace.