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Yates County Job Leads April 1, 2019

AUTOMOTIVE/DRIVERS

CDL Bus Drivers (Penn Yan, NY)

- Finger Lakes Transport LLC is seeking friendly, enthusiastic CDL drivers for our growing operation. We are a leading name for wine tours and special event transportation in the Finger Lakes region. Our fleet of 12-, 18-, and 20-passenger vehicles is constantly on the move providing clean, safe, and reliable transportation to residents and visitors. We are currently seeking candidates for part time employment. Weekend availability is a must. We recognize the commitment and professionalism it takes to be a CDL Bus Driver, and our compensation reflects that. Starting wage is \$12.00 per hour, plus gratuity. Our successful drivers earn on average \$25 per hour after gratuity. Responsibilities: Safe operation of passenger carrying commercial motor vehicles in accordance with DOT and NYS regulations and company policies and procedures. Providing a great experience to our guests. Maintaining cleanliness of assigned vehicle in accordance with company standards. Operating tablet computer for dispatch, 2-way radio, point of sale, and mapping applications. Preferred Knowledge, Skills, and Experience: Working knowledge of Keuka Lake and Seneca Lake Wine Trail properties. NYS Article 19-A certification. At least one year of experience in a passenger transport (or equivalent) role. Minimum Knowledge, Skills, and Experience: Current DOT medical examiner's certificate. Current Class C (or higher) commercial driver license with passenger (P) endorsement. High school diploma (or equivalent). Clean driving record that demonstrates a history of safe driving practices. To apply go to: <https://protect2.fireeye.com/url?k=fd9e20ec-a1ba21a5-fd9cd9d9-0cc47aa8d394-7ef7495e158388b9&u=https://www.keukataxi.com/apply-now> Indeed 4/1/19

Delivery/Yard Personnel (Penn Yan, NY)

- Carey's Lumber & Building Supply is accepting applications for full/part-time delivery/yard personnel. Experience working with building trades desirable, but not a requirement. A valid and clean NYS driver's license is required, CDL preferred. Physically demanding position requiring good stamina and the ability to lift 50-75 lbs constantly throughout the day. Load and deliver goods to customers, unload trucks, operate fork lift, maintain yard cleanliness, stock and organize building materials. Apply in person at The Birkett Mills, 163 Main Street, Penn Yan, NY. Chronicle Express 3/20/19

CDL Driver (Penn Yan, NY)

- Suburban Propane has an opening for a CDL Driver. Responsibilities: Deliver fuel in a safe and efficient manner. Maintain the delivery truck which includes reviewing the maintenance record, performing inspections and reporting all vehicle conditions requiring attention for continued safe operation. Provide superior customer service. Account for funds and inventory with a user-friendly handheld terminal. Qualifications: Clean driving record with a valid Class A or B Commercial Driver's License with HAZMAT, tanker, and air brake endorsements as well as a valid Medical Examiner's Certificate allowing for operation in interstate commerce. Ability to lift and pull equipment that weighs 50 to 75 lbs. Exceptional customer service skills. As part of our pre-employment hiring process background checks and drug screens are performed. To apply go to: <https://nlx.jobsyn.org/6043a742d3af4b84ab274f54e5c88825161> OSOS 3/17/19

CUSTOMER SERVICE/SALES

Assistant Store Manager (Penn Yan, NY)

- Penn Yan Express Stop has an opening for Assistant Store Manager. 40+hrs a week, on call when needed. In charge of orders, computer entry, communication with distributors, staff and managers. Inventory, stocking, customer service and staff coordination. Facebook 3/26/19

Deli Clerk (Penn Yan, NY)

- Penn Yan Express Stop has an opening for Deli Clerk. 40hrs of days, evening and weekend rotation. Must have great customer service and energetic personality to work in deli/convenient store. Willing to learn everything from running register to making pizza and subs. Facebook 3/26/19

Clerk/Cashier (Dundee, NY)

- Dandy Mini Marts has an opening for Clerk/Cashier. Responsible for handling the cash register and other tasks and duties as assigned. Has knowledge of laws and policies for tobacco, alcohol, and sales. Possesses great interpersonal skills, offers exceptional customer service and is a team player. Must have a high school diploma or a GED. Previous retail experience a plus, but not necessary. Must have strong communication skills and able to work in a high volume environment. May be required to work holidays, weekends, overtime or during hours other than those which are considered as the normal work schedule. Physical Demands: Standing for extended periods of time. Requires frequent bending and reaching. Requires lifting 10-20 pounds of weight frequently and up to 50 pounds of weight on occasion. <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&start=10&advn=1192029681077719&vjk=bf40e8173ffaad72> Indeed 3/23/19

TM Receiver (Penn Yan, NY)

- Tractor Supply Company has an opening for TM Receiver. This position is responsible for maintaining inventory accuracy to keep inventory shortages at or below store goals and maximize stores sales by receiving and shipping freight within a timely manner. The Receiver is responsible for interacting with customers and team members, supporting selling initiatives, and performing assigned tasks, while providing legendary customer service. This position is also responsible for promoting a safe and productive work environment for all Team Members, customers, and vendors, as well as adhering to Tractor Supply Company safety training and guidelines. Responsibilities: It is essential that you be available, flexible, adaptable, and service-oriented, as you must be able to fulfill all of the following requirements. 1) Maintain regular and predictable attendance. 2) Work scheduled shifts, and have the ability to work varied hours, days, nights, weekends, and overtime as dictated by business needs. 3) Take the initiative to support selling initiatives. 4) This position is required to perform a combination of duties during 95 percent of their day. Experience: Shipping/receiving experience preferred but not required. Retail experience and/or farming, ranching, pet/equine, or welding knowledge is strongly preferred. Must be 18 years of age or older and possess a valid driver's license. Education: High school diploma or equivalent is preferred, but not required. Regardless of education level, you must be able to read, write, and count accurately. Other knowledge, skills or abilities: Basic computer skills/experience. Basic math skills. Strong interpersonal skills and ability to resolve issues ethically and with minimal conflict. Ability to freely access all areas of the store including selling floor, side lot, stock area and register area. For complete details and to apply, go to: <https://nlx.jobsyn.org/9f936eb1bc6147beb59c85c863c7fe78161> OSOS 3/11/19

Team Leader (Penn Yan, NY)

- Tractor Supply Company has an opening for Team Leader. This position is responsible for assisting the Store Manager and Assistant Store Manager with the execution of operational, sales, and merchandising objectives by providing outstanding customer service. This position is also responsible for promoting a safe and productive work environment for all Team Members, customers, and vendors, as well as training Team Members on the appropriate application of policies and procedures. Experience: Retail experience and/or farming, ranching, pet/equine, or welding knowledge is strongly preferred. Supervisory experience preferred. Must be at least 18 years of age and possess a valid driver's license. Education: High school diploma or equivalent is preferred, but not required. Regardless of education level, you must be able to read, write, and count accurately. For a complete list of responsibilities and qualifications, please visit: <https://nlx.jobsyn.org/71d270f1efb54551b042649cfc4d76161> OSOS 3/11/19

Assistant Store Manager (Penn Yan, NY)

- Dollar General has an opening for an Assistant Store Manager. Duties and Essential Job Functions: Provide superior customer service leadership; greet and assist customers, and operate cash register and scanner to itemize the customer's purchase. Open and close the store a minimum of two days per week. Assist Store Manager with scheduling employees, providing adequate training for employees, conducting safety meetings, and ensuring employee compliance with company policies and procedures. Follow company work processes to manage merchandise, including receiving, unpacking, stocking, restocking and rotating merchandise on shelves and building merchandise displays. Assist in maintaining accurate inventory levels by controlling damages, markdowns, scanning, paperwork, and facility controls. Assist in implementation and maintenance of planograms; ensure merchandise is presented according to established practices and Store Manager direction. Assist in ensuring financial integrity of the store through strict cashier accountability, key control, adherences to company security practices and cash control procedures; authorize and sign for refunds and overrides, count register tills, and deposit money in bank. + Assist with management of the store in the Store Manager's absence. Work Experience and /or Education: High school diploma or equivalent strongly preferred. One year of experience in a retail environment and six months supervisory experience preferred. For complete details and to apply go to:

<https://nlx.jobsyn.org/59fae61a5fbe49658e3a126c3388c80b161>

OSOS 3/2/19

Lead Sales Associate (Dundee, NY)

- Dollar General is seeking a Lead Sales Associate. General Summary: Function as a Cashier and/or Stocker and act in a lead capacity in the absence of the Store Manager or Assistant Store Manager. Assist in setting and maintaining plan-o-grams and programs. Provide exemplary customer service. Perform other duties as necessary to maximize profitability, customer satisfaction, and teamwork, while protecting company assets and reducing losses. For complete details please visit: Website: <https://nlx.jobsyn.org/ef154979d28142f690b0345c494d69e0161>

OSOS 3/2/19

Sales Associate (Dundee, NY)

- Dollar General has an opening for Sales Associate. The Sales Associate acts as a point of contact for our customers. The duties of the Sales Associate include assisting customers in locating and purchasing merchandise, operating the cash register, stocking merchandise, recovering merchandise, cleaning the store, and performing other duties as assigned by the Store Manager to maximize store profitability and customer satisfaction while protecting company assets. For complete details and to apply go to: Website: <https://nlx.jobsyn.org/3e273ae44f9e4cf7a94b9adb883dae29161>

OSOS 3/2/19

EDUCATION/SCHOOLS

Science Teacher (Penn Yan, NY)

- Penn Yan Central School has an opening for a Science Teacher - full-time, middle school level. Job Qualifications: NYS certification. Position Start Date: 09/01/2019. Application Deadline: 04/21/2019.

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&start=20&vjk=74e531157cf570c8>

Indeed 3/28/19

Elementary Education (Penn Yan, NY)

- Penn Yan Central School has an opening for a long-term Substitute Elementary position available from approximately May 23-June 30, 2019. Job Qualifications: Childhood Education Certification required. Position start date: 05/20/2019: Application deadline: 04/26/2019. To apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&start=10&vjk=2799d1d5d77ce4cb>

Indeed 3/22/19

7-12 English Teacher (Dundee, NY)

- Dundee Central School has an opening for a 7-12 English Teacher. Starting Date: July 1, 2019. New York State Certification required. Interested applicants should submit Letter of Intent, Resume, References, Placement Folder, and Transcript. Application may be downloaded from website at: <http://dundeecs.org/staff/applications>. Respond by: April 19, 2019.

Correspond with: Dundee Central School, 55 Water St., Dundee, NY 14837. 607-243-5534

Dundee Observer 3/20/19

7-12 Special Education Teacher (Dundee, NY)

- Dundee Central School has an opening for a 7-12 Special Education Teacher. Starting Date: July 1, 2019. New York State Certification required. Interested applicants should submit Letter of Intent, Resume, References, Placement Folder, and

Transcript. Application may be downloaded from website at: <http://dundeecs.org/staff/applications>. Respond by: April 19, 2019. Correspond with: Dundee Central School, 55 Water St., Dundee, NY 14837. 607-243-5534 Dundee Observer 3/20/19

Teaching Assistant (Dundee, NY)

- Dundee Central School has an opening for a Teaching Assistant. Starting Date: July 1, 2019. New York State Certification required. Interested applicants should submit Letter of Intent, Resume, References, Placement Folder, and Transcript. Application may be downloaded from website at: <http://dundeecs.org/staff/applications>. Respond by: April 19, 2019. Correspond with: Dundee Central School, 55 Water St., Dundee, NY 14837. 607-243-5534 Dundee Observer 3/20/19

Elementary Special Education Teacher (Dundee, NY)

- Dundee Central School has an opening for an Elementary Special Education Teacher. Starting Date: July 1, 2019. New York State Certification required. Interested applicants should submit Letter of Intent, Resume, References, Placement Folder, and Transcript. Application may be downloaded at: <http://dundeecs.org/staff/applications>. Respond by: April 19, 2019. Correspond with: Dundee Central School, 55 Water St., Dundee, NY 14837. 607-243-5534 Dundee Observer 3/20/19

Educational Associate (Keuka Park, NY)

- Arc of Yates is a non-profit organization that serves adults, seniors, and children with disabilities throughout Yates and surrounding counties. With a focus on key values of integrity, diversity, results, quality, and respect, Arc of Yates is poised to help individuals with developmental disabilities achieve their maximum potential for independence and inclusion in the community. The Arc of Yates is currently recruiting for full time Educational Associate to work at our D.R.I.V.E. Program, located at Keuka College. To apply go to:
<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&start=40&vjk=695357064ea5de2c>

Indeed 3/19/19

Direct Support Professional (Geneva, NY)

- Lochland School, Inc. is accepting applications for Direct Support Professional. Job Description: Assist Developmentally Disabled adults with activities of daily living, dressing, bathing, grooming, meal preparation and transportation to various activities in the community. Rate of Pay: \$11.51 per hour. Work days per week: Wednesday – Sunday.

<https://protect2.fireeye.com/url?k=e75d6008-bb786c6b-e75f993d-0cc47aa88e08-496780b1e48077c7&u=http://www.lochlandinc.org/>;

Email Julie at jchiccino@lochlandinc.org; Telephone: 315-789-5208

Workforce Development 3/21/19

Elementary Teacher (Penn Yan, NY)

- St. Michael School in Penn Yan, NY is seeking a NYS certified elementary teacher to fill a full time Kindergarten teaching position for the 2019–2020 school year. Interested candidates should send their résumé, proof of certification, and 3 letters of reference to Tom Flood, Principal.Tom.Flood@dor.org Chronicle Express 3/6/19

Long-Term Substitute (Penn Yan, NY)

- St. Michael School in Penn Yan, NY is seeking a NYS certified elementary teacher to fill a long-term substitute 2nd grade, full time teaching position from mid-May until June 28, 2019. Interested candidates should send their résumé, proof of certification, and 3 letters of reference to Tom Flood, Principal. Tom.Flood@dor.org Chronicle Express 3/6/19

Multiple Positions- Keuka College (Keuka Park, NY)

- Keuka College has many openings, both faculty and staff & admin. To see these openings, visit https://keuka.peopleadmin.com/postings/search?utf8=%E2%9C%93&query=&query_v0_posted_at_date=&481%5B%5D=2&commit=Search Workforce Development 4/1/19

HEALTHCARE/HUMAN SERVICE

RN Community Assessment (Dundee, NY)

- Lifetime Care has a full time opening for RD Community Assessments. This position is responsible for patient home health care assessments. This involves the assessment of patient and family needs, and the development, implementation and evaluation of an appropriate plan of care. This incumbent may also serve as the case manager, which involves the

identification of appropriate services, supervision, and ongoing review and evaluation of the utilization of services. Essential Responsibilities/Accountabilities: Identifies and prioritizes health problems based on assessments. Develops, implements and evaluates intervention plans based on identified needs in collaboration with the attending physician and other health team members. Manages and coordinates patient care in a manner which ensures the efficient and effective delivery of appropriate home care services and community support. Assesses the need for aide services, establishes the aide activity sheet, supervises and evaluates the aide in the performance of his/her patient care duties. Communicates all changes in patient status and/or service needs to the appropriate health team member and ensures appropriate action is taken in a timely manner. Facilitates the development and implementation of patient discharge plans. Practices according to agency and community standards. Regular and reliable attendance is expected and required. Performs other functions as assigned by management. Minimum Qualifications: Graduate of an accredited school of nursing and valid NYS registered nursing license required. A minimum of two years recent acute care experience preferred. Willingness to be trained or experience in Uniform Assessment System required. Knowledge of community resources preferred. Must demonstrate solid interpersonal, organizational and time management skills. Basic computer skills are necessary. Must have ability to travel. Education required: Associates or better in Assoc. Nursing; Bachelors or better in Bach Nursing. RN or better in Nursing. To apply, <https://nlx.jobsyn.org/9ea6d0af8a5e42baae4119c4f2562bef161> OSOS 3/27/19

Pharmacy Manager (Penn Yan, NY)

- Engages customers and patients by greeting them and offering assistance with products and services. Resolves customer issues in a timely manner and answers questions to ensure a positive customer experience. Models and shares customer service best practices with all team members to deliver a distinctive and delightful customer experience, including interpersonal habits (e.g., greeting, eye contact, courtesy, etc.) and Walgreens service traits (e.g., offering help proactively, identifying needs, servicing until satisfied, etc.). Develops strong relationships with most valuable customers by anticipating customer needs and proactively offering services. Leads efforts to enhance customer experience by increasing focus on healthcare services (e.g. patient consultation, medication management, drug therapy reviews, and perform retail, clinical, or wellness services such as immunizations, flu shots, and diabetes awareness) thereby promoting the shift of the pharmacy role from transactional to interpersonal. Counsels patients and answers their questions regarding usage of medicine, side effects, interactions, contraindications, patient information privacy, generics, less expensive medicines, over-the-counter products, and refers to medical provider as needed to ensure medication is taken correctly, health needs addressed, and satisfaction with service. Performs pharmacist tasks including compounding, drug therapy reviews, verification, and medication management. For complete details and to apply go to: <https://nlx.jobsyn.org/63f7d9473e1c4d53a5e7da0c4cff93af161> OSOS 3/21/19

Pharmacist (Penn Yan, NY)

- Provides pharmacy consulting services to customers regarding the effective usage of medications, awareness with drug interactions and offering preventive healthcare services such as immunizations. Responsible for ensuring the proper compounding, dispensation, review and verification of prescribed medications within regulatory guidelines, company policies and procedures. Supports the efficient workflow of the pharmacy and assists the pharmacy manager in identifying ways to optimize pharmacy financials, inventory management and enhance customer experience. For a complete job description and to apply please visit: <https://nlx.jobsyn.org/f6d970141a464b459e88203022364be3161> OSOS 3/18/19

RN (Penn Yan, NY)

- Lifetime Care has an opening for an RN. This position is responsible for direct nursing care. The RN is responsible for the delivery of patient care. This involves the assessment of patient and family needs, and the development, implementation and evaluation of an appropriate plan of nursing care. This RN may also serve as the case manager, which involves the identification of appropriate services, supervision of home health aide staff and ongoing review and evaluation of the utilization of services. Graduate of an accredited school of nursing and valid NYS registered nursing license required. A minimum of 2 years recent acute care experience preferred. Ability to travel and a valid NYS driver's license required. Must demonstrate solid interpersonal, organizational and time management skills. Basic computer skills are necessary, including but not limited to the ability to navigate on a personal computer within a Windows based operating environment; the ability to access and create basic e-mail messages; and the ability to open, edit, and save basic electronic documents if necessary. With training provided, must demonstrate the ability to learn and utilize new systems, computer applications and operating environments as necessary. Minimum education required: Associates Degree. Minimum Experience required: 1 year. To apply go to: <https://nlx.jobsyn.org/22ad0a42b6fe43768a> OSOS 3/13/19

Speech-Language Pathologist (Penn Yan, NY)

- Lifetime Care is looking for a Speech-Language Pathologist. Successful candidate must be available to work part time 20-40 hours per week between the hours of 8am and 5pm Mon-Fri. with adult patients. Summary: Provides physician ordered speech/language therapy services, which include assessment, planning, developing and implementing an individualized patient therapy plan. Coordinates speech/language therapy with the interdisciplinary team care plan. Essential Responsibilities/Accountabilities: Provides physician ordered speech therapy services. Assures orders are renewed, per schedule, or as patient's response to current orders change. Is responsible for completing, in a timely manner, all documentation including initial assessment, visit notes, renewal orders, verbal orders, and discharge summaries. Identify patient short/long term goals in terms of functional outcomes. Reflect progress or lack of goal achievement in all charting. Confer with physician and/or disciplinary team regarding patient response to therapy. Provide restorative therapy for patients with communication and/or swallowing disorders; including, but not limited to dysarthria, voice problems/disorders, laryngectomy, aphasia and dysphasia. Develop alternative communication devices as appropriate. Provide instruction in compensatory techniques regarding swallowing disorders as appropriate. Ability to teach family and caregivers treatment modalities as well as clearly communicate interdisciplinary team's philosophy, goals, and outcomes. Attend scheduled interdisciplinary staff meetings and actively participate in treatment planning. Participate in committees and program development, as indicated. Maintain current knowledge by attending related conferences and seminars. Minimum Qualifications: MS or MA in Speech/Language Pathologist/Communication Disorders from an approved graduate program. NYS Licensure in Speech/Language Pathology. A minimum of 2 years of experience in an acute care facility and/or an acute/outpatient rehabilitation facility. Possession of a valid NYS driver's license. Pre-employment physical examination and an annual health assessment as required by New York State Health Department. To apply go to:

<https://nlx.jobsyn.org/699f9ff782da4e8bad7c38680476d80b161>

OSOS 3/13/19

Multiple Positions- Pro Action of Steuben and Yates

Substitute Opportunities

- Substitute Drivers

Full Time Opportunities

- SNAP Clerk/Typist
- Scanner
- Home Visitors
- Head Start Resource Advocate – Avoca & Campbell-Savona
- Lead Teacher for 3-year-olds in Hornell
- Infant Teacher: Hornell
- Toddler Teacher: Hornell

Part Time Opportunities:

- Receptionist
- Part Time Program Assistant
- Head Start Family Resource Advocate
- Senior Service America Program Employment Opportunities

For full descriptions and to apply for any of the positions listed above, please visit: <http://proactioninc.org/job-opportunities/>

Workforce Development 4/1/19

Finger Lakes Health- Multiple Positions (Penn Yan, NY)

- Activities Director - Homestead
- BioMed Tech II
- CNA LTC
- Cook II
- Data Entry/Computer Operator II
- ED Crisis Evaluator
- EMT - Basic
- EMT Basic- Cohocton
- Graduate Practical Nurse-LPN
- Housekeeping Aide Laundry SSH

- HR Generalist
- LMSW Social Worker Crisis Evaluator
- LPN Med Long Term Care - Bedside
- Mechanic II
- Medical Technologist
- Radiology Tech
- RN Clinical Leader
- RN Bedside – Unit I
- RN Bedside - Emergency Dept.
- RN Long Term Care Clinical Leader- The Homestead
- Security Officer

For a more detailed description and to apply for any of the jobs listed above, please visit:

https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.categoryList&template=dsp_job_categories.cfm

Workforce Development 4/1/19

Arc of Yates- Multiple Positions (Penn Yan, NY)

- 1:1 Classroom/Day Care Aide Temporary - \$11.10 per hour
- Community Support Services – Direct Support Professionals \$11.75 per hour
- Direct Support Professionals – Days Full time \$11.10 - \$12.50 per hour
- Educational Assistant-DRIVE Program @ Keuka College
- Lawn Crew Member (Seasonal) Full time & part time \$11.10 per hour
- Residential Direct Support Professional - Evenings & Weekends in Penn Yan & Dundee \$12.50 per hour
- Substitute Direct Support Professionals for all programs \$11.10 per hour
- Vocational Counselor - \$12.50 per hour

For more details and to apply for any of the jobs listed above, please visit: <http://www.arcofyates.org/Work-With-Us>

Workforce Development 4/1/19

HOSPITALITY/RESTAURANT

Café Server (Branchport, NY)

- We are seeking part-time servers for The Cafe at Hunt Country. Must be 21 years of age or older to apply. We serve fresh sit-down and take-out lunches, and occasional special events. Our chef prepares dishes with locally sourced and organic (whenever possible) ingredients. Many of the vegetables, herbs, and edible flowers used are grown right here on the farm. All dishes are carefully paired with our wines and other fine beverages. Responsibilities: Opening duties: Preparing dining area, assist chef in kitchen as needed, team work. Greeting and seating guests. Explaining menu, wines, & other signature cocktails, beverages. Serving food and drinks. Handling payment. Cleaning and re-setting tables. Closing Duties: Clean & prep dining area, assist chef as needed to close kitchen. Job Type: Part-time: 14-35 hours per week. Lunch only (11-4) & we serve Thursday thru Monday. Other Opportunities: Tasting Room Sales & Service. Experience: Restaurant experience (wine knowledge/experience would be a plus): 2 years (Required). Education: High school or equivalent (Required). To apply go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&start=10&advn=8923370005005793&vjk=f6762752be3aee8a>

Indeed 3/30/19

Cook (Keuka Park, NY)

- The AVI Foodsystems operation at Keuka College in Keuka Park, NY is now hiring friendly, service-oriented people to join our culinary team. If you have a passion for food and are looking for an opportunity that also provides a great work/life balance, we want to talk with you! We are currently seeking a Full-time Cook whose responsibilities will include: Prepare and cook food for service. Ensure the cleanliness of the kitchen. Manage food inventory. Maintain a safe work environment. Encourage good customer relations through product promotion. Job Requirements: Culinary experience is a plus. Strong work ethic. Excellent communication skills. Exceptional food presentation skills. Ability to maintain positive attitude. Weekend availability. Exceptional starting pay up to \$13.00 an hour (BOE). For more information please contact: jobs@avifoodsystems.com.

OSOS 3/28/19

Dishwasher (Keuka Park, NY)

- The AVI Foodsystems operation at Keuka College in Keuka Park, NY is now hiring friendly, service-oriented people to join our dining team. If you have a passion for food and are looking for an opportunity that also provides a great work/life balance, we want to talk with you! We are currently seeking Full and Part-time Dishwashers whose responsibilities will include: Assist with cleaning the kitchen and maintaining a sanitary work area. Wash dishes, glassware, flatware, pots and/or pans using dishwashers or by hand. Ensure all kitchen work areas, equipment and utensils are clean, professional and in an orderly condition at all times. Place clean dishes, utensils and cooking equipment in proper storage areas. Ensure the workspace meets or exceeds all established sanitation and safety standards. Request supplies and equipment needed for cleaning and dishwashing duties. Perform other duties required as needed. Previous dishwashing experience preferred. For more information please contact: jobs@avifoodsystems.com OSOS 3/28/19

Cashier (Keuka Park, NY)

- The AVI Foodsystems operation at Keuka College in Keuka Park, NY is now hiring friendly, service-oriented people to join our dining team for the 2018-2019 school year. If you have a passion for service and are looking for an opportunity that also provides a great work/life balance, we want to talk with you! We are currently seeking a Full-time Cashier whose responsibilities will include: Operate a cash register efficiently and accurately. Prepare products and order stock. Ensure the proper signage when needed. Maintain clean, neat and orderly cash register areas. Job requirements: Accurately record guest transactions. Cashier experience a plus, but not required. Ability to make correct change and work in a fast paced environment. For more information please contact: jobs@avifoodsystems.com OSOS 3/28/19

Waitstaff (Branchport, NY)

- Skyline Trading Post is now hiring waitstaff! No experience necessary, but must be friendly, outgoing and willing to work! We have morning/day and evening shifts available! Possible bar shifts available as well! Stop by at 3103 Skyline Dr., Keuka Park, NY and fill out an application today! Craigslist post id: 6852164774 3/27/19

Tasting Room Hospitality Specialist (Dundee, NY)

- Hermann J. Wiemer Vineyard is looking for enthusiastic, hard working individuals that are passionate and interested in wine and the Finger Lakes region to work in our fun, fast paced environment. We are looking to fill positions that may include working both Saturdays and Sundays, as well as weekdays. Our Wine Educators provide genuine hospitality and a vast knowledge of our wines in the Tasting Room for guests to sample, purchase wines, and enroll in wine clubs. Hours available would range between 20-25 hours a week, year-round, with the possibility of other available hours. Applicants must be at least 21 years old and able to lift 40+ pounds as well as have an interest and passion for wine. \$12.00/hour. Experience: Wine knowledge: 1 year (Preferred). Hospitality: 1 year (Preferred). For a complete list of responsibilities and to apply go to: <https://www.indeed.com/l-Finger-Lakes,-NY-jobs.html?vjk=4e4e57004d23ce81> Indeed 3/27/19

Bartenders & Line Cooks (Hammondsport, NY)

- Snug Harbor needs a few more experienced bartenders & line cooks to join our team! If you or someone you know may be interested, contact us! Only a few weeks left until opening! For more information and to apply, visit their Facebook page. Facebook 3/26/19

Food Service Worker (Penn Yan, NY)

- Seneca Farms is currently hiring for their 2019 Season! Are you ready??? For the best job ever??? Must be able to work nights and weekends. Must stop in for an application at 2485 State Route 54A, Penn Yan. Facebook 3/25/19

Kitchen/Back Bar (Dundee, NY)

- Keg and Barrel Brewing Company is looking for experienced, part time Kitchen/Back Bar help. Experience: Kitchen and back bar: 1 year (Preferred) To apply go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&start=10&vjk=70d230353b45a854>

Indeed 3/23/19

Reservation Sales Agent (Penn Yan, NY)

- Finger Lakes Premier Properties has an opening for Reservation Sales Agent. The Reservation Sales Agent is responsible to receive inbound reservation calls and actively follow-up on reservation inquiries via email or outbound call in order to drive sales so individual and team goals are achieved; all while continually ensuring standards of processes are followed and that the overall customer experience remains a top priority. Vacation Planners must manage their time effectively in a fun, fast-paced sales driven environment to ensure all follow-up is performed in a professional and timely manner. The ideal

candidate will be sales driven, interpersonal, persuasive communication style and organization skills. It is essential that candidates work well in and with teams, are resourceful, career oriented, thrive in a dynamic work environment and welcome learning opportunities and seek professional growth. The candidate will be expected to meet both weekly and monthly department goals. For complete details and to apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552925327622&rs=1&fromage=last&vjk=e234f61fbb0da129>

Indeed 3/20/19

Breakfast Attendant (Penn Yan, NY)

- Finger Lakes Premier Properties has an opening for a Breakfast Attendant. This position is primarily responsible for the breakfast bar located in the main lobby of the Best Western PLUS. Responsible for providing high quality services for guests at the hotel ensuring the breakfast bar is well stocked and maintained during the breakfast hours. Essential Duties & Responsibilities: Maintains and fills breakfast items as needed. Keep breakfast area clean and garbage dumped. Breaks down breakfast and restocks as needed. Does all dishes and cleans the kitchen for the following day. Reports to Front Desk any breakfast items that will be needed before order arrives. Puts food order away weekly. Cleans all public areas (pool, exercise room, lobby, stairwells, hallways, etc.) Job Requirements: Excellent customer service skills. Ability to work a flexible work schedule necessary to support a 24x7 hospitality industry. To apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552925327622&rs=1&fromage=last&vjk=bd999168bb146f4b>

Indeed 3/20/19

Front of House Staff (Dundee, NY)

- F.L.X. Wienery is seeking Front of House Staff. This position requires physical labor, intensive work and some experience. The position will assist the General Manager/Front of House Manager in all duties to ensure a clean, healthy, safe, and efficient restaurant with top-quality food served fast. The position will be focused on running a high-volume, fast-paced restaurant in a financially responsible manner while offering great food fast. The position is fast-paced and includes stocking, cleaning, and general front of house duties. The position works hand-in-hand with the General Manager and Kitchen Manager positions in order to ensure smooth, hospitable, and customer-oriented environment profitably. The position also works with Human Resources to report issues with Kitchen or Front of House Staff. Hours: 35-40 hours per week with seasonal variance. Salary: \$11.00 /hour. Experience: Hospitality: 1 year (Preferred). Education: High school or equivalent (Preferred). For a complete listing and to apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&start=10&vjk=09f56140d27ff472>

Indeed 3/19/19

Guest Services Manager (Penn Yan, NY)

- Microtel Inn & Suites is searching for a motivated, friendly individual with a strong work ethic. Responsible for: the day-to-day operations of the Front Office, to include but not limited to: personnel, budget performance and financial controls. For this position specifically: Must be able to push or pull 60 pounds and lift and/or carry 30 pounds. Must be able to stand for eight hours, bend, stretch, reach. Must be able to see and hear. Must be able to speak and read English, the ability to communicate in another language may be helpful. Must display professionalism, honesty and trustworthiness at all times. For complete details go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&start=10&vjk=7344ed0af8213fe3>

Indeed 3/18/19

Housekeeping Administrator (Penn Yan, NY)

- Finger Lakes Premier Properties has an opening for Housekeeping Administrator. The Housekeeping Administrator is primarily responsible for assigning the Zone Leaders, Housekeepers and Linen Drivers their daily duties and coordinating work among the department. The Housekeeping Administrator works collaboratively with all employees and other FLPP stakeholders to support the company's goals through superior property service. The ideal candidate possesses excellent process improvement, interpersonal, persuasive communication style and organization skills. It is essential that candidates work well in and with teams, are resourceful, career oriented, thrive in a dynamic work environment and welcome learning opportunities and seek professional growth. Detail work is a major focus of the job, and those details need to be handled quickly, correctly, and efficiently. Education & Experience: One year of relevant experience, preferably in the vacation or hospitality industry preferred. For a complete list of duties & responsibilities and to apply go to:

<https://www.indeed.com/jobs?q&l=Finger%20Lakes%2C%20NY&start=20&vjk=4501ca9e3fc80e45>

Indeed 3/18/19

Housekeeping (Penn Yan, NY)

- Microtel Inn & Suites is in search of dependable, friendly, professionals to join our housekeeping staff. Maintains clean guest and public areas at all times. Provides excellent guest service in an efficient, courteous professional manner; following the

company standards of friendly hospitality while adhering to guidelines and procedures. Must be able to perform major life activities: Standing, lifting, bending, learning, reading, concentrating, thinking, and communicating. For this position specifically: Must be able to push or pull 60 pounds and lift and/or carry 30 pounds. Must be able to stand for eight hours, bend, stretch, reach, crawl, kneel. Must be able to see and hear. Must be able to speak and read English, the ability to communicate in another language may be helpful. Must display professionalism, honesty and trustworthiness at all times. Ability to understand and follow oral and written instructions. For complete details and top apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552913552634&rs=1&fromage=last&vjk=95bb8ea82e412eba>
Indeed 3/18/19

Front Desk Agent (Penn Yan, NY)

- Microtel Inn & Suites is looking for a Front Desk Agent. Serves as the guest's liaison for both hotel and non-hotel services. Functions are an extension of Guest Service Representative duties. Assists the guest regardless of whether inquiries concern in-hotel or off-premises attractions, facilities, services, or activities. Knows how to provide concise and accurate directions. Must be able to perform major life activities: Standing, lifting, bending, learning, reading, concentrating, thinking, and communicating. For this position specifically: Must be able to push or pull 60 pounds and lift and/or carry 30 pounds. Must be able to stand for eight hours, bend, stretch, reach. Must be able to see and hear. Must be able to speak and read English, the ability to communicate in another language may be helpful. Must display professionalism, honesty and trustworthiness at all times. For complete details and to apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552913552634&rs=1&fromage=last&vjk=f5c103853abc2824>
Indeed 3/18/19

Laundry Attendant (Penn Yan, NY)

- Microtel Inn & Suites is seeking a Laundry Attendant. Provides excellent guest service in an efficient, courteous professional manner; following the company standards of friendly hospitality while adhering to guidelines and procedures. Maintains the laundry and appropriate facilities in a clean and orderly manner. Is responsible for the cleanliness of the laundry, as well as, the usage and organization of supplies. Must be able to perform major life activities: Standing, lifting, bending, learning, reading, concentrating, thinking, and communicating. For this position specifically: Must be able to push or pull 60 pounds and lift and/or carry 30 pounds. Must be able to stand for eight hours, bend, stretch, reach. Must be able to see and hear. Must be able to speak and understand English, the ability to communicate in another language may be helpful. Must display professionalism, honesty and trustworthiness at all times. For complete details or to apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552913552634&rs=1&fromage=last&vjk=5edc46e459b69321>
Indeed 3/18/19

Executive Housekeeper (Penn Yan, NY)

- Microtel Inn & Suites has an opening for Executive Housekeeper. Responsible for supervision, labor and cost controls of the Housekeeping Department. Maintains clean guest and public areas at all times. Provides excellent guest service in an efficient, courteous professional manner; following the company standards of friendly hospitality while adhering to guidelines and procedures. For this position specifically: Must be able to push or pull 60 pounds and lift and/or carry 30 pounds. Must be able to stand for eight hours, bend, stretch, reach, crawl, kneel. Must be able to see and hear. Must be able to speak and read English, the ability to communicate in another language may be helpful. Must display professionalism, honesty and trustworthiness at all times. Ability to understand and follow oral and written instructions. For complete details go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552913552634&rs=1&fromage=last&vjk=26588f2e20fddb e9>
Indeed 3/18/19

Night Auditor (Penn Yan, NY)

- Microtel Inn & Suites have an opening for Night Manager. Serves as the guest's liaison for both hotel and non-hotel services. Functions are an extension of Guest Service Representative duties. Assists the guest regardless of whether inquiries concern in-hotel or off-premises attractions, facilities, services, or activities. Knows how to provide concise and accurate directions. For this position specifically: Must be able to push or pull 60 pounds and lift and/or carry 30 pounds. Must be able to stand for eight hours, bend, stretch, reach. Must be able to see and hear. Must be able to speak and read English, the ability to communicate in another language may be helpful. Must display professionalism, honesty and trustworthiness at all times. Support all accounting efforts made at the property level. Assist in training staff in proper accounting procedures. Review

accounting items to spot weak areas in training and to follow up on these with those associates. For complete details and to apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552913552634&rs=1&fromage=last&vjk=a29d7e226b573fcc>

Indeed 3/18/19

Houseperson (Penn Yan, NY)

- Microtel Inn & Suites has an opening for Houseperson. Provides excellent guest service in an efficient, courteous professional manner; following the company standards of aggressively friendly hospitality while adhering to guidelines and procedures. Is responsible for the cleanliness of public space, as well as, the usage and organization of supplies. Assist room attendants ensuring cleanliness standards are met. Assist maintenance department with minor repairs and work orders. For this position specifically: Must be able to push or pull 60 pounds and lift and/or carry 30 pounds. Must be able to stand for up to eight hours, bend, stretch, reach, climb, kneel. Must be able to see and hear. Must be able to speak and understand English, the ability to communicate in another language may be helpful. Must display professionalism, honesty and trustworthiness at all times. For complete details and to apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552913552634&rs=1&fromage=last&vjk=5126e763bef677a5>

Indeed 3/18/19

Breakfast Attendant (Penn Yan, NY)

- Microtel Inn & Suites has an opening for Breakfast Attendant. Responsible for offering prompt and courteous service so the guests have an enjoyable experience. Maintain the cleanliness and guest ready appearance of outlet. For this position specifically: Must be able to push or pull 60 pounds and lift and/or carry 30 pounds. Must be able to stand for eight hours, bend, stretch, reach. Must be able to see and hear. Must be able to speak and read English, the ability to communicate in another language may be helpful. Must display professionalism, honesty, and trustworthiness at all times. For complete details and to apply go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1552913552634&rs=1&fromage=last&vjk=ba000dba7900b0fe>

Indeed 3/18/19

Maintenance (Penn Yan, NY)

- Microtel Inn & Suites has an opening in Maintenance. Performs repairs and preventative maintenance work to ensure the hotel maintenance quality standards are achieved and maintained. Provides excellent guest service in an efficient, courteous professional manner; following the company standards of friendly hospitality while adhering to guidelines and procedures. Must be able to perform major life activities: standing, lifting, bending, learning, reading, concentrating, thinking and communicating. For this position specifically: Must be able to push or pull 100 pounds and lift and/or carry 60 pounds. Must be able to stand for eight hours, bend, stretch, reach, climb ladders, crawl, kneel and be low to the ground when necessary, sometimes for extended periods of time. Must be able to see and hear. Must be able to speak and read English, the ability to communicate in another language may be helpful. Ability to understand and follow oral and written instructions. Must display professionalism, honesty and trustworthiness at all times. For complete details go to:

<https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&start=10&vjk=f269204f2640cb07>

Indeed 3/18/19

Assistant Kitchen Manager (Branchport, NY)

- Camp Good Days & Special Times has an opening for Assistant Kitchen Manager. This is a Summer, seasonal, salaried position. Position Purpose: To assist the Food Service Manager in preparing and serving meals to all campers, staff and guests. Responsible for maintaining the cleanliness and sanitation of the kitchen and dishwashing area in compliance with the NYS Department of Health and ACA Guidelines. Essential job functions: Assist in the daily operations of the camp food service. Supervise, teach and direct work of summer staff kitchen helpers. Prepare and cook food as the menu indicates utilizing appropriate methods. Provide authority in the event the Kitchen Manager is not onsite. Ability to transfer 30 ponds unloading food, carry trays, dishes, supplies as needed. Must be 18 years old to apply. Certification in food service handling preferred. For complete details and to apply, please visit their Facebook page.

Facebook 3/15/19

Overnight Houseman & Security (Penn Yan, NY)

- The Hampton Inn has an opening for Overnight Houseman & Security. This is a full time overnight position. Night Houseman/ Security is responsible for the safety and security of guests and employees, their property, and the property of the Hampton by Hilton Penn Yan. Duties will include but are not limited to: Perform property walks and identify areas that need attention, respond to emergency situations such as safety hazards, medical emergencies and criminal activity, enforce hotel policies. Night Houseman / Security is also responsible for trash collection, sweeping & mopping, and other houseman duties,

cleaning & snow removal of sidewalks during winter months. Also, responsible for meeting room set-up and tear-down when needed. Must perform any other duties as required by management to aid in better operation of the hotel. To apply visit to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&fromage=last&vjk=475ea07e2cd64f84> Indeed 3/14/19

Room Attendant/Housekeeping (Penn Yan, NY)

- The Hampton Inn is seeking Room Attendant/Housekeepers. The Room Attendant's responsibility is to thoroughly clean, sanitize, and maintain guest rooms and other assigned areas in a timely & organized manner to ensure guest satisfaction. Duties include cleaning of hotel guestrooms and public space including: dusting, vacuuming, changing bed linens, cleaning bathrooms, kitchen area, lobby and common areas. Assists in laundry when required. Review daily inventory of supplies needed to complete assignments for the day. To apply go to: <https://www.indeed.com/jobs?q&l=Finger%20Lakes%2C%20NY&start=10&vjk=48374a8c131147f5> Indeed 3/14/19

Housekeepers (Penn Yan, NY)

- Finger Lakes Premier Properties is looking for Housekeepers. Summer Housekeepers will work collaboratively with all employees, guests, owners, and other FLPP stakeholders to support the company's goals through superior property cleanliness and customer service. This position generally works during our peak season from May through August. Responsible for ensuring all established cleaning procedures and guidelines are followed; maintains consistently high quality cleaning services. Delivers personalized service that attends to every guest's and owner's needs, and meets or exceeds all service standards. This position is part time and seasonal, with housekeepers working anywhere from 8-20 hours per week. \$13.00/hour. Job Requirements: Must have a valid driver's license and reliable transportation to drive to the properties. Must be available at least one day of the weekend (Saturday or Sunday). Essential Duties & Responsibilities: Clean homes in a set time frame. Use company provided cleaning products. Follow safety procedures and company standards. To apply go to: <https://www.indeed.com/jobs?q&l=Finger%20Lakes%2C%20NY&start=30&vjk=4af24de667512dd3> Indeed 3/14/19

Director of Dining Operations (Keuka Park, NY)

- AVI Foodsystems, Inc. is now hiring a Director of Dining Operations at Keuka College in Keuka Park, NY. Responsibilities for this position include: Prepare budget estimates and manage cost control for the dining service program, in all cost categories. Plan, organize and direct the work of management team, culinary professionals and other team members in a union or non-union environment. Manage the consistency of policies and follow established guidelines. Oversee safety and compliance with federal, state and other regulatory agencies. Plan and direct the ordering, receiving and accounting of all food products, supplies and equipment for the location. Develop creative menus in a Higher Education dining environment. Provide excellent customer service on a Higher Education campus. Other duties and responsibilities as necessary. Job Requirements: A formal culinary degree is preferred but industry experience will be considered. Minimum of 5 years of food service/culinary management/hospitality management experience in an education or business dining environment. Flexibility to lead and support new accounts in the region as we grow our business. Ability to work collaboratively with peer managers to resolve conflicts involving team members. Prior experience leading, motivating and developing teams preferably in a union environment. Proven ability in managing costs to meet budget goals. Effective communication in both written and verbal form. The ability to plan, organize, and direct the work of others. Proficiency with word processing, spreadsheets and web based ordering systems. ServSafe Certification. To apply go to: <https://nlx.jobsyn.org/1e6cf72ab221439d908bbec6cb61894c161> OSOS 3/9/19

LABOR/AGRICULTURAL

Production Crew (Middlesex, NY)

- Dudley Poultry has two, day production crew positions open: 1) Production Crew: Monday-Friday (weekends off) 2) Production Crew Tuesday-Saturday (Saturday morning only). Saturday afternoon, Sunday and Monday off. Full time employment, working alongside others cutting and packing chicken, cleaning, organizing the freezer. Occasional overtime. \$11.10/hour. You are paid weekly. Paid vacations, paid personal days, paid holidays. Paid medical insurance and paid life insurance. Download an application at www.dudleypoultry.com and drop it off or apply in person M-F 8-5. Dudley Poultry, 910 Route 245, Middlesex, NY 14507. Let us know which job you are interested in: Monday-Friday or Tuesday-Saturday morning. Facebook 4/1/19

General Laborer (Penn Yan, NY)

- Ribble's Septic Service has a full-time position available for a general laborer. All applicants must have a valid driver's license and reliable transportation. CDL is a plus. Expected hours of work: 8am-5pm M-F. This is a physical outchondoor job. Must be able to work in most weather conditions. Experience in construction or general labor a plus but not mandatory. Please provide your resume or feel free to stop in the office for an application at 249.5 Lake Street, Penn Yan.

Craigslist post id: 6855293106 4/1/19

Seasonal Lawn Care (Penn Yan, NY)

- The Lawn Crew Member is responsible for general lawn care including mowing, trimming, weed removal, leaf removal, and hedge trimming for sites under the Arc of Yates contract. The Lawn Crew Member is also responsible for working efficiently in a group setting with other Lawn Crew Members and the Lawn Crew Supervisor. Minimum Qualifications: Lawn care experience preferred. Ability to lift Agency materials, equipment, etc. (minimum of 50lbs). Hours worked per week: 20. Salary: \$11.10 /hour. Experience: Lawn Care: 1 year (Preferred). How to Apply: Please apply through our website: <http://arcofyates.org>.

Indeed 3/29/19

Carey's True Value & Rental Outlet (Penn Yan, NY)

- Spend your summer weekends outdoors. Carey's True Value is seeking seasonal part-time laborers for the Rental Department. A physically demanding position requiring good stamina and the ability to lift 50+ pounds regularly. Applicants must be available to work weekends and have a valid/clean NYS driver's license. Primary duties include loading and unloading party equipment, delivery, setup and take down of tents, tables and chairs for customers. Other duties may include assisting store customers in all departments, cashiering, stocking, loading/unloading, deliveries, and merchandising. Carey's True Value is an equal-opportunity employer. Applications will be accepted at 163 Main St., Penn Yan, NY.

Facebook 3/27/19

Forklift Driver (Penn Yan/Dundee, NY)

- Remedy Staffing is looking for an experienced Forklift Driver for a local Penn Yan/Dundee company. This is a 1st shift position in their warehouse. 6am - 2pm; \$12/hour. To apply go to: <http://www.remedystaffing.com/>

Facebook 3/27/19

Warehouse Associate (Penn Yan, NY)

- Remedy Staffing is looking for Feed Mill General Warehouse Worker in the Penn Yan, NY area. Assist with daily feed grinding, measuring and grinding of grain, bagging feed and seed. Assist with moving commodities and assisting with inventory management. Customer service, loading bagged feed into customers' vehicles. Cooperatively working with other employees to ensure completion of the necessary work in a safe and timely manner. Operate forklift to complete tasks. \$14.00/hr. To apply go to: <https://www.remedystaffing.com/jobs/>

Workforce Development 3/21/19

Laborer/Tradesman (Penn Yan, NY)

- Currently seeking a construction laborer/tradesman to expand our team for a rapidly growing company. Looking for a team player who is willing to learn. Must be available full time and have reliable transportation. Pay is based on experience, but there is room for growth with dedication and hard work.

Craigslist post id: 6845599922 3/21/19

Cleaner (Penn Yan, NY)

- Empire Wash & Dry is looking for someone to work 3pm-8:30pm part time hours at the launderette in the Penn Yan Lake St Plaza. Job duties include sweeping, mopping, cleaning machines and occasional laundry for customers. Applicants need to apply in person and drop off a resume.

Workforce Development 3/11/19

Residential and Commercial Cleaner (Penn Yan, NY)

- Rider's Cleaning Service is a general cleaning of businesses and homes company. The best candidate should be willing to work solo as well as paired as a team. This person must also be detail oriented and self motivated. He or she must also have a valid driver's license and/or transportation to and from job locations. This is a part-time position with a salary of \$8,000 to \$15,000/year. Experience: Cleaning: 1 year (Preferred). Morning or evening shifts preferred. <https://www.indeed.com/jobs?q&l=Finger%20Lakes%2C%20NY&start=20&vjk=5453add45c0cd85e>

Indeed 3/7/19

Facilities Maintenance (Penn Yan, NY)

- Remedy Professional Services is currently aiding in a search for a full-time, direct-hire Facilities Maintenance Technician. This position will work Monday-Friday, 7am to 3pm. Our client is a manufacturing facility in Penn Yan. Responsibilities: Lawn mowing and trimming. Minor building repairs and painting. Keep lighting fixtures in working order, changing fluorescent bulbs. Keep restrooms & sinks in working order. Routine maintenance of compressors. Routine maintenance of all cleaning

equipment. Routine maintenance of test cell water system. Requirements: 2 years in a similar position. General mechanical, carpentry, plumbing, and electrical knowledge/skills. Able to hang a door, maintain a mower, replace a door lock or electrical outlet, replace a fluorescent light fixture, etc. This position will pay \$14-18/hr. Company benefits include company-contributed medical and dental, 401K with a 3% match, vacation time, and more. To be considered, please respond to this ad with a copy of your resume. <https://www.indeed.com/l-Finger-Lakes,-NY-jobs.html?advn=168721378812378&vjk=613d538c5115d550>

Indeed 3/1/19

OFFICE WORK/MANAGEMENT

Office Assistant (Penn Yan, NY)

- Part time Office Assistant. Good organizational skills. Computer skills required. Word and Excel. 315-521-0091.

Chronicle Express 3/27/19

Production Assistant & Sales Executive (Penn Yan, NY)

- WYLF is seeking a part-time Production Assistant & Independent Sales Executive. The Production Assistant is responsible for commercial production. Reviewing and recording commercials, voicing and editing commercials, downloading programs for air, loading commercials and programs in a timely fashion into the broadcast automation system, making transmitter readings, and other duties as needed. Qualifications: High School Diploma, Radio & sales experience a plus, Good computer & writing skills and speaking voice needed. Must have reliable transportation. Looking for reliable & long term employee. May combine with Sales Executive for more hours. Independent Sales Executive: Develop new clients for radio advertising. Build relationships with advertisers & provide excellent customer service. Copywriting skills, good organization and follow up, contract negotiation. Requirements: Previous sales experience & High School diploma. Professional appearance and presentation. Good computer skills. Contact: admin@wylf.com

Chronicle Express 3/27/19

Support Assistant (Penn Yan, NY)

- JR's Garage & JR's HVAC & GC currently has an office position available. We need applicants that are professional, detail oriented, highly organized and able to quickly shift gears between our fast paced companies. A basic understanding of the automotive and/or HVAC industries would be beneficial. Applicants must be proficient in Microsoft Word and Excel. For a complete list of duties go to their posting on Facebook. To apply, please stop by and see Jeff at 1285 Nutt Rd., Penn Yan, NY.

Facebook 3/22/19

Service Advisor/Marine Service Writer (Penn Yan, NY)

- A Service Advisor is often our first point of contact for service customers via telephone and in person. In this role, you will prepare written estimates for service work and parts and act as a liaison between customers, manufacturer representatives, and service technicians. Job Duties/Responsibilities: Follow all safety rules and regulations while performing work assignments. Must have outgoing, friendly personality and superior communication and customer service skills. Initiate repair orders, schedule appointments, communicate with customers, prepare customer billing, and maintain customer service records. Must be customer service, yet goal-oriented, maintaining a sales-focused approach in an effort to increase service revenue. Initiate & submit manufacturer warranty claims and parts returns promptly. Helps maintains the service library with up-to-date information. Maintains a clean and safe work area. Completes other duties as assigned. Requirements: A high school diploma or equivalent. Professional appearance and positive attitude to all customers. Ability to communicate at a high level, both verbally and in writing. Organizational and computer skills are required for the position. Be team-oriented, self-motivated, and process driven. Customer service or sales-related background: marine, auto, food service, or sporting goods. Have a valid state driver's license. Must be able to lift 50 pounds. Ability to pass a pre-employment background. Pay \$14-\$17/hour depending on experience. To apply go to:

<https://www.indeed.com/jobs?q&l=Finger%20Lakes%2C%20NY&start=60&vjk=57c9b8120ee0d677>

Indeed 3/15/19

Principal Account Clerk Typist (Penn Yan, NY)

- This position involves responsibility for planning, assigning and supervising complex account keeping activities through the application of standardized account keeping and supervisory practices. The work requires independently performing the most important phases of the accounting process. General supervision is received from higher level supervisors with wide leeway allowed for making independent judgments concerning policies, procedures and technical problems. Direct supervision is exercised over the work of lower level clerical employees. Does related work as required. Minimum Qualifications: Graduation from a regionally accredited or New York State registered two year college or university with an Associate's Degree in Accounting, Business Administration, or a related field and three years of experience in maintaining

financial accounts and records, one year of which shall have been at the supervisory level; OR Graduation from high school or possession of a high school equivalency diploma and five years of experience as outlined in (a) above, one year of which shall have been at the supervisory level. Application deadline April 12, 2019. For a complete listing go to:

<https://mycivilservice.yatescounty.org/>

Workforce Development 3/13/19

HR Generalist (Dresden, NY)

- Ferro Corporation is seeking an HR Generalist. The main purpose of this position is to maintain the daily activities of HR department and to partner with business managers to develop, attain and communicate the site business strategies to associates. Responsibilities Related to the Job: Interacts with associates to ensure their concerns and problems are heard and to serve as a clear line of communication between associates and management. Responds to inquiries regarding company policies and procedures and communicates responsibly to workforce. Oversees maintenance of site personnel records, benefit plan participation, personnel transition records and associated recordkeeping. Utilizes and updates workday records and compiles various reports for use within the department and for other managers including associate data, EEO/AAP, etc. Responsible for payroll coordination which includes, processing hourly payroll, transmitting non-exempt timesheets to corporate, tracking non-exempt vacation and personal usage, tracking step progression increases, and seniority listing. Ensures compliance with rules and regulations. Conducts the recruitment for hourly and temporary associates to meet business direction and goals; coordinates with staffing agencies. Oversees pre-employment process and onboarding for each new associate. Performs local benefit administration to include claim resolution, change reporting, and communicating benefit information to employees. Tracks progress of the performance management program. Coordinate and participate in company-wide activities such as holiday events, service awards and other recognition programs. Special projects/teams as requested by Corporate HR. Required Qualifications and Knowledge: Bachelor's degree in human resources, business or related field and three years of human resource experience; or any combination of education, training or experience that demonstrates the ability to perform the duties of the position. Candidate must have a knowledge of employment law & policies. Excellent computer skills; expertise in Workday, Kronos and ADP Payroll software is desirable. Position requires strong computer. To apply go to:

<https://nlx.jobsyn.org/09b4b149c4bf4590a7ab973084e91d73161>

OSOS 3/13/19

Human Resource Manager (Penn Yan, NY)

- KanPac is seeking an energetic, skilled Human Resources Manager for our facility in Penn Yan, NY. We are looking for a forward thinking HR professional who has demonstrated success in all core functions of HR, but also is able to maximize employee performance and meet strategic objectives as a business partner to the management team. This person will help formulate strategies and programs to enhance cross-functional relationships, employee relations, training, performance management, onboarding, etc. This person manages all Human Resources functions and activities to ensure that KanPak recruits and retains a qualified workforce to meet KanPak and customer objectives. Ensures compliance with labor, safety, and company rules and regulations. Essential Functions: Oversees the recruitment, selection, placement, and orientation of exempt, non-exempt, and hourly employees to achieve required staffing levels and selection of the best qualified candidates. For a complete list of responsibilities and to apply go to:

<https://nlx.jobsyn.org/16eb0c8ddf1d496d971dc185bba3543f161>

OSOS 3/13/19

Census Worker (Penn Yan, NY)

- The U.S. Census Bureau is now actively recruiting people to work on the 2020 Census. We are looking to recruit thousands of employees to work in the communities where they live. These are temporary, part-time or full-time positions. Hourly wage is \$17 an hour for Enumerator/Listener; Census Field Supervisors are at \$18.50 an hour. Mileage is reimbursed at \$0.58 per mile. No experience or educational requirement is necessary. The website to apply is: 2020census.gov/jobs

Workforce Development 3/11/19

Secretary/Bookkeeper (Penn Yan, NY)

- Long's Cards & Books is looking for a reliable, motivated, hardworking individual for a part time position with the option and/or potential for full time. Candidate should be knowledgeable with business accounting, invoicing, accounts payable, banking deposits, etc. Experience with Peachtree and POS systems is preferred. Ideal applicant will have excellent customer service skills and retail experience. Responsibilities may also include merchandise inventory, buying, product display, assisting customers, and various retail duties. Long's is a well established business in a wonderful small town in the heart of the beautiful Finger Lakes Region of western New York State. We serve a large base of year-round and seasonal customers, small businesses and corporate clients. To apply, contact the employer in person: Gloria Long, 115 Main Street, Penn Yan, NY 14527

OSOS 3/1/19

Technician (Penn Yan, NY)

- Document Reprocessors of New York has 5 openings for Technician. Basic Requirements- Microsoft Office and familiarity of computer navigation. Must be detail orientated, organized and dependable. Reference Check. M-F 8-4:30. Must be able to lift 50 lbs. and work full 8-hour days. Minimum Experience Required: 1 year. To apply, contact the employer in person, or by telephone: Ron Davis, 26 Powell Lane, Penn Yan, NY 14527. Phone: Davis, Ron (585) 554-4500. OSOS 3/14/19

SKILLED/MANUFACTURING

Quality Engineer (Dresden, NY)

- The primary function of this position is to support the ISO9000 and ISO14000 systems and to provide customer statistical information. The Quality Engineer will work with R&D, Engineering, Production and other departments on continuous improvement. Essential Responsibilities: Provides Statistical Analysis support for all product lines including GR&R, SPC, Correlations, Histograms, CpK and PpK but with emphasis on CMP and ECM customers. Provides analysis and support of CMP customer Flagging Reports. Compiles and leads Process Control System (PCS) reviews with CMP customers. Leads internal auditing team to assure internal audits of the ISO9000 and ISO14000 systems are completed as scheduled and corrective action is issued and closed in a timely manner. Serves as back up on lot approval and CofA generation in the absence of the Quality Control Lab Supervisor. Serves on Lean Manufacturing and Six Sigma project teams as required. Provides training in SPC, Statistical Analysis skills and Internal Auditing as required. Monitors performance, ISO certification and Quality Systems compliance of raw material suppliers. Assists with ISO9001, ISO14001 and other revision controlled documentation required by the site or customer requirements. Provides monthly Quality Metrics data as directed by the Quality Manager. To apply, contact the employer on-line: <https://nlx.jobsyn.org/82c0b9c987604c95b043fda9c6667ac0161> OSOS 3/28/19

Winery Worker (Hammondsport, NY)

- Bully Hill Vineyards, Inc. in Hammondsport, NY has an opening for a full-time, entry-level winery worker. Work hours are Monday-Friday, 8:00-4:30pm with Saturdays and overtime required in September and October during harvest. Winery workers are required to be in excellent health and capable of sustained, strenuous physical activity. Worker activities include, but are not limited to, all aspects of grape crushing, pressing, and harvesting activities; winery cellar operations; tank cleaning; clarification and filtration operations; sanitation procedures; bottling and packaging activities; order assembly; shipping and receiving operations. Mastery-level reading and writing in English and competency in basic mathematics is required. Physical Requirements: Ability to lift and carry 100 pounds safely and without assistance. Ability to lift, bend, rotate and carry boxes weighing 45 pounds repeatedly for an 8-hour shift. Ability to deploy, ascend and descend ladders safely and without assistance. Ability to ingress and egress wine tanks through a standard 18" tank manway. Ability to work within confined spaces. Be free of Asthma or other Chronic Obstructive Pulmonary Diseases. Candidates with a history of Asthma/COPD must supply a physician's statement permitting them to work in atmospheres containing trace-levels of Sulfur Dioxide and/or Ozone (within current OSHA PEL). To apply or schedule an Interview. please contact: Gregg Learned, Winemaker, (607) 868-4825 x228. lab@bullyhill.com Facebook 3/28/19

Maintenance Technician (Penn Yan, NY)

- Finger Lakes Premier Properties, the largest lakefront property manager and real estate sales company in the region, is currently seeking to fill a Maintenance Technician position out of its Penn Yan, NY office. The ideal candidates possess high standards, works precisely, have a high attention to detail, problem solving and working with clients with high service expectations. It is essential that candidates work well in and with teams, are resourceful, career oriented, thrive in dynamic work environments and welcome learning opportunities and seek professional growth. Must maintain a presentable and functioning personal vehicle. Knowledge of principles and processes for providing exceptional customer and personal services. Ability to work a flexible schedule, including some weekends and holidays. Qualifications: High School Diploma or GED, or equivalent work experience. General carpentry skills. Great attention to detail and organization skills. Dependable and able to work weekends. Valid NYS Driver's License. This position is seasonal. For a complete list of duties and to apply go to: <https://www.indeed.com/jobs?q&l=Penn%20Yan%2C%20NY&ts=1553522682076&rs=1&fromage=last&vjk=d37554be18ee51ad> Indeed 3/27/19

Technician - Lawn & Garden Specialist (Hall, NY)

- LandPro Equipment has an opening for Technician - Lawn & Garden Specialist. Position Specifics: Turf Technician. Performs basic diagnostics, service repairs and maintenance work on customer and/or dealer-owned turf equipment. May require some direction or guidance from the Service Manager, Service Location Manager, Shop Foreman or senior technicians. Valid driver's license is required. Fork lift license preferred. Proficient knowledge of mechanical, electrical and hydraulic systems used in the repair of turf equipment. Proficient knowledge of mechanical, electrical and hydraulic systems used in the repair of turf equipment. For a complete list of requirements and to apply please visit:
<https://www.indeed.com/jobs?q&l=Finger%20Lakes%2C%20NY&start=20&advn=1337488882621127&vjk=55a09597e4b950cf>
Indeed 3/25/19

Shipping and Receiving (Geneva, NY)

- We are currently seeking a shipping and receiving clerk, that is energetic, dependable, reliable, honest, hardworking and has attention to detail for our fast-paced environment. This position is also responsible for handling inventory. Main responsibilities would be the daily completion of paperwork and record keeping. Managing all data entry, Inventory Management, and keeping the shipping and receiving area organized. This person needs to be able to write detailed descriptions, and process proper paperwork. Requires experience with Microsoft Office experience, strong computer skills. Prefer someone that has ERP, or a like software, and/or QuickBooks experience. Other Responsibilities would be the cleaning, counting, inspecting, packaging (small package and LTL), and shipping all daily shipments, along with receiving in materials and all incoming shipments. Labeling and putting in the proper area. Keeping a clean and organized work area. Looking for a person with the ability to use FedEx, UPS and other shipping carrier systems/software, obtain freight quotes and prepare bill of ladings. Experience with both domestic and international shipments is desired. Other required skills must have an understanding of warehousing and logistics experience. Has experience using equipment such as hand trucks and forklifts. Ability to read, understand and follow written and verbal directions. Excellent personal communications skills, and the ability to interact with other departments in a professional manner and possessing a "can-do" attitude are all critical elements of this job. Educational Requirements: High School Diploma (or equivalent). Physical Requirements: able to lift 55lbs, pushing pulling, climbing, standing, walking. Pay is based on experience. Hours are Monday thru Friday 7:00am to 3:30pm. To be considered please send all resumes to danielle@ccmioplastics.com Workforce Development 3/15/19

Welder (Penn Yan, NY)

- Remedy is looking for experienced Welders to join one of our Penn Yan, NY clients growing team. We're looking for a hardworking professional who enjoys meeting challenges and surpassing expectations. The ideal candidate will have a background in Production Welding and be willing to work in a union setting. This is a full time position and we're looking for a long-term candidate who is looking for a secure and rewarding form of employment. Position pays \$12.50/hr. Welding Candidates must be able to: Manufacture and fabricate finished metal products. Install and repair various equipment and components. Follow blueprints to meet product specifications. Calculate material measurements to verify specifications. Conduct tests to evaluate weld quality and tolerance. Select proper fillers for jobs based on previous experience or project instructions. De-bur and grind metal as necessary to achieve proper surface texture. Welding Candidates must have at least: Previous experience in welding, manufacturing, or other related fields. Familiarity with welding tools and procedures. Familiarity with engineering blueprints and schematics. Ability to handle physical workload. High School Diploma or GED. Apply today! <https://protect2.fireeye.com/url?k=a3db8bcc-ffe32d71-a3d972f9-000babd9fa3f-16c2c3b0b1518cca&u=http://www.remedystaff.com/> 315-781-6200 Workforce Development 3/11/19

Manufacturing Engineer (Dresden, NY)

- Ferro Corporations has an opening for Manufacturing Engineer. Job Description: Responsible for the day to day manufacturing engineering operations in assigned area. Specifically, meeting production needs, executing related projects, and maintaining process/equipment documentation to ensure safe, consistent, and defined processes compliant with our HSE and Quality systems. Required Qualifications and Knowledge: Bachelor of Science degree in Engineering. Minimum 5 years of experience that includes 2 or more years as a Manufacturing or Process Engineer. Demonstrated computer application competencies. For a complete list of responsibilities and to apply go to:
<https://nlx.jobsyn.org/c946b4692c5b4d27bbbbedda98855ac3161>
OSOS 3/9/19

Packers (Penn Yan, NY)

- Remedy Staffing is recruiting for a Penn Yan company looking to hire for inspecting packing positions. We offer opportunity to grow with in the company. This position is very family oriented and career driven. Clean and organized. 3rd shift, 12 hours

shifts (work less days). Base Pay: 12.53/hour. OT always available, but not mandatory. Temp to Hire with advancement opportunity. Benefits and bonuses. Apply today to get your career started! <https://www.remedystaffing.com/>

Workforce 3/28/19

Packers (Penn Yan, NY)

- Local thriving Penn Yan company looking for production/packing associates. Full time. \$11.25-\$11.75 per hour. 40/40+ hours/week. To apply go to: <http://www.remedystaffing.com/>

Facebook 3/28/19

Electric Line Person (Penn Yan, NY)

- The Village of Penn Yan has an opening for one (1) experienced electric lineperson. This is a competitive NYS Civil Service position that is full time, 40 hours per week and subject to Civil Service rules for eligibility. The applicant must be able to perform skilled work in the construction and maintenance of electrical overhead and underground distribution systems, including the rebuilding and maintenance of electrical substations. The work requires climbing poles, working in all kinds of weather conditions and rigid observance of safety precautions to protect the lives of themselves and others. For an application, full job description, minimum qualifications and Civil Service rules for eligibility please visit <https://mycivilservice.yatescounty.org/jobopps>. Candidate will be subject to drug and alcohol testing prior to employment. Please submit your application along with work history, qualifications, training history and education, proof of Lineworker status, references and any other pertinent information to the Yates County Civil Service Office by Friday, April 5, 2019.

Chronicle Express 3/6/19

Diesel Mechanic Dundee, NY)

- Cardinal Disposal has a fleet of over 15 trucks that need maintenance, roadside assistance and repair. We are looking for an experienced diesel mechanic that has knowledge in repairing multiple brands, understands all systems of a diesel truck including engine repair and rebuilding, cooling, braking, transmissions, suspension, diagnostics, electrical and safety components. We will train you on the workings of the actual trash compaction units and hydraulic components. Employee Benefits: 1 residential trash pick-up service. After 90 days paid holidays: (6) New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Paid Time Off: Start accruing at start date. 1 year = 6 days (48 hours), 2 years = 12 days (96 hours), 3 years = 14 days (112 hours), 4 years = 16 days (128 hours), 5 years = 18 days (144 hours), 6 years = 19 days (152 hours), 7 years = 20 days (160 hours). Health Insurance (Excellus) pays 50% of single policy. Approximate weekly cost: \$39.99 for employee. Dental Insurance (Guardian) pays 25% of single policy. Approximate weekly cost: \$4.94 for employee. AFTER 1 year: IRA company match up to 3%. Interested applicants may email resumes to: maryann@cardinaldisposal.com.

Workforce Development 3/26/19

KanPak- Multiple Positions (Penn Yan, NY)

- Building Maintenance/Grounds
- Human Resource Manager
- Packer - Downline- F/T- 1st, 2nd, 3rd shift
- Electrician – Industrial Maintenance
- Maintenance Technician – 2nd, 3rd shift
- Quality Control Auditor – Line 3rd shift
- Warehouse - Forklift Operator
- Wastewater Treatment Operator – 3rd shift

To apply for any of the jobs listed above, please visit: <http://www.hirebridge.com/v3/jobs/list.aspx?cid=7799>

Workforce Development 4/1/19

Job Leads for Surrounding Counties

Yates County Job Leads: www.yatescounty.org/wfdjobs

Ontario County Job Leads: <http://www.co.ontario.ny.us/93/Workforce-Development>

Seneca County Job Leads: <http://www.co.seneca.ny.us/departments/dhs-administration/workforce-department/job-leads/>

Wayne County Job Leads: <http://web.co.wayne.ny.us/workforce-development/workforce-development-job-seeker/>

Yates County is an Equal Opportunity Employer.

You can apply by mail, in person or online for Current Positions in Yates County, Upcoming Exams or Continuous Recruitment Exams.

A non-refundable examination fee is required for all exams.

To receive automatic e-mail notification when a specific Civil Service exam or job announcement will be offered, please register with our automatic e-mail notification service.

[Click Here](#) to download a printable application.

Current Vacancies

Name (click to view job description)	Application Deadline	Apply Online
LABORER - PART TIME SEASONAL - VILL PY	07/15/19	APPLY
LIFEGUARD - PART TIME SEASONAL - VILL OF PY	07/15/19	APPLY
LINEWORKER - PROOF OF QEP AND CDL REQUIRED	04/05/19	APPLY
PRINCIPAL ACCOUNT CLERK TYPIST	04/12/19	APPLY
TEACHER'S AIDE - DUNDEE SCHOOL FULL/PART TIME-INCLUDE HIGH SCHOOL DIPLOMA/TRANSCRIPT WITH APPLICATION	12/31/19	APPLY
TEACHER'S AIDE - MARCUS WHITMAN SCHOOL FULL/PART TIME-INCLUDE HIGH SCHOOL DIPLOMA/TRANSCRIPT WITH APPLICATION	12/31/19	APPLY
TEACHER'S AIDE - PENN YAN SCHOOL FULL/PART TIME-INCLUDE HIGH SCHOOL DIPLOMA/TRANSCRIPT WITH APPLICATION	12/31/19	APPLY

Upcoming Exams

#	Name (click to view job description)	Type	Application Deadline	Exam Date	Apply Online
75825	CASE SUPERVISOR - GRADE B	PROM	04/30/19	06/01/19	APPLY
63899	CRIME ANALYST	OC	04/09/19	05/11/19	APPLY
69241	DEPUTY DIRECTOR OF PUBLIC WORKS	OC	04/09/19	05/11/19	APPLY
66891	HEAD BUS DRIVER	OC	04/30/19	06/01/19	APPLY
76362	POLICE SERGEANT	PROM	04/30/19	06/01/19	APPLY
68070	SENIOR CASEWORKER	OC	04/30/19	06/01/19	APPLY
75830	SENIOR CASEWORKER	PROM	04/30/19	06/01/19	APPLY
61982	SOCIAL WELFARE EXAMINER	OC	05/21/19	06/22/19	

How to Take a Civil Service Exam

The New York State Constitution states that public employees must be hired for jobs on the basis of merit and fitness. The Constitution also states that, for most jobs, merit and fitness must be measured by examination.

[Click here](#) for information from the New York State Department of Civil Service on how to take a Civil Service written test.

This is a list of all current exams within Yates County. For all exams, please see the General Conditions. Please follow the application guidelines.

[Click Here](#) to download a printable application.

Please note, not all exams listed below are for the County of Yates. Each exam announcement will identify the jurisdiction for which the exam is offered.

Competitive Class Positions

The competitive class of civil service consists of positions for which it is practicable to determine the merit and fitness of applicants by competitive examinations. These examinations are either open competitive, that is, open to all applicants meeting the minimum qualifications for the position; or, promotional, for those individuals already serving in a lower position within the same jurisdiction as the existing vacancy.

Provisional appointments may be made to positions in the competitive class if no list of eligible candidates exists. All provisional appointees are subject to passing a competitive examination and be reachable on any list established as a result of such an examination.

OC = Open Competitive - exams open to the public. **PROM = Promotional** - exams for current employees.

Continuous Recruitment Exams

#	Name (click to view job description)	Type	Application Deadline	Exam Date
YC-5	ACCOUNT CLERK TYPIST	CR	N/A	N/A
YC-6	CASEWORKER	CR	N/A	N/A
YC-3	CLERK	CR	N/A	N/A
19070	COMPUTER AIDE	CR	N/A	N/A
18842	COMPUTER TECHNICAL SPECIALIST	CR	N/A	N/A
	CORRECTIONS OFFICE/COURT SECURITY (PART TIME)	CR	N/A	N/A
	CORRECTIONS OFFICER (PART TIME)	CR	N/A	N/A
YC-11	CUSTODIAN	CR	N/A	N/A
YC-10	CUSTODIAN (PROMOTIONAL)	CR	N/A	N/A
	DEPUTY SHERIFF (PART TIME)	CR	N/A	N/A
	DISPATCHER (PART TIME)	CR	N/A	N/A
YC-4	KEYBOARD SPECIALIST	CR	N/A	N/A

	MARINE PATROL OFFICE (PART TIME)	CR	N/A	N/A
YC-9	OFFICE ASSISTANT I	CR	N/A	N/A
	PHYSICAL THERAPIST	CR	N/A	N/A
YC-8	SENIOR TYPIST/SENIOR KEYBOARD SPECIALIST	CR	N/A	N/A
19208	SYSTEMS ANALYST (EXAM REQUIRED)	CR	N/A	N/A
YC-12	WATER SYSTEMS OPERATOR/WASTEWATER MAINTAINER	CR	N/A	N/A

Positions can be applied for at any time, and the eligible list will be used to fill vacancies as they occur. The Personnel Officer of Yates County reserves the right to terminate continuous recruitment and re-establish a periodic, announced-date type of examination.

OC = Open Competitive - exams open to the public.

PROM = Promotional - exams for current employees.

For complete details and to apply, please visit: <https://www.yatescounty.org/203/Personnel>

April 2019

April 2019: Yates County Workforce Development Calendar of Events

***Important Notice: This calendar is to be used for Temporary Cash Assistance applicants & recipient's activities. You may request copies at the WFD front-desk.**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 HSE: 9am-12pm	2 Monthly Exempt 11:00am	3 HSE: 9am-12pm JRT 12:30pm – 1:30pm Life Skills 1:30pm-2:30pm			
7	8 HSE: 9am-12pm		10 HSE: 9am-12pm JRT 12:30pm – 1:30pm Life Skills 1:30pm-2:30pm			13
14	15 HSE: 9am-12pm Jump Start: 1:00 PM		17 HSE: 9am-12pm JRT 12:30pm – 1:30pm Life Skills 1:30pm-2:30pm			20
21	22 HSE: 9am-12pm		24 HSE: 9am-12pm JRT 12:30pm – 1:30pm Life Skills 1:30pm-2:30pm			27
28	29 HSE: 9am-12pm	30				

***Notes:**

*HSE: High School Equivalency

*Monthly Exemption Meetings: Held every 1st Tuesday of the month at Workforce Development.

**FINGER LAKES COMMUNITY COLLEGE
MECHATRONIC TECHNOLOGY TRAINING PROGRAM**



**"I'M HEADED
TOWARD THE
LIFE I HAVE
ALWAYS WANTED"**

TAKE ADVANTAGE OF

FLCC's 12-week Mechatronic Technology Training program to kick start your career.

Start a great career in the aerospace, automotive, plastics, electronics and many other industries.

NOW IT'S YOUR TURN

More great paying jobs are waiting to be filled right here in our community.

WHY WAIT?

FLCC will get you where you want to be – fast. Enroll today.

FREE TUITION

You may qualify for free tuition.

**FLCC offers the Mechatronic Technology Training program
at our Victor Campus Technology Center**

For more information: Contact FLCC's Professional Development and Continuing Education office
at 585.785.1670 or email pdce@flcc.edu.

MECHATRONIC TECHNOLOGY TRAINING COURSE CONTENT

- Lockout/Tagout
- OSHA 10 Gen Industry Safety
- IPC-610 Certification
- J-STD 001 Certification
- Print Reading
- Basic Metrology/Measurement
- Mechanical Fundamentals
- Basic Electrical Theory
- Technical Math 1&2
- Intro to Precision Manufacturing

FingerLakes
COMMUNITY COLLEGE

Finger Lakes Community College does not discriminate based on an individual's race, color, national origin, religion, creed, age, disability, sex, gender identity, gender expression, sexual orientation, marital status, pregnancy, genetic testing, genetic characteristics, military status, domestic violence victim status, or criminal conviction.

Admission to the program requires attendance at an orientation session.



Register for an orientation at flcc.edu/pdce by clicking on "Manufacturing."

4/2018

JOB FAIR

**Yates Community Center
463 Main St, Penn Yan
4-6pm**

April 23rd

Tourism, Restaurant and Hospitality

May 7th

A variety of positions in multiple industries

Follow [Yates County Workforce Development](#)
and [Yates Community Center on Fa-](#)



Apply Online!

Join the 2020 Census Team!

2020census.gov/jobs

1-855-JOB-2020

(1-855-562-2020)

Federal Relay Service: (800) 877-8339 TTY / ASCII

www.gsa.gov/fedrelay

The Federal Relay Service (FedRelay) provides telecommunications services to allow individuals who are deaf, hard of hearing, and/or have speech disabilities to conduct official business with and within the federal government.

The U.S. Census Bureau is an Equal Opportunity Employer.

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Form D-448
September 2018

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