

Finger Lakes Workforce Investment Board, Inc.
EXECUTIVE COMMITTEE MEETING MINUTES

FLWIB Offices, 41 Lewis Street, Geneva
Conference Room B
Wednesday, March 6, 2019 – 8:00am

ATTENDANCE:

Members: S. Bischooping, B. Doebelin, M. Manikowski, J. Mueller, M. Rusinko
Staff: K. Springmeier, M. Woloson, J. May
Absent: D. Culeton, L. Parish, R. Plympton

A motion to approve the minutes from January 2, 2019 was made by Mr. Mueller and seconded by Dr. Nye. All in favor, motion carried.

Committee Reports:

Finance and Audit – Mr. Doebelin – The reconciliation project with the NYSDOL is coming to a close, with a final meeting with the FOTA (Financial Oversight and Technical Assistance) staff scheduled for March 20th. Ms. Springmeier mentioned that carryover from PY'17 has not yet been finalized, but there will be available Dislocated Worker training funds to transfer to Adult. The transfer to be addressed later in this meeting. The transfer of funds might also facilitate the customized/incumbent worker training pilot program.

Governance and Membership – Mr. Manikowski – The board is at full membership, with the new addition of Eric Biletzky, from Baldwin Richardson Foods. Ms. Springmeier also noted that the FLWIB is ready for the recertification process through the NYSDOL.

Marketing and Communications – Ms. Springmeier – The committee is looking at ways to drive up traffic to the county career centers as well as how to make Personal Skills for Success and WorkKeys Assessments, both of which emphasize soft skills on the part of the employee, mandatory. As the FLWIB has been chosen as one of the recipients of the U.S. Department of Labor's National Health Emergency Disaster Recover National Dislocated Worker Grant

Performance and Evaluation – Mr. Woloson – At the February 26th meeting, the committee reviewed the Training Outcome Report for the first two quarters of PY'18, which shows great success with Individual Training Accounts. Also, the most recent Dashboard Report indicated a lower unemployment rate across the region, but similar amount of front door traffic to the career centers, when comparing program years 2017 and 2018.

Economic Development – Mr. Manikowski – The committee is investigating ways to map all assets, as they relate to workforce development, including the needs of job seekers/employees with barriers. Mr. Manikowski also spoke of the new USDA Grape Genetics Research Unit in Geneva and former State Senator Catharine Young being named head of the Center of Excellence at Cornell AgriTech.

Youth Committee – Ms. Springmeier – The committee would like to be more involved in all youth career exploration events. Also, private sector involvement is needed within the committee.

Consortium and Business Service Update – Mr. Woloson – The next staff training is currently being planned. Pat Piles, from Top Line Performance, signed up to present to staff.

Health and Human Services Cluster – Mr. Woloson – The healthcare career day is scheduled for March 19th, at FLCC in Canandaigua. Over 250 students from 20 school districts are currently registered for the event.

Director's Report – Ms. Springmeier – John Vrabel and Joseph Davis have resigned as Co-Chairs of the Finger Lakes Works Career Center Consortium. As the Consortium came together to act as the One Stop Operator, a Request for Proposal will have to go out to potential operators.

Resolutions:

Resolution #10-18 Approval of Intensive and Training Providers and Programs

A motion to move Resolution #10-18 to the full board was made by Mr. Mueller and seconded by Mr. Bischooping. All in favor, motion carried.

Resolution #11-18 Formal Approval of WIOA Title 1 Adult and Dislocated Worker Transfer Request

A motion to move Resolution #11-18 to the full board was made by Mr. Doebelin and seconded by Dr. Nye. All in favor, motion carried.

Resolution #12-18 Approval to Competitively Bid for the Role of the One Stop Operator July 1, 2019 – June 30, 2020 with option to renew
A motion to move Resolution #12-18 to the full board was made by Mr. Bischooping and seconded by Mr. Mueller. All in favor, motion carried.

Next Executive Committee Meeting: Wednesday, May 1, 2019

Next Board Meeting: March 19, 2019, Ramada Geneva Lakefront
8-8:30 a.m. Networking Breakfast followed by the meeting at 8:30 – 10:00 a.m.
Presentation: WFL BOCES New Visions Healthcare Program

A motion to adjourn the meeting was made by Mr. Manikowski and seconded by Dr. Nye. All in favor, motion approved.
The meeting was adjourned at 9:05 a.m.

Respectfully Submitted,
Jennifer May,
Executive Assistant