

# FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Tuesday, October 30, 2018, 8:30 am  
Finger Lakes Workforce Investment Board  
Conference Room B

**Attendance:** Kathy Baker, Tom Facer, Julia Murphy, Rick Plympton

**Absent:** Joe Davis, Lynn Freid, Cheryl Hess, John Mueller, Mike Rusinko, John Vrabel

**Staff:** Karen Springmeier, Mike Woloson, Jennifer May

## I. Introductions

**II. A motion to approve the minutes from the August 28, 2018 meeting was made by Mr. Facer, seconded by Ms. Baker. All in favor, motion approved.**

## III. Dashboard

The unemployment rate across the four county region and across the country has continued to decrease. For the month of September, the unemployment rate was 3.2% in the Finger Lakes region. In July, August and September, front door traffic numbers have increased. This was partly credited to numbers from the Youth programs in Seneca and Wayne counties being added. Also credited was the push to have visitors sign in during visits to career centers, ensuring that numbers are tracked more accurately. The number of customers, as well as the number of services those customers are receiving, are also down in correlation with the low unemployment rate.

## IV. Training Outcome Reports

Mr. Woloson reviewed the average wages in the current on-the-job training contracts. Also reviewed were the retention rates of those contracts and the reasons why the unsuccessful contracts were not completed. It was suggested that the low retention rates could be explained by the caliber of job seekers coming through the career centers, as many have extensive barriers to employment.

## V. One Stop Operator Update

On September 26<sup>th</sup> and 27<sup>th</sup>, all career center staff received training at the FLWIB offices. The training consisted of presentations by Adult Career and Continuing Education Services-Vocational Rehabilitation (ACCES-VR), Top Line Performers, NYSDOL, and the Commission for the Blind. There was also an employer panel featuring Finger Lakes Health, Generations Bank, Optimax and del Lago.

## VI. Cluster Update

Mr. Plympton mentioned that the 2019 FAME Annual Event will likely be held in April and FAME had two buildings at "Finger Lakes Works...*with their hands!*". Ms. Springmeier notified the committee that Bonnie Lindsay has been hired to fulfill the position of Math and Science Partnership Coordinator for the FLWIB. Mr. Woloson reported that planning for the next healthcare career day is underway and he is currently seeking sponsors for the event. Ms. Springmeier also mentioned the agricultural career day planned for April 2019.

## VII. Survey Review

Committee discussed outcomes of a recent employer survey which was developed and administered by staff and had fifty-three respondents. A small portion of results focused on specific skill gaps experienced by employers was reviewed. A complete report will be presented at the November 28, 2018 Board meeting.

## VIII. Other Business:

No other business was noted at this meeting.

**IX. A motion to adjourn was made by Mr. Facer, seconded by Ms. Baker. All in favor, motion approved. The meeting was adjourned at 9:25 a.m.**

**X. Next Meeting: Tuesday, December 18, 2018, 8:30 a.m. at the Finger Lakes Workforce Investment Board offices, Conference Room B.**

**Submitted By: Jennifer May**