

# FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Tuesday, August 28, 2018, 8:30 am  
Finger Lakes Workforce Investment Board  
Conference Room B

**Attendance:** Kathy Baker, Joseph Davis, Julia Murphy, Rick Plympton, Mike Rusinko, John Vrabel

**Absent:** Tom Facer, Lynn Freid, Cheryl Hess, John Mueller

**Staff:** Karen Springmeier, Mike Woloson, Jennifer May

- I. **Minutes from the June 26, 2018 meeting were approved by Mr. Rusinko, seconded by Ms. Murphy. All in favor, motion carried.**

- II. **Dashboard**

The unemployment numbers for the month of April 2018 showed that unemployment is continuing to drop, in the region and across the country, and low unemployment numbers are standard for this time of year. Front door traffic is also decreasing, which is attributed to the overall low unemployment rate. The number of individuals on social services who have significant barriers to employment also contribute to the decreased number of job seekers visiting the career centers. All services offered through the career centers are also down. Those customers coming into the career centers are in need of more extensive services to be successful, rather than only employed. Ms. Springmeier noted that traffic for online services should not be included in the dashboard under self-service, but should be in separate report.

- III. **Training Outcome Reports**

The training outcome reports for PY'17 were reviewed and showed great success in individual training accounts, especially in healthcare. On the job trainings have not been as successful, leading to questions as to why employees are not being retained after training.

**ACTION ITEM: Mr. Woloson to add wage category to on the job training numbers.**

**ACTION ITEM: WIB staff to investigate reasons for on the job training outcomes.**

- IV. **Policy Review – Incumbent Worker Training**

The Incumbent Worker Training policy was reviewed and discussed by the committee. A motion to approve the policy was made by Mr. Rusinko and seconded by Ms. Murphy. All in favor, motion carried.

- V. **Demand Occupation List**

The current list was reviewed, as well as the additions suggested by the Department of Labor: Maintenance Mechanic and Phlebotomist. A motion to approve the Demand Occupation List was made by Mr. Rusinko and seconded by Ms. Murphy. All in favor, motion carried.

- VI. **Cluster Update:**

"Finger Lakes Works...with their hands!" will hold its thirteenth annual event on October 4, 2018. The addition of a food and agricultural cluster is forthcoming, with collaboration from the Cornell Center of Excellence in Food and Agriculture. The healthcare cluster is being revamped, with the help of Jennifer DeVault, as hiring in healthcare is in crisis. EdgeFactor is now being implemented in Wayne county schools.

- VII. **Other Business:**

Training for all career center staff will be held on September 26<sup>th</sup> and September 27<sup>th</sup>.

**Next Meeting: Tuesday, October 30, 2018, 8:30 a.m. at the Finger Lakes Workforce Investment Board offices, Conference Room B.**

**Submitted By: Jennifer May**