



Seneca County Workforce Development & Youth Bureau
 Finger Lakes Works-Seneca
 1 DiPronio Drive, Waterloo, NY 13165
 (315) 539-1905; 1-800-688-7188
 Fax – (315) 539-3857



Job Leads and Services prepared by Seneca County For the Week of June 25, 2018

For additional information on services visit us at:

www.co.seneca.ny.us/wdyb

Ctrl and Click to follow link

(Includes job leads from Seneca, Ontario, Wayne and Yates Counties)

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Don't Miss Our Services!!

Workforce Calendar.....Page 12 ([CAL](#))

Seneca County Civil Service Opportunities.....Page 8 ([SCS](#))

Metrix is an online learning system that helps you upgrade your skills to secure employment. More information on Page 17 ([MET](#))

CNA Training..... Page 11 ([CNA](#))

SBDC (Small Business Development Center) First Wednesday of the month by appointment only. Page 15 ([SBDC](#))

TASC (Formerly GED) Classes offered right in our office! Page 14 ([TASC](#)) for more information.

A4TD (Associates For Training & Development) Are you age 55+ and looking for a job? See Page 17 ([A4TD](#)) for more information.

Affordable Care Act See Page 17 ([ACA](#)) for more information.

Youth Services See Page 16 ([YTF](#)) & 17 ([YTH](#)) for more information.

CNA/HHA See Page 8 ([FLH](#))

Other Services See Page 17 ([SVC](#)) for more information.

Explore the possibilities of On-the-Job Training (OJT) and inquire about eligibility for other training / funding opportunities through our office. See Page 9 for more information.

HOT LEADS

Geneva Granite Company is in immediate need of a Class B or Class A Boom Truck Driver. Varied hours, but typically Monday-Friday, 5AM-2PM. Contact Janet to apply: 315-789-8149.

NYS Job Bank (<https://newyork.us.jobs/>) 277 Job Listings in Seneca County! See below for a sampling

Company	Job Title	Order #	Listing Date
Geneva Homes	Skilled Laborer	NY1261005	6/25/2018
Willard Drug Treatment Center	Alcohol and Substance Abuse Assistant*	NY1261020	6/25/2018
Monro Muffler/Brake	Automotive Technician	DE4923102	6/23/2018
National Park Service	Park Guide	DE4922014	6/23/2018
Kelly Services	IT Support Desk Analyst (x2)	DE4916600	6/22/2018
maurices	Part Time Sales Associate	DE4916730	6/22/2018
Robert Half	Business Development Officer	DE4917602	6/22/2018
Robert Half	Business Development Officer	DE4917603	6/22/2018
Robert Half	Commercial Lending Officer	DE4917609	6/22/2018
ITT Corporation	Warehousing Specialist 11 a.m. - 7 p.m.	DE4911339	6/21/2018
ITT Corporation	Contract Administrative Specialist II	DE4911338	6/21/2018
Ferrellgas	Class B Driver	DE4908856	6/20/2018

Company	Job Title	Order #	Listing Date
Ferrellgas	Field Installation Specialist	DE4908857	6/20/2018
Hanesbrands Inc.	Customer Assistant - Champion - Waterloo, NY	DE4908766	6/20/2018
ITT Corporation	Director, Human Resource Business Partner	DE4905682	6/20/2018
ITT Corporation	Supervisor, Production Machine Shop or Metals	DE4905683	6/20/2018
ITT Corporation	CNC Machinist	DE4905684	6/20/2018
New York State Civil Service	Licensed Master Social Worker 1	DE4906454	6/20/2018
Southworth-Milton, Inc.	Sales Representative - Earthmoving	DE4908806	6/20/2018
Community Bank Systems Inc.	Teller 1 - Seneca Falls Branch	DE4902449	6/19/2018
Community Bank Systems Inc.	Teller 3 - Interlaken Branch	DE4902475	6/19/2018
ITT Corporation	Systems Administrator/Engineer & Technical Operations Lead	DE4900585	6/19/2018
Caleres, Inc.	Assistant Sales Manager - Famous Footwear	DE4894757	6/16/2018
New York State Civil Service	Gaming Operations Inspector	DE4888192	6/15/2018
New York State Civil Service	Alcohol Substance Abuse Treatment Program Assistant	DE4888222	6/15/2018
VF Corporation	VF Outlet PT Sales Associate	DE4886859	6/15/2018
Belcan	Call Center Representative	DE4880792	6/14/2018
Gap Inc.	Brand Associate - Waterloo	DE4881294	6/14/2018
Gap Inc.	Sales Associate - Waterloo Premium	DE4881309	6/14/2018
Gap Inc.	Sales Associate - Waterloo Premium	DE4881406	6/14/2018
Columbia Sportswear Company	Assistant Store	DE4874736	6/13/2018
Columbia Sportswear Company	Retail Freight Supervisor	DE4874737	6/13/2018
Five Points Correctional Facility	Secure Care Treatment Aide 1	NY1260029	6/13/2018
New York State Civil Service	Addictions Counselor 1 (Dick Van Dyke ATC)	DE4870592	6/12/2018
Dollar General	STORE MANAGER CANDIDATE in WATERLOO, NY	DE4868103	6/11/2018
Generations Bank	Commercial Relationship Manager	NY1259755	6/11/2018
HEP Sales	Sales Associate	NY1259691	6/11/2018

Local Business Leads

del LAGO RESORT●CASINO - Join a Winning Team! - 75 Positions open full and part time - visit:

<https://dellagoresort.com/careers-vendors/> to see the open positions in Administration, Food & Beverage, Hotel, Human Resources, Marketing, Spa, Table Games / Poker and more.

ARC of Seneca Cayuga - There are (26) job openings from Clerical to Social work and beyond. Many of our positions involve providing direct support to disabled individuals. To learn more about this work, follow this link: <https://sencayarc.applicantpro.com>

Finger Lakes Health - There are (85) openings in Penn Yan, Geneva, and Waterloo for both Full and Part time. Patient care, administrative, food service and mechanical. For more information please visit their web site at <https://www.flhealth.org/careers/>

Lochland School Inc. is now hiring direct support professionals Open interviews Monday - Friday from 9 AM - 3:30 PM - Sign on bonus may be available. Contact Julie Chiccino at 315-789-5208. Applications available on our website www.lochlandinc.org

Happiness House in Geneva is asking you to come join their progressive organization to make a difference in the lives of individuals with and without disabilities. Visit their web site www.happinesshouse.org to apply. Complete the application located on their web site or email interest with a resume to applications@happinesshouse.org

Sodexo USA has Full and Part time openings (3) in Geneva. Primarily at the Hobart and William Smith Campus. For more information: <http://sodexousa.jobs/geneva/new-york/usa/jobs/>

G. W. Lisk - Has many production openings: Assistant Value Stream Supervisor, Assembler - 1st Shift MIS, Assembler/Operator - 1st Shift, Quality Control Inspector, Plating Operators, Molding Operators, Coil Winder, Assembler Operators, Assembler, Customer Service, Plating, Valve Assembler, Assembly Operators - MIS. These ads are found on their Web site: <https://careers-gwlink.icims.com/jobs/intro?hashed=-435618621> Search this site by entering Clifton Springs in the location selection.

Help Wanted Full Time

Store Manager (Seneca Falls) – Sonbyrne Sales, Inc - As a Store Manager, it will be up to you to create and build upon a positive and family-oriented culture and a profitable retail business environment, with the overall goal of helping us to continue to grow a successful organization. From overseeing financials and employee development to ensuring that the store is kept clean, you will take a direct and active role in all aspects of the day-to-day operations of your assigned store. Specific job responsibilities include but are not limited to: Ensuring customer loyalty by providing exceptional customer service, responding to customer's questions and resolving their problems and needs in a friendly, accurate and timely manner. Maintaining your store's gross profit and ensuring proper inventory management. Overseeing and recording delivery of merchandise, comparing records with merchandise ordered and reporting discrepancies in order to control costs. Performing human resource management duties to include supervision, development and training of employees. This ad found on Indeed.com. For more information or to apply:

<https://www.indeed.com/viewjob?jk=0faef79e638abccd&l=Waterloo%2C+NY&tk=1cg826la3ojf10&from=web&vjs=3>

Transport Driver (Lyons) – Colas - Midland Asphalt Materials Inc., a subsidiary of Barrett Industries Corporation, provides advanced pavement preservation solutions for our customers' needs. We are currently looking for an experienced Transport Driver in Lyons, NY. Primary Duties: •Operate a low boy to transport heavy equipment •Haul asphalt based emulsion oil throughout New York •Perform daily pre and post trip inspections of assigned vehicle: This requires climbing up, on and over unit to verify everything is in proper working order. Experience and Qualifications: •Must have a valid Class A CDL with Tanker Endorsement; HazMat Endorsement preferred •Must have a good driving record •Minimum 1-2 years of experience preferred •Must adhere to all DOT and Midland safety regulations •Must be able to lift 60 pounds. This ad found on Indeed.com. For more information or to apply:

https://careers.colasjobs.com/job/Lyons-Transport-Driver-NY-14489/466928100/?feedId=240500&utm_source=Indeed&utm_campaign=Colas_Indeed&src=JB-10740

Field Technician (Auburn) – Spectrum - Entry Level Position with Training Provided. Under close supervision, perform installs, disconnects, downgrades, and upgrades for residential customers. Position will also be trained to complete reconnects. Responsibilities include but are not limited to: Perform basic installations, disconnects, reconnects, service upgrades and downgrades, and relocates for residential single family, multi-family and/or multi-dwelling units. Perform all work as necessary to conform to quality, security and safety control guidelines (includes compliance with requirements outlined in applicable regulations such as OSHA, and FCC and following procedures as outlined in the Customer Premise Network Installation Qualifications (CPNIQ), Technical Quality Assurance (TQA), National Electric Code (NEC), National Electrical Safety Code (NESC), other Installation, Technical Operations, Safety Manuals, and Employee Handbook). Adhere to TQA standards in accordance with company policy. Follow security procedures to prevent any unauthorized services. Integrate various company services (video, internet, telephone) with customer's equipment. Ensure and record proper levels and signal quality within required specifications on active outlets; Verify no signal leakage or ingress is present in the drop network. Identify basic distribution problems associated with the RF portions of the forward and reverse plant and refer to Field Engineering. Escalate unresolved customer issues to supervisor. This ad found on Indeed.com. For more information or to apply:

https://jobs.spectrum.com/job/-/4673/8450213?utm_source=Indeed&utm_medium=organic&utm_campaign=Indeed

Access Associate (Geneva) – Rochester Regional Health - As an Access Associate, you will be responsible for many administrative support duties, such as greeting patients, performing check-in and check-out procedures and processing payments. This position requires a warm and inviting disposition, as you will be the first point of contact for our patients and their families. Responsibilities: •Customer Service. Manage incoming calls while providing necessary information; greeting patients providing direction as needed and scheduling patient appointments •Registration & Verification. Complete the registration process for patients as defined by departmental policy; verify insurance eligibility/coverage and obtain necessary pre-certification/authorization when applicable •Billing & Payments. Collect and process payments when applicable. This ad found on Indeed.com. For more information or to apply:

<https://careers.rochesterregional.org/job/-/4757/8448425>

Executive Assistant (Geneva) – Family Counseling Services of the Finger Lakes - All duties as assigned including but limited to: Executive Administrative Functions: •Provides accurate processing of funding/grant applications, correspondence, Board minutes, Management Meetings and other materials. •Organizes and provides support for Agency and Board meetings. •Organizes and files grant/contract applications, confidential executive correspondence and files. •Maintains and manages schedule for conference rooms and shared office spaces. •Secures venues for All-Staff and Annual Meetings. •Handles confidential communications and shares information with Board, funding sources and other agencies. •Searches out potential grants, both public and private, and facilitates grant preparations, including writing when appropriate •Organizes Annual Meeting and Awards Event, and produces Annual Report •Maintains compliance for on-line Grants Management •Assists senior management and other Agency personnel with support functions as needed and requested by the Executive Director. Fundraising & Advancement Functions: •Coordinates, develops and plans fund raising efforts including special events. •Develops and conducts the Annual Drive, including solicitation and acknowledgement letters. •Develops planned giving initiatives and communicates this to Agency stakeholders. •Through verbal and written communications, plays a lead role in securing corporate and foundation support for Agency projects. •Engages Agency donors through personal meetings and written communications. •Promotes the agency endowments to potential donors •Facilitates the Agency Advancement Committee of the Board of Directors, and keeps them informed on activities related to Fund Development and Public Relations. •Management and oversight of gifts-in-kind, donated items and annual holiday donations. •Assists with the marketing Agency programs and events i.e. regular social media posts, blast emails, and advertising. •Helps in the development and distribution of Agency Newsletters. This ad found on Indeed.com. For more information or to apply: <https://www.indeed.com/cmp/Family-Counseling-Services-of-the-Finger-Lakes/jobs/Executive-Assistant-66b35a4d0ac64bab?vjs=3>

Help Wanted Full Time Continued

Insurance Agency Bookkeeper (Seneca Falls) – Generations Bank - Purpose of Position: Maintain and reconcile the Generation Agency general ledger. Major Duties and Responsibilities: Post manual EPIC entries. Reconcile the operating account, creating entries for commissions received and expenses. Prepare accounts payable invoices and employee reimbursements with corresponding general ledger codes. Send to Management for approval, cut agency checks using EPIC and scan documentation. Scan and upload commission statements into EPIC. Scan all agency checks with documentation before mailing them. Reconcile the Trust Account, notifying agents of missed sweeps, underpayments, overpayments, and NSF checks. Verify transactions posted to appropriate customer accounts, prepare necessary correcting entries and verify and confirm deposit information via OpenCheck. Cut Trust checks to insurance companies after verifying deposit information. Prepare weekly close reports from the agency management system. Submit month end reports, including status charts. Represent the Company in a professional manner by living the brand values (Unity, Partnership, Wisdom, Possibilities, Compassion and Security); inside and outside the work environment. Continually strive to maintain a functional and strong understanding of all Company products and services to maintain career development and contribute to our Partnership Path. Contribute to the Company's strategic goals by recognizing and capitalizing on opportunities to refer potential business to our retail banking, lending, insurance and investment professionals. Responsible for compliance with regulations including but not limited to Anti-Money Laundering, US Patriot Act, Bank Secrecy Act, OFAC, Fraud Protection, Security Procedures and Privacy and Confidentiality requirements. Other duties as assigned. This ad found on Indeed.com. For more information or to apply: <https://www.indeed.com/viewjob?jk=113524b5d7fac774&l=Waterloo%2C+NY&tk=1cgrktr8n5usoa5b&from=web&vjs=3>

Contract Administrative Specialist II (Seneca Falls) – ITT Corporation - Perform a variety of tasks necessary to complete document purchase order requirements in a time frame that is acceptable to our customers. Responsibilities include but are not limited to: •Manage and maintain Document Package to satisfy Customer Requirements. •Responsible for development, coordination and monitoring of Electronic/Web based document submittals (upload, download). •Responsible for development, coordination and monitoring of customer format tracking (doc transmittal, numbering systems) •Create and Maintain native format submittals (using word and excel) •Create job specific documentation using Adobe Acrobat Professional for electronic PDF submittals/exchanges. •Manage assigned Customer Order documentation from the initial submittal package through successful invoice payment. •Responsible for documentation backlog and on-time performance. This ad found on Indeed.com. For more information or to apply: https://sjobs.brassring.com/TGnewUI/Search/home/HomeWithPreLoad?partnerid=25401&siteid=5485&PageType=JobDetails&jobid=1392042&codes=JBRD_INDEED#jobDetails=1392042_5485

Warehousing Specialist (Seneca Falls) – ITT Corporation - Responsible for maintaining all records relative to finished stock movement, finished parts receipts from machine shop and outside vendors, inventory records when parts are moved out. Responsible for distribution of Pumps, repairs, shipping orders and Air Freight. Also responsible for processing invoices through ship confirmation and invoice release functions of the business system. Responsibilities include but are not limited to: -RECEIVE ALL ORDERS: Pumps and repairs – collate necessary paperwork from package areas: Skid line-repair line-ups line, CDC area. Prepare packing list that reflect what is properly shipping, making partial or complete orders as needed. -READING AND ACCESSING: If there are any exceptions to be met, proper customer service reps to be contacted. -CREATE BILL OF LADING: Using Kewill shipping system. -COLLATE ORDERS FOR COMBINED SHIPMENTS. Combine all WTS with shipping floors: Combine weights and PCS and type master and portion bills of lading. -PROVIDE EXPORT DEPT WITH A PACKING LIST AND A PICK SLIP WITH ALL REQUIRED DATA FILLED OUT: Scan into G drive and e-mail to Export. Change location to Export in AS400. -MANIFEST REQUEST: Generate all Canadian manifests. -KEEP ACCURATE DAILY-WEEKLY-MONTHLY REPORTS: A.) Daily records of pumps, repairs branch, exports total weights. B.) Daily units, daily repair count. Daily Audits -PROOF READ ALL BILLS OF LADING: Make corrections, A.) Attach carriers PRO numbers, B.)Distribute all bills of lading copies. This ad found on Indeed.com. For more information or to apply: https://sjobs.brassring.com/TGnewUI/Search/home/HomeWithPreLoad?partnerid=25401&siteid=5485&PageType=JobDetails&jobid=1392039&codes=JBRD_INDEED#jobDetails=1392039_5485

Utility Assembler (Auburn) – Xylem - Xylem seeks to hire a Utility Assembler to join the Applied Water Systems facility in Auburn, NY. The Utility Assembler will provide a variety of service functions including fork truck operation minor stock and storekeeper work, assembly and sub-assembly, pickup and delivery of parts and tools. Some packing and other miscellaneous duties related to the assembly floor and contiguous operations. Essential Functions: • Provide a variety of service functions related to operations, assembling, and delivery of parts • Fork truck operation • Minor stock and storekeeper work • Assembly and sub-assembly • Pickup and delivery of parts and tools. • Some packing and other miscellaneous duties related to the assembly floor and contiguous operations. This ad found on Indeed.com. For more information or to apply: https://jobs.jobvite.com/careers/xylem/job/ohcY6fwh?__jvst=Job%20Board&__jvsd=Indeed

Plumber Apprentice (Phelps) – Halco - Halco is currently expanding it's Plumbing Department and is looking for a highly-motivated, Plumber Apprentice to join our team! We are seeking out candidates who have a natural ability to work with their hands and tools and are looking to establish a long-term career in this industry. As a Plumber Apprentice, you will have the opportunity to work directly with our Plumbing Field Supervisor learning how to assemble, install and repair pipes, fittings and fixtures for heating, water, or drainage systems, according to specifications or plumbing codes. This is an excellent opportunity to receive paid training to learn an in-demand skilled trade and gain a foot-in-the-door at one of the most successful plumbing contractors in the Finger Lakes! Contact Phil Mandell at philm@halcoenergy.com for more information. This ad found on craigslist. For more information or to apply: <https://www.halcoenergy.com/about-us/job-opportunities/5105-plumber-apprentice.html>

Help Wanted Full Time Continued

Youth Care Professional I (Auburn) – Hillside Childrens Center - The Youth Care Professional I (YCP) performs functions related to the care and treatment of youth, and assists in the development of life and social skills in a residential treatment setting. The YCP I is an adult role model for youth and families in all behaviors, including communication, hygiene, appearance, management of self, response to stress, and in the demonstration of positive relationships with others. This position is full time, 40 hours, Sunday-Thursday (day and evening hours) on the Cayuga Unit. Responsibilities include, but are not limited to: •Demonstrates skills, abilities, and knowledge that promote a safe physical and emotional environment for children and families within the context of their living environment. •Performs job requirements with regular supervision, and is actively learning new areas of expertise in order to fulfill a wider ranging set of responsibilities. •May develop, implement, monitor and report on treatment objectives and modalities of the children. This ad found on Indeed.com. For more information or to apply: <https://hillside.referrals.selectminds.com/jobs/youth-care-professional-i-601>

Custodian (Seneca Falls) – New York Chiropractic College - Complete daily cleaning duties of all College buildings as assigned and scheduled by the supervisor to which one is designated to report to. SPECIFIC RESPONSIBILITIES: 1. Sweep, mop, and scrub floors, stairs, and other surfaces, using light and heavy floor machines and attachments. 2. Scrub, strip, and polish floors using heavy (industrial type) floor powered scrubber and buffers. 3. Vacuum carpets in offices and public areas. 4. Shampoo carpets periodically using shampooing/extraction machine. 5. Clean and dust furniture, exhibit cases, pictures, whiteboards, etc. 6. Clean and service restrooms. 7. Remove, wash/clean and replace venetian blinds. 8. Clean light fixtures of dirt and flies. 9. Clean windows, window sills, mirrors, and all other glass surfaces both interior and exterior. 10. Empty trash receptacles and insert new trash liners. Remove collected trash to dumpster for disposal. 11. Move heavy furniture, supplies and miscellaneous equipment as needed or directed. 12. Collect recycling. 13. Report items that are in need of repair (doors, furniture, lights toilets, etc.), and conditions that present a hazard to the College community and its visitors. 14. Use cleaning products as instructed according to the manufacturer's instructions. 15. Use personal protective equipment as required by product instructions, OSHA and any other regulatory agency requirements, or as instructed by supervisory personnel. 16. Other duties as assigned. If you are interested in applying for this position; please submit a cover letter, resume and contact information for three professional references to: the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: sbowman@nycc.edu. This ad found on the college website. For more information: https://www.nycc.edu/webdocs/hr/Custodian_Third%20shift.pdf

Enrollment Coordinator (Seneca Falls) – New York Chiropractic College - Reporting to the Director of Admissions, the Enrollment Coordinator is responsible for general administrative tasks to support the ongoing operations of Admissions, Financial Aid and Registrar offices. This position will serve as the Enrollment Management liaison between prospective, new and current students and college departments and programs to ensure that enrollment, financial aid and registration questions and concerns are addressed. Specific Duties and Responsibilities: 1. Prepare recruitment materials, assists with admission office data entry, management and reporting. 2. Disseminate general financial aid information to prospective students and provides financial aid counseling to applicants. 3. Responsible for monitoring and assisting online students with financial clearance and registration activities and follows up as necessary to support timely registration. 4. Assist with the documentation tracking throughout the admission, financial aid and registration cycles to ensure student records and files are up to date and complete. 5. Provide ongoing quality communication, excellent customer service and support to prospective and enrolled students through effective outreach including, in person, phone calls, email, text and other digital communication methods. 6. Assist with planning recruitment events, group tours and other admission activities. 7. Under the direction of the Director of Admissions, oversees work study students assigned to the Admissions Office. 8. Handles confidential information with tact, discretion and in compliance with FERPA regulations and institutional policy. If you are interested in applying for this position; please submit a cover letter, resume and contact information for three professional references to: the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: sbowman@nycc.edu. This ad found on the college website. For more information: <https://www.nycc.edu/webdocs/hr/Enrollment%20Coordinator.pdf>

Production Operator (Geneva) – Guardian - Guardian Glass, a major business unit of Guardian Industries, is one of the world's largest manufacturers of float, coated and fabricated glass products. At its 25 float plants around the globe, Guardian Glass produces high performance glass for use in exterior (both commercial and residential) and interior architectural applications, as well as transportation and technical products. Guardian glass can be found in homes, offices, cars and some of the world's most iconic architectural landmarks. The Guardian Glass Science & Technology Center continuously works to create new glass products and solutions using the most advanced technology to help customers see what's possible™. Visit guardianglass.com for more information. •Operate various glass IG manufacturing pieces of equipment in a safe manner, while meeting production goals. •Perform basic machine operation functions such as loading/unloading of product while maintaining appropriate production records. •Assist in the development and application of training materials including standard work guides, troubleshooting guides, and other best practice documentation. •Assist in the coordination of planned and unplanned maintenance activities in a manner that minimizes production downtime. •Assist in the troubleshooting of equipment failures and downtime causes to improve productivity. •Assist in determining productive uses of downtime. This ad found on ZipRecruiter.com. For more information or to apply: <https://www.ziprecruiter.com/jobs/guardian-3f605ad4/production-operator-c8b4154c>

Help Wanted Part Time

Crew Member (Waterloo) – Arby's - *Delights by anticipating guests' needs and providing exceptional service *Passionate about preparing and serving guests fresh, great tasting, premium quality food *Hustles in a team environment *Recognizes and gives credit when due to others *Makes both food and personal safety a priority *Exhibits a "clean as you go" mentality. This ad found on Indeed.com. For more information or to apply: <https://www.indeed.com/cmp/Arby's/jobs/Crew-Member-3cce36fa096cab66?vjs=3>

Stock/Heavy Laborer (Geneva) – Headley's Liquor Barn - Headley's Liquor Barn is looking for a Stock/Laborer Associate. Must be available DAYS & WEEKENDS. Get paid to work out! This position is part-time, averaging 30-35 hours per week. This is a PHYSICALLY DEMANDING job. The candidate must have the ability to lift 50lb cases, and carry these cases up and down a full set of stairs at least 100 times per day. Duties include stocking shelves, MOVING CASES, and maintaining inventory logs. Some additional duties may include answering phone calls, handling special orders, and light housekeeping duties of store. Previous retail experience is desired, but willing to train the right person. Must have good communication skills, STRONG CUSTOMER SERVICE SKILLS, and a GOOD ATTITUDE. Must be dependable and honest. Knowledge of wine is helpful but not required. Candidate must be 21 years of age and have a valid NYS driver's license. This ad found on Indeed.com. For more information or to apply: <https://www.indeed.com/cmp/Headley's-Liquor-Barn/jobs/Stock-903ab0fe0d9e7324?vjs=3>

Tasting Room Associate (Romulus) – Goose Watch Winery - We have part time openings for friendly, upbeat people to work in our Goose Watch Winery Tasting Room. Duties: Provide outstanding customer service to all visitors. Provide wine tastings and educate the customers on our wines. Operate POS system. Assist customers with purchases and delivery to vehicles if necessary. Assist in maintaining the cleanliness & appearance of Tasting Room. Participate in scheduled staff meetings & training sessions. Qualifications: Must be at least 21 years of age. Must be able to work weekends. This ad found on Indeed.com. For more information or to apply: <https://www.indeed.com/cmp/Swedish-Hill-Winery/jobs/Tasting-Room-Associate-610aaa85003fde3c?vjs=3>

Overnight Sales Associate (Waterloo) – Sonbyrne Sales, Inc. - The Sales Associate provides excellent customer service, follows company policies and procedures and sells products to individuals at Byrne Dairy retail stores. Job Responsibilities: •Ensuring customer loyalty by providing exceptional customer service, responding to customers questions and resolving their problems and needs in a friendly, accurate and timely manner. •Using suggestive selling techniques. •Following company policy and procedure and all laws governing alcohol beverage and tobacco sales. •Following all company safety and security policies, looking for and eliminating safety hazards. •Operating cash register and all point-of-sale equipment efficiently. •Handling cash in accordance with company policies. •Cleaning grocery shelves, parking lots, restrooms, store interior and store exterior. •Stocking products on shelves, in coolers and freezers. •Preparing food products (pizza, subs, sandwiches, salads, soft and hard ice cream products). This ad found on Indeed.com. For more information or to apply: <https://www.indeed.com/viewjob?jk=07cc0f926576cb5e&l=Waterloo%2C+NY&tk=1cgrh6pc0a3oj8uv&from=web&vjs=3>

Floral Designer (Seneca Falls) – Sinicropi Florist and Gift Shop - Seeking experienced floral designer who is enthusiastic and enjoys working in a team setting. Primary responsibilities: •Arrange both real and artificial flowers for display. •Fill special orders for holidays or other occasions. •Make traditional corsages, bouquets, wreaths, and wedding decorations, as well as high style and European designs. •Create original design to customer specifications. •Negotiate price for arrangements. •Fulfill large orders. •Work with clients to fulfill their vision for occasions such as weddings, funerals, or celebrations and events. •Work with a wide range of foliage and flowers. This ad found on Indeed.com. For more information or to apply: <https://www.indeed.com/cmp/Sinicropi-Florist-and-gift-shop/jobs/Floral-Designer-2da3218ae41fd1b6?vjs=3>

Sales Associate (Waterloo) – Skechers Factory Outlet - The Product Specialist is responsible for driving unit sales at a high velocity through creating an exceptional and exciting customer experience. Product Specialists are responsible for engaging with customers and applying the knowledge learned from company-driven training programs as it relates to product knowledge and the SKECHERS Promise. This ad found on Indeed.com. For more information or to apply: <https://www.indeed.com/cmp/Skechers-Factory-Outlet/jobs/Sales-Associate-19e4475231b13b38?vjs=3>

Recovery Clerk Summer Seasonal (Geneva) – BJ's Wholesale Club, Inc. - Recovery Clerks are responsible for keeping assigned locations of the selling floor clean, neat and fully recovered, and pulling cardboard and replenishing box bins. Additional responsibilities include but not limited to: • Pulling merchandise forward • Returning re-shop merchandise to the selling floor • Assisting members. This ad found on Indeed.com. For more information or to apply: https://careers.bjs.com/job/Geneva-Recovery-Clerk-%28Clothing%29-Summer-Seasonal-Job-NY-14456/479033500/?feedId=223100&utm_source=Indeed&utm_campaign=BJs_Indeed

Cashier (Geneva) – Wegmans Food Markets - Our Wegmans cashiers make sure customers end their shopping trips with a positive experience. In this role, you'll provide incredible customer service by engaging customers in friendly conversation, carefully bagging items, and accurately completing monetary transactions. You'll leave a lasting impression and transform first-time shoppers into loyal Wegmans customers! This ad found on Indeed.com. For more information or to apply: <https://jobs.wegmans.com/job/-/1839/8436236?src=JB-10100&ss=paid>

Help Wanted Part Time Continued

Produce Customer Service (Geneva) – Wegmans Food Markets - Our Produce department helps customers live healthier, better lives by offering a variety of delicious and unique fruits and vegetables. In this area, you'll be responsible for ensuring customers have access to fresh produce from around the world. If you're looking for the opportunity to increase your knowledge about products and share your passion for fruits and vegetables, this could be the position for you! This ad found on Indeed.com. For more information or to apply: <https://jobs.wegmans.com/job/-/1839/8436237?src=JB-10100&ss=paid>

Customer Assistant (Waterloo) – Hanesbrands Inc. - Under the direction of the Store Manager, work in a branded retail business that generates superior retail returns and provides America's best brands in intimate apparel. To connect with, provide optimal customer service, and sell to customers, enabling the store to achieve sales objectives. Customer Assistants may be involved in all of the activities of the store including sales, display and merchandising, housekeeping, and stocking. This ad found on Indeed.com. For more information or to apply: <https://retailjobs-hanesbrands.icims.com/jobs/9308/customer-assistant--champion--waterloo%2c-ny/job?mode=job&iis=Indeed&iisn=Indeed.com&mobile=false&width=930&height=500&bga=true&needsRedirect=false&jan1offset=-300&jun1offset=-240>

Support Associate (Waterloo) – Katespadenewyork - Essential duties and responsibilities include but are not limited to the following: •Manage and process inbound deliveries in a timely manner; monitor to prioritize the daily workload •ensure proper organization and accessibility of merchandise •be knowledgeable of stock including quantity, how many units are on hand, what is selling and what is not •support floor moves and ensure selling floor is stocked throughout the day •conduct price changes and markdowns as necessary •maintain overall cleanliness and organization standards on the selling floor, in the stockroom, and offsite/warehouse. •audit compliance and achieve shrinkage goals. This ad found on ZipRecruiter.com. For more information or to apply: <https://lensa.com/support-associate-kate-spade-new-york-1804-ellenton-florida-jobs/waterloo/jd/a1f3a3ba6d2b941458f610ee808155cf>

Pianist (Geneva) – Trinity Episcopal Church - Progressive and innovative congregation is seeking talented pianist to provide music and assist in leadership of worship. We are developing a blended approach that welcomes traditional, classical, pop, and jazz for solo piano as well as voice accompaniment. This is a highly valued professional position and compensated accordingly. Contact us at 315-325-4184 or rcammiller@gmail.com for more information, or send your vitae to: PO Box 287, Geneva, NY 14456. This ad found on ZipRecruiter.com. <https://www.ziprecruiter.com/jobs/trinity-episcopal-church-e1acf832/pianist-c9760dca>

Health Care Positions

Finger Lakes Health CNA TRAINING OPPORTUNITIES When training is complete you may be employed as Certified Nurse Aide at Finger Lakes Health Long Term Care Facilities located in Geneva, Penn Yan and Waterloo.

Contact: Mary Granger: Email: mary.granger@flhealth.org

- Do you like caring for others and making them smile?
- Do you want to help by providing daily support and care to our residents?
- Do you want a career path that can take you from CNA to LPN and beyond?
- Enroll in our Certified Nurse Aide Training Program
- Make a significant contribution in a very important role! **Paid 4-week training program**

For more information contact Human Resources at 315-787-4039. This ad found on the NYS Job Board for more information: [Paid CNA Training](#)

https://www.healthcaresource.com/fingerlakes/index.cfm?fuseaction=search.jobDetails&template=dsp_job_details.cfm&cJobId=366933&fwkMethod=L&fwkKey=2005_1706_0_0_171031144401_1509479041140_4191#sthash.0nkfWS2v.dpbs

Personal Care Aide or CNA/HHA (Newark) – Terrace at Newark – Apply in person at Terrace at Newark, 208 Route 88, Newark, NY 14513 or call 315-331-5282. www.terraceatnewark.com This ad found in the Finger Lakes Times

Seneca County Civil Service Opportunities

- **Continuous Recruitment:** Account Clerk; Account Clerk Typist; Caseworker & Caseworker Trainee; Clerk; Custodian; Psychiatric Social Worker; Psychiatrist; Public Health Nurse; Senior Typist; Typist; Wastewater Treatment Plant Operator
- **Current Opening:** Addictions Counselor, Building Maintenance Mechanic (Waterloo CSD), Mental Health Clinical Therapist, Psychiatric Nurse, Psychiatric Social Worker II and Registered Professional Nurse (part time)
- **Civil Service Exams:**

To APPLY for any of the above positions or to find additional information about Civil Service opportunities, please visit: <https://seneca-portal.mycivilservice.com>.

ON-THE-JOB TRAINING GRANTS

Missing a skill or two that you need to land your dream job?

Seneca County businesses can hire, train and upgrade the skills of workers that do not meet the minimum qualifications for a job using a grant from your local Workforce Development Office.

To learn how to take advantage of this great program, please continue reading:

PROCESS

- Contact Megan Slater at (315) 539-1732 or [mslater@co.seneca.ny.us](mailto:m Slater@co.seneca.ny.us) to discuss your interests and to begin pre-screening.
- We will help you identify career fields that qualify for training and employers that are interested in this grant.
- Candidates will go through an employer's normal interview process and if hired you will be a regular employee of the company.
- An employer can also request eligibility screening for anyone who applies directly to their business. If you have been pre-screened by Seneca County we can provide you with a letter stating that you are eligible for this program to provide to any employer that you apply to.
- Employers will be reimbursed for a portion of wages paid to trainees and you will be a regular employee; eligible for all benefits provided to non-OJT hires.

**PLEASE NOTE: All paperwork must be completed prior to the trainee's first day of work. Please allow a minimum of 14 business days for paperwork processing and completion. **

Would you like free training that will lead to a successful CAREER?

Seneca County currently has training funds available to those who are eligible.

Some of our approved programs include, *Certified Nursing Assistant (CNA)*, *Commercial Driver's License (CDL)*, and *Advanced Manufacturing*. *Get started today!*

If you are excited about starting a new career, have any questions, or would like to schedule an appointment with a career counselor please call or email Dawn Tam (315) 539-1888; dtam@co.seneca.ny.us



FULL STEAM STAFFING NJ

NOW HIRING!

Full Steam Staffing is now staffing multiple shifts in multiple departments at Zotos Int.



ZOTOS®

STOP IN AND APPLY
TODAY!



LIKE US ON FACEBOOK:

WWW.FACEBOOK.COM/FULLSTEAMNJ

**Open Interviews
Daily!**

**Multiple Shifts
and Positions
available weekly!**

Paid Weekly!

**Most Positions
Offer Weekends
Off!**

**Discounts on
Great Haircare
Products!**

**Employee Referral
Programs!**

FULL STEAM STAFFING

501 Exchange St.
Geneva, NY 14456

315-325-4341/4437

Mon - Fri 9am - 5pm



Interested in becoming a Certified Nursing Assistant?

Is this training program for you? 🤔

What is a CNA? Prepare to become a Certified Nursing Assistant (CNA) by completing FLCC'S program and taking the New York State Exam. **Our student's passing rate on the State Exam is the highest in the state!!!** Our program includes classroom training in the principles and practices of patient care in the role of a Nursing Assistant, as well as, clinical experience in an assisted living setting.

2018 Class Dates:

- ***February 19, 2018*** – DeMay Living Center (Instructional held at FLCC's Geneva Campus)
Orientation January 30, 2018 – Clifton Springs Hospital
- ***May 21, 2018*** – DeMay Living Center (Instructional held at FLCC's Geneva Campus)
Orientation May 9, 2018 – Clifton Springs Hospital
- ***November 5, 2018*** – DeMay Living Center (Instructional held at FLCC'S Geneva Campus)
Orientation October 12, 2018 – Clifton Springs Hospital

***Call to speak to our staff about enrolling: 585-785-1660 or email:
ce@flcc.edu***

It is a great way to start a career in healthcare!!!

***FLCC's Certified Nursing Assistant Program is a
New York State approved course!***

***Free funding may be available. To see if you qualify please call
Dawn Tam
Seneca County Workforce Development
(315)539-1888.***

Finger Lakes Community College does not discriminate based on an individual's race, color, national origin, religion, creed, age, disability, sex, gender identity, gender expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction.

**SENECA COUNTY WORKFORCE DEVELOPMENT & YOUTH BUREAU CALENDAR OF EVENTS
JUNE 2018**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1 TASC (GED) 9 AM - Noon
4	5	6 TASC (GED) 9 AM - Noon SBDC 9 - 4:30 PM	7 Fatherhood Group 5:30 - 7:00 PM Build Your Skills 10 - 11:30 AM	8 TASC (GED) 9 AM - Noon
11	12 Resume Session 9:30 - 10:45 AM Transferrable Skills 2:15 - 3:45 PM	13 TASC (GED) 9 AM - Noon	14 Fatherhood Group 5:30 - 7:00 PM	15 TASC (GED) 9 AM - Noon
18 Interviewing Techniques 9:30 - 10:45 AM	19	20 TASC (GED) 9 AM - Noon	21 WorkKeys 8:30 - 12:30 PM Build Your Skills 2:30 - 4:00 PM Fatherhood Group 5:30 - 7:00 PM	22 TASC (GED) 9 AM - Noon
25	26 Transferrable Skills 2:15 - 3:45 PM	27 TASC (GED) 9 AM - Noon Personal Skills for Success 9 AM - 3:30 PM	28 Fatherhood Group 5:30 - 7:00 PM	29 TASC (GED) 9 AM - Noon

**Seneca County Workforce
Development & Youth Bureau**
1 DiPronio Drive, Waterloo, NY 13165
Phone: (315) 539-1905
Fax: (315) 539-3857
(Please call ahead to register for training sessions)



Health Care and Insurance Enrollment Info:

NYS Health Navigator:

Lacy Paige
By Appointment; (800) 346-2211

Fidelis Care:

Julie Moran
Tuesdays, 9 AM - 1 PM;
(315) 264-9902

United Health Care:

Nikki Sember
Mondays, 8:30 - 11 AM;
(315) 651-9805

Cancer Services Program:

Deanna Herrington
By Appointment; (315) 462-0602

**SENECA COUNTY WORKFORCE DEVELOPMENT & YOUTH BUREAU CALENDAR OF EVENTS
JULY 2018**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4 OFFICE CLOSED INDEPENDENCE DAY	5	6 TASC (GED) 9:00 AM - 12:00 PM
9 Personal Skills for Success 9:00 AM – 4:00 PM	10 Resume Session 9:30 – 10:45 AM Build Your Skills 11:00 AM – 12:30 PM Transferrable Skills 2:15 - 3:45 PM	11 TASC (GED) 9:00 AM - 12:00 PM SBDC 9 - 4:30 PM	12	13 TASC (GED) 9:00 AM - 12:00 PM
16	17	18 TASC (GED) 9:00 AM - 12:00 PM	19 WorkKeys 8:30 AM – 12:30 PM	20 TASC (GED) 9:00 AM - 12:00 PM
23 Build Your Skills 2:00 – 3:30 PM	24 Interviewing Techniques 9:30 – 10:45 AM Transferrable Skills 2:15 - 3:45 PM	25 TASC (GED) 9:00 AM - 12:00 PM	26	27 TASC (GED) 9:00 AM - 12:00 PM
30	31			

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**Health Care and
Insurance Enrollment Info:**

NYS Health Navigator:

Lacy Paige

By Appointment; (800) 346-2211

Fidelis Care:

To reach a navigator please call:
(315) 264-9902

United Health Care:

To reach a navigator please call:
(877) 856-2429

Cancer Services Program:

Deanna Herrington

By Appointment; (315) 462-0602

SENECA COUNTY WORKFORCE DEVELOPMENT & YOUTH BUREAU CALENDAR OF EVENTS JULY 2018

WORKSHOPS:

Build Your Skills

Could you use help with computer basics or advanced topics in Microsoft Office (Word, Excel, PowerPoint, etc.)? Have you tried to use JobZone modules to help research different career options? Do online applications and ethics questionnaires frustrate you? LinkedIn questions? Join us in our PC lab and focus on the skills YOU want to improve. See more ideas on the Build Your Skills checklist.

Interviewing Techniques

You got the interview, now what do you do? Register for this session. Learn what employers really want to know. What questions you should be able to answer before going to a job interview. Be aware of the importance of making a good first impression. Learn techniques regarding arrival time, appearance, body language, preparation and attitude. Also included are how to effectively answer tough questions and to ask pertinent questions in an interview.

Mock Interview (By Appointment)

Do you suspect you could improve your interviewing if a career counselor could watch you interview for a job? Let us offer suggestions for improvement as you watch your recorded mock interview. We'll ask you to provide in advance a resume, if you have one.

Personal Skills for Success. A one day experience with lunch provided you will learn: What do employers want from me?? In this series, we touch on skills identified by regional businesses and industry leaders as critical to quality employees, skills they look for when hiring.

1. Self-Awareness – Emotional IQ, learning to be more aware of and in charge of your feelings and emotions.
2. Communication – how using the right words for a situation makes a difference.
3. Employer Expectations–social media etiquette, professionalism in the workplace, enthusiasm and attitude, and creativity and problem solving.

Resume Session

This workshop is designed both for job seekers who have never had a resume and for those whose resume may be outdated. A resume is a summary of past experiences, skills, abilities, qualifications and personal characteristics. Your resume highlights your accomplishments so a potential employer can easily see the assets you would bring to the business. Review and revision are necessary in keeping your resume up to date and accurate. Please call for information and to reserve your seat in this class.

Small Business Development Center Appointments

Starting, running, or expanding a Seneca County business? Call in advance to set up an appointment with a NYS certified business advisor to discuss your idea.

Transferrable Skills

Transferrable Skills is a training tool for our customers to help you understand your strengths so you are able to apply them to your job search and educational opportunities. Our staff will be able to better assist you with your job search and job matching after the discovery of your transferrable skills! Our goal is to help you realize career and educational opportunities you never knew existed for yourself in the past and to help you feel more confident in your future endeavors! Limited space is available so please call for more information and for eligibility determinations.

WorkKeys

Employers want workers who can read, apply math, locate information, and demonstrate "soft" skills. WorkKeys tests reading, math and locating information, which could qualify you for a Career Readiness Credential. This credential will assist you in showing employers you are a qualified candidate.

HEALTH INSURANCE: NY STATE OF HEALTH AFFORDABLE CARE ACT

Fidelis Care Outreach

Meet with a representative of Fidelis Care to learn about their options for Child Health Plus, Medicaid Managed Care, and their products offered through the NYS Health Plan Marketplace. Call ahead so we can notify you in case of schedule changes.

S2AY NY State of Health - Need help with health insurance? Do you have questions about the Affordable Care Act? Have a question about accessing health care, or prescriptions? Just ask (100% free of cost)! My name is Lacy Paige, I am a Certified Navigator for the New York State of Health and would be happy to review your options with you! I will help guide you through the application process. I assist Seneca County residents. Feel free to call 315-539-1848 with any questions you have. If you would like an appointment to meet with me call 1-800-346-2211.

United Healthcare Outreach

Meet with a representative of United Healthcare for your Health Insurance options and needs.

Cancer Services Program

The Outreach worker for the Cancer Services Program of Ontario, Seneca, Wayne and Yates Counties offers services for men 50 and older, women 40 and older who are under insured or without insurance. We offer FREE cancer screening.



Business Start-Up & Expansion Consultation

Offered by

The New York Small Business Development Center

The 1st Wednesday of the month

Appointments Available from

9:00 a.m. – 4:30 p.m.

(Please allow 1 hour for first time appointments)

Located at:

Seneca County Workforce Development

& Youth Bureau

1 DiPronio Drive, Waterloo, NY

Thinking about starting or expanding your business?

Are you already in the planning stages? The SBDC can help! Get answers to your questions about legalities, business plans, financing, marketing and the realities of being a business owner. The SBDC can maneuver you around the obstacles of success.

Make an appointment by calling **315-539-1905** or by emailing workforcedev@co.seneca.ny.us

In partnership:



Are you 16 – 24 years old?

Are you out of school?

Looking to make a positive change in your life?

If the answer is yes, please read further.

Have you ever asked yourself any of these questions?



If you have asked any of these questions, we would be happy to assist you in finding some answers.

The Seneca County Department of Workforce Development and Youth Bureau offers a Career and Job Readiness Program to assist youth/young adults in preparing for the world of work.

For more information on eligibility requirements and program specifics, please contact:



Deborah McGrimley, Employment & Training Youth Coordinator at 315-539-1901, dmcgrimley@co.seneca.ny.us

Annie Mahoney, Runaway Homeless Youth Coordinator, 315-539-1791, amahoney@co.seneca.ny.us

Ryan DeVay, Employment & Training Youth Counselor, 315-539-1914, rdevay@co.seneca.ny.us

Seneca County Department of Workforce Development and Youth Bureau
1 DiPronio Drive
Waterloo, NY 13165

315-539-1905

Services:

“Prove-It!” Online assessments: Finger Lakes Works can set you up with a Prove-It! E-Learning account free of charge for a limited time. Some exam topics that may be of interest include: Basic CNC Machine Operations, Accounts Payable/Receivable, Medical Terminology, Loan Processing, Adobe Photoshop, QuickBooks, and Bank Teller Skills. If you already have a skill and would like to earn a certificate to back up your knowledge the Prove-It! E-Learning program is perfect for you. Prove-It! can be completed anywhere with a computer and a high speed internet connection. To sign up for your free 90 day subscription simply stop in and register with the Finger Lakes Works One Stop in Waterloo, NY

Transferable Skills Workshop: The Transferable Skills Workshop is a training tool for our customers to help you understand your strengths so you are able to apply them to your job search and educational opportunities. Our staff will be able to better assist you with your job search and job matching after the discovery of your transferrable skills! Our goal is to help you realize career and educational opportunities you never realized existed for yourself in the past and to help you feel more confident in your future endeavors! Limited space is available. Call for further information. 315.539.1905.

WorkKeys for Job Seekers: The Career Readiness Credential (CRC) enables you to show prospective employers that you possess the basic foundational skills they are looking for and have the trainability for success in an organization. The CRC verifies that you can handle the kinds of tasks – finding information, reading instructions and directions, even working with figures – that are common in today’s workplace.

Metrix E-Learning: Metrix is an online learning system with over 5,000 courses that can help you add skills to your resume, improve your marketability, and increase your chances of securing employment. A Metrix license will provide you with free, unlimited access to vocational courses for a six-month period. Some Courses Offered Include: QuickBooks Pro 2017, Human Resources, Information Technology, Programming, Project Management, Six Sigma, and Oracle. Metrix courses are self-directed, enabling you to complete the courses at your own pace and on any computer with internet access. Please call Dawn Tam at 315-539-1888 to get started.

Youth Services: For 16-24 year olds who are out of school

Youth Employment Program: In this program we emphasize real-world labor expectations. The Workforce Youth Program provides opportunities for career exploration, financial & literacy training, academic improvement, paid work experience and social growth. For more information call 315-539-1905 and ask for Deborah McGrimley

JOB CORPS is a **free** education and training program that helps young people learn a career, earn a high school diploma, and find and keep a good job. For eligible young people at least 16 years of age that qualify as low income, Job Corps provides the all-around skills needed to succeed in a career and in life. Please contact Ms. Caldwell at 585-454-5130 for an appointment.

AFFORDABLE CARE ACT - Need help with health insurance? Do you have questions about the Affordable Care Act? Have a question about accessing health care, or prescriptions? Just ask (100% free of cost)! My name is Lacy Paige, I am a Certified Navigator for the New York State of Health and would be happy to review your options with you! I will help guide you through the application process. I assist Seneca County residents, but the S2AY Rural Health Network also has Navigators in Steuben, Yates, Tioga, Schuyler, Wayne, Livingston, Chemung, and Ontario Counties. Feel free to call 315-539-1848 with any questions you have. If you would like an appointment to meet with me call 1-800-346-2211. Don't wait, get in touch with me today!!

TASC Formerly GED; **EDP** (External Diploma Program) is a nationally recognized alternate way for adults to earn a NY state-issued HS Diploma. **The TASC and EDP programs are FREE, self-paced, flexible (scheduling) and most important ... individualized. Take the first step toward a better future.** Please contact instructor Ruth Brewer at (315) 573-0893 for additional information. Both Programs are offered at Seneca County Workforce Development and Youth Bureau (315) 539-1905.

Are you Age 55+ and looking for a job? Associates for Training and Development (A4TD) provides employment services to workers 55+ and has the ability to enroll eligible older workers in part-time temporary training positions; it is your stepping stone back into the workforce. To be eligible applicants must: (1) Want to receive occupational skills training and job search assistance (2) Be age 55+ (3) Be currently unemployed and (4) meet income requirements. To learn more and apply please visit www.A4td.org and go to Get Started. Please contact Seneca County Workforce Development & Youth Bureau with any questions or for computer assistance.
