

Finger Lakes Workforce Investment Board
INDIVIDUALS WITH DISABILITIES COMMITTEE MEETING MINUTES

Finger Lakes Workforce Investment Board, Conference Room B
41 Lewis Street, Geneva, NY 14456
Tuesday, May 22, 2018 at 2:00 p.m.

ATTENDANCE: **Members:** Shelly Cogliandro, Kim Craig, Carol Kramer, Megan Ransiear, Shannon Smith,
Staff: Michael Woloson, Karen Springmeier, Jennifer May

I. Welcome and Introductions

II. Approval of Minutes

The minutes from the February 27, 2018 meeting were approved by all in attendance.

III. Review of Action Steps from December meeting:

- a. **Adaptive Equipment:** Mr. Woloson contacted Rochester Works regarding their adaptive equipment and found that equipment located at Department of Labor sites are the responsibility of the state and the equipment at the county career centers are the responsibility of the FLWIB. Equipment has been ordered by the FLWIB and will be delivered to the Geneva Career Center, then distributed to the other centers.
- b. **Outreach:** Due to staff reorganization, Ms. Springmeier was unable to locate possible new members at Yates ARC.

ACTION ITEM: Ms. Cogliandro will provide Ms. Springmeier with updated Yates ARC contacts.

ACTION ITEM: Ms. Springmeier will contact staff at Seneca ARC regarding committee membership.

IV. Numbers served to date:

From July 1, 2016 to June 30, 2017, one hundred thirty-four individuals with disabilities were served at the career centers, and from July 1, 2017 to May 21, 2018, one hundred thirty were served. The number could increase once totals from the various youth events are included. Ms. Cogliandro and Ms. Smith will encourage their clients to visit the career centers, which will also drive up the numbers.

V. Training sessions for Career Center staff:

Ms. Kramer completed the training sessions at all of the career centers. She reported that all staff was attentive and the trainings went well. The training will allow staff to aid customers in self-identification of barriers.

VI. Other Items

Ms. Springmeier and Mr. Woloson will actively seek new members for this committee, contacting members of the FLWIB, Lakeview Mental Health staff and other agencies. Joe Davis, Finger Lakes Works Career Center Consortium Co-Chair, is also interested in joining.

Promotion of October as the National Disability Employment Awareness Month was also discussed. A press release detailing the new adaptive equipment at the career centers along with an invitation for use could be published.

Ms. Springmeier thanked Ms. Kramer for all of her work over the years and for chairing this committee. Danielle Maloy, from ACCES-VR, will be joining the Board and Ms. Cogliandro will be joining this committee.

VII. NEXT MEETING: Tuesday, August 21st, 2018 2:00pm-3:30 PM Conference Room A

Respectfully submitted,
Jennifer May