

## Consortium Meeting Minutes 1/11/18

**In Attendance:** Shelly Cogliandro, Joseph Davis, Andrea McGraw, Joseph Lopez, Michael Woloson, Carol Kramer, John Vrabel, Jennifer Weaver, Mindy Laursen, Jeffrey Weise, Annette DiPalma Julia Murphy

I. **Call to Order:** Joseph Davis called the meeting to order at 9:00 a.m.

II. **Approval of Minutes:** Carol motion, Joe Lopez 2<sup>nd</sup>.

III. **Workforce Investment Board:**

Dashboard/Performance Numbers- Mike reviewed the Dashboard reports; foot traffic in the career centers increased significantly in November and is much closer to the numbers in November 17'. Mike reported that the UI rate increased about ½ a percent in November, most likely related to seasonal layoffs.

**OJT/ITA** – We are at about 50% of our ITA numbers through the end of December, OJT's are still lacking, Jeff from FL Hired wants to institute recruitment assistance that could help BSR's attract more businesses for OJT's. Mike reported that we would be revamping the OJT program to include monies for a pilot of the incumbent worker program. Mike will prepare info on the pilot for a future meeting. Joe asked about more adult Ed. programs in the area and discussed the potential for Yates to send clients to GST BOCES for some of their classes. Melissa stated WFL BOCES could run more programs with funding and students. It is difficult with the low unemployment rates to plan a class because they are difficult to fill.

**Healthcare Alliance/FAME-** Mike is currently working to raise funds for the Health Care Alliance and is asking for referrals to potential sponsors, this event will be on March 20<sup>th</sup>. Karen also reported that FAME would host their 5% pledge annual event on March 20<sup>th</sup> at MCC.

**Ag. Day-** The event will be on April 25<sup>th</sup> and Amanda will be sending out the link for volunteers will be looking for volunteers. Farm Credit East is providing a major sponsorship again and the event will include the Experiment Station, Viticulture Visit and a Farm to be named.

**WorkKeys/Key Train/Metrix/Prove-It Numbers-** Metrix numbers are improving and other counties are considering enrolling TANF clients like Yates. Karen wants to know why training customers are not taking WorkKeys. Jenn stated that they are rescheduling all training customers to come in whenever it is convenient in Wayne. Jenn would like the Training Team and BSR team to discuss being more flexible and scheduling WorkKeys as needed. Karen stated that if we can get more customers in for WorkKeys early on, then we can have a pool of candidates to build OJT's for.

**Career Center Certification:** There will be an upcoming Director's call to discuss the process and a technical advisory will be sent out. Mike will forward all details as we approach March.

IV. **Career Center Operations:**

**Metrix** – Joe created instructions for enrolling clients that could be used universally and will send out. Mike will find out if we need to take a service or just an activity.

**Referral Reports-** Joe brought the referral reports but there were multiple errors. Shelly made a list of everyone that was referred to Acces-VR and is making sure they are entered services.

**Scheduling Career Center Visits** – Acces-VR is scheduling visits for the next month to the Career Centers to give training on "How to Question Individuals with Barrier." Career center visits with Mike/John/Joe will happen once the website is updated. Joe will also be sending out a Survey in January to inquire as to what needs/concerns/ideas Consortium members have going forward.

**BSR Activities, Services, and Business Needs** – Karen asked that we discuss PSS and WorkKeys with the business services team and get some feedback and validation from job seekers who have completed both and perhaps we can put it out on social media. John V. stated that BSR's will contact 10 inactive businesses a week and provide a service to reduce the number of inactive. Mindy reported that Cris C. at the DOL is cleaning up the Job Orders and closing filled jobs. Mindy stated that she will review the BSR activities for Wayne and report to John C. and Jenn W. Mike will set Jenn up with OSOS access.

**Recruiting Around the Finger Lakes** – Jeff W. from Finger Lakes Hired presented info on the recruitments currently established in Rochester where businesses are set up to come in and the BSR's can identify potential OJT's in advance and encourage them to come in. Jeff has performed some searches in OSOS and can use the Jon Wing list to identify UI customers that qualify for OJT's and then search for candidates that fit. He is willing to assist all four counties in establishing this program and is looking for a pilot sight.

V. **WIB Committee Highlights:**

Workshop – Meeting 1/12 to review Interview Workshop.

Marketing- Met 1/10 and want a prioritized list by the March meeting of our top 5 marketing practices.

Serving Individuals with Disabilities – Carol stated that the group will meet in February and finalize “barrier Training” plans with Acces-VR oversight..

Performance & Evaluation- Meets in Feb. to discuss the certification process

Finance & Audit- Will be doing reconciliations through March 1

Youth- Met 1/10 had an excellent turn out and is working on RFP plans.

Governance- Has filled the vacancy with Eric the new VP of HR at Del Lago.

Executive- Has not met

Veterans- Will meet January 17<sup>th</sup>

EconDev & Workforce Dev- will meet 2/22

Next WIB Meeting- Will meet January 17<sup>th</sup> at Champs at the Eastview Mall

**Roundtable:**

Jenn W. stated that Wayne Co. will be one of the first with SNAP OJT funds. Jenn will get us more info as it comes out. Jenn, Carol, Mike, and Jeff will get info on all four OJT programs so that we can let employers and staff know about all the available resources.

Karen stated that as we get the FLWIB Website updated we will have more spotlight on! And press releases to promote what we do, she also asked that we help build the Social Media rep. of our region.

**VI. Next Consortium Meeting will be on 1/11/18**