



**Finger Lakes Works Career Center Consortium**  
**Thursday, January 11, 2018**  
**Networking: 8:45-9 a.m.; Meeting: 9-11 a.m.**  
**Location: FLWIB, 41 Lewis Street, Geneva, NY**

## **Agenda**

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- I. Call to Order; Introductions (if necessary)**
- II. Action Item Discussion/Approval of Minutes/ December 2017**
- III. Workforce Investment Board**
  - Dashboard/ Performance Numbers
  - OJT/ITA - Incumbent Worker/Upgrade OJT; Metrix funding (Developments)
  - WorkKeys/KeyTrain/Metrix/Prove-It Numbers
  - Career Center Certifications
  - Healthcare Alliance/FAME/Ag. Day
- IV. Career Center Operator/Partnership**
  - Metrix Update
  - Referral Reports
  - Career Center Visit Scheduling
  - OSOS Employer and Customer Report
  - BSR Activities, Services and Business Needs
  - Training Team Report/Update
  - Marketing of Services/Best Practices
  - SurveyMonkey (Consortium)
  - Recruiting around the Finger Lakes
- V. Committee Highlights – 2018 schedule of meetings**
  - Workshop
  - Marketing
  - Serving Individuals with Disabilities
  - Performance & Evaluation
  - Finance & Audit
  - Youth
  - Governance
  - Executive
  - Veterans
  - EconDev & Workforce Dev (Quarterly)
  - Next WIB Meeting
- VI. Roundtable**
  - Scheduling Office Visits (listed above)
- VII. Next Meeting: Thursday, February 8<sup>th</sup> 2018**

### **Finger Lakes Works Career Center Consortium**

**Mission** - The Finger Lakes Works One-Stop Operator, in collaboration with our Vested Partners, provides a workforce development system that is regionally coordinated and programmatically seamless in delivering high quality services to job seekers and businesses.

**Vision** - Finger Lakes Works staff provide these services professionally and efficiently; with integrity, competency and respect for all customers.