

Finger Lakes Workforce Investment Board, Inc.
EXECUTIVE COMMITTEE MEETING MINUTES

FLWIB Offices, 41 Lewis Street, Geneva
Wednesday, June 7, 2017 – 8:00am

ATTENDANCE:

Members: R. Doebelin, M. Manikowski, D. Culeton, R. Nye, L. Parish, S. Bischooping, L. Brennan (phone)
Staff: K. Springmeier, M. Woloson, D. Sowards
Absent: J. Mueller, S. Bischooping, M. Rusinko

Mr. Manikowski called the meeting to order at 8:05am.

A motion to approve the minutes from May 3, 2017 was made by Ms. Culeton and seconded by Dr. Nye. All in favor. Motion carried.

Committee Reports:

Finance and Audit – Mr. Doebelin noted the PY'17 allocations are still preliminary; however we are proceeding along with county contracts, etc. and will adjust if necessary when the actual allocations are received. The committee has approved the WIB budget, county budgets and training budgets – all of which voted on by resolution later in the meeting. At this time we are unsure when final numbers will be received. However, we have moved ahead; the counties have submitted PY'17 budgets based on the preliminary allocations. The WIB has also submitted a budget – in addition to not filling the Assessment Coordinator position, other cuts include a decrease in professional services and conference and training (NAWB). The committee also reviewed a summary of PY'17 budgets submitted and proposed training funds using the current allocations.

Governance and Membership – Mr. Manikowski reported we have one vacancy in Seneca County as Jerry Moran is no longer at del Lago. We are waiting for del Lago to fill this position and this person will take Mr. Moran's place. Effective 7/1/17, Lynn Fried will be replacing Bob Trouski and Dave Phillips will be replacing Dina Stuck.

Marketing and Communications – Ms. Culeton noted the committee will be meeting later this morning and will be focusing on Goals 3 & 4 of the Strategic Plan. The committee will also discuss on the job with FLTV and using OJT testimonials.

Performance and Evaluation – Mr. Woloson reported that the committee last met on 4/28/2017 and the next meeting is scheduled for 6/30/2017. The focus has been on One Stop Operator and updating workshop-Personal Skills for Success.

Economic Development – Mr. Manikowski – Next meeting is June 15, 2017. The Genesee Regional Transportation Authority to discuss transportation in our four counties and the region and how it aligns with job opportunities.

Youth Committee – Ms. Parish noted she will be meeting with Ms. Springmeier and Ms. Lesterhuis later this morning to discuss the direction of the Youth Committee.

Consortium/BSR – Mr. Woloson noted that the Consortium is planning for a system wide Professional Development training on June 27th and June 28. Training will include overview of services from partner agencies as well as updates on WIOA.

Healthcare Alliance – Meeting scheduled for Monday, June 12 at 1:30pm

Director's Report & FAME Update – Ms. Springmeier – Strategic Plan: (1) One Stop Operator Consortium starts July 1, 2017. Joe Davis and John Vrabel will be representing the partners. (2) MOU – Approved at the last meeting and has been submitted to the state for approval. (3) Marketing and Communications – meeting later today. (4) Veterans and those with Developmental Disabilities – Both committees will be meeting later this month. (5) Economic Development Committee – Job clusters are being reviewed – presentation at June meeting. (6) Succession Planning – being developed. (7) Always working on finding additional funding sources.

Resolutions:

Amended Resolution #14-16: Approval PY '17 WIOA Title 1 Admin, Adult and Dislocated Worker Contracts

- This resolution is based on tentative allocations; once confirmed allocations have been received, these numbers may fluctuate.
- A motion to approve was made by Mr. Doebelin; seconded by Ms. Parish. All in favor, motion carried.

Resolutions – continued

Resolution #15-16: Approval of PY '17 WIOA Youth Contractors

- Motion to approve made by Ms. Parish; seconded Dr. Nye. All in favor, motion carried.

Resolution #16-16: Approval of FLWIB, Inc. PY '17 Budget

- The WIOA portion of the FLWIB budget is 9.1% less; WIB and counties were required to come in 6-7% less to accommodate for the decreased funding. WIB also has a new grant through MCC – America's Promise.
- Motion to approve made by Mr. Doebelin; seconded by Dr. Nye. All in favor, motion carried.

Resolution #17-16: Approval of Adult and Dislocated Worker Transfer Request

- Motion to approve made by Mr. Bischooping; seconded by Mr. Doebelin. All in favor, motion carried.

Resolution #18-16: Approval of Youth Incentive Policy

- Applies only to Out of School Youth
- Motion to approve made by Ms. Culeton; seconded by Dr. Nye. All in favor, motion carried.

Resolution #19-16: Approval of Contract with MCC for America's Promise Grant

- FL united for Success Program through Monroe Community College for job search assistance and work keys assessments.
- Motion to approve made by Ms. Parish; seconded by Mr. Bischooping. All in favor, motion carried.

Resolution #20-16: Approval of Training Providers and Programs

- There was discussion as this is for FLCC to approve Dealer Training. Trainings are approved if they are on the demand occupation list. There was question if del Lago would be paying any portion of the cost. Mr. Woloson will look into this.
- Motion to approve made by Mr. Bischooping; seconded by Ms. Culeton. All in favor, motion carried.

Review of Evaluation Summary

18 of 19 evaluations were submitted; majority supported the prospect of a Nine County Regional Meeting – Ms. Springmeier with contact the other WIBs for interest and set up a date, etc.

Other Business –

None noted.

Board Meetings: June 21, 2017 at Finger Lakes Community College, Stage 14.

Presentation: Michael Woloson – Finger Lakes Economic Update

Success Story: Dr. Robert Nye, President of FLCC

Next Executive Committee Meeting: Wednesday, September 6, 2017

Next Board Meeting: Wednesday, September 20, 2017 (location TBD)

At 8:30am Ms. Parish made a motion to adjourn into executive session; Ms. Culeton seconded the motion. All in favor, motion carried. Executive Session ended at 9:15 with a motion made by Mr. Bischooping and seconded by Mr. Doebelin. All in favor; motion carried.

Respectfully Submitted,
Debbie Sowards