

Finger Lakes Workforce Investment Board, Inc.  
FINANCE & AUDIT COMMITTEE MEETING MINUTES  
Go-To Meeting  
Wednesday, June 29, 2016

ATTENDANCE: Members: Bob Doeblin, Ann Scheetz, Charlie Schillaci, Bob Trouskie, Tom Kelly  
ABSENT: Bonnie Percy  
Staff: Karen Springmeier, Debbie Sowards, Dinah Brennan, Barbara Murphy

APPROVAL OF MINUTES

A motion to approve the minutes was made by Mr. Trouskie, seconded by Mr. Kelly. All in favor, minutes approved.

FINANCIAL STATEMENTS & COUNTY SPENDING (FEBRUARY)

Ms. Sowards reviewed the financial statements and county spending. All funding should be at about 91%. We will meet the required 80%. The majority of the county contractors are around the 91% spending level. There is about \$26,000 in Adult training funds and about \$69,000 in Dislocated Worker training funds. There will be more carry-over but will meet the 80% goal. Yates County is the only county that did not meet the five OJT goal set by this committee and the Performance and Evaluation committee. Ms. Springmeier and Ms. Sowards will schedule a meeting with Ms. Martin to discuss Yates Counties' performance.

WORKPLAN

- Ms. Murphy noted that staff is preparing for the audit. Auditors will be on location for two days at the end of July and two days at the end of August.
- Ms. D. Brennan discussed fundraising for FLWWTH 2016. \$19,250 had been promised, \$2,600 had been received, about \$8,000 is carried over from the 2015 event, and the budget is around \$42,000. Staff continues to seek sponsors and will look to readjust the budget if the goal is not met by July 13<sup>th</sup>.
- Mr. Kelly inquired about the reconciliation. Ms. Sowards noted that Eric Nash from the state will be on site next Friday (7/8) to meet with Ms. Murphy. Ms. Sowards commits one day a week to work on reconciling and the process is moving along. **Action: Add reconciliation process to workplan.**
- Ms. Springmeier noted that the state will not be releasing any money that was withheld directly back to the local areas.
- Ms. Springmeier noted that the MCC/FAME grant has hired the fourth consultant to reach out to businesses. This grant ends on 9/30/16.
- Ms. Springmeier noted that the 5% Pledge grant through the University of Rochester will end tomorrow.

OTHER BUSINESS

None.

Next scheduled meeting: Wednesday, July 27, 2016 at 9am.

*Respectfully submitted by:*  
*Dinah Brennan,*  
*Executive Assistant*