

FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Thursday, December 29, 2016

10a.m. – GoTo Meeting

Attendance: John Mueller, Cheryl Hess, Valerie England, Mike Rusinko

Staff: Mike Woloson, Dinah Brennan, Karen Springmeier

Mr. Rusinko called the meeting to order at 10:04a.m.

- I. **Minutes** from October 21, 2016 were approved by Mr. Mueller, seconded by Ms. Hess. All in favor, motion carried.
- II. **One Stop Operator Procurement**
Ms. Springmeier reviewed slides outlining the new One Stop Operator role under the new legislation. An explanation was made on the roles, policies, and competitive bidding process needed for the One Stop Operator. Discussion amongst the committee regarding process and money allocated to the RFP followed. A unanimous decision was made to release the RFP following the resolution at the January Board meeting.
- III. **MOU Development**
Ms. Springmeier reviewed slides regarding the MOU process and details.
- IV. **Adult/DW Service Provision**
Ms. Springmeier noted that changes in legislation led to an option of how adult and dislocated worker funding can be allocated. The recommendation is to continue allocating funding to the county workforce offices, but with a provision that this will be based on performance outcomes from PY '16. The committee concurred with this recommendation.
- V. **WIOA Policies**
Mr. Woloson noted policy updates from the transition from WIA or WIOA. Review of these policies was provided to the committee and approved. All new policies will be reviewed with the staff, and posted on our website
- VI. **Workshop Review**
Mr. Woloson noted that a committee has reviewed and analyzed the workshops provided at the centers. This group is comprised of center staff and a WFL BOCES partner. The curriculum will be sent to this committee for review in January.
- VII. **Cluster Update**
 - **Healthcare Alliance of the Finger Lakes**
Mr. Woloson noted that the Healthcare Career Day will be held on March 22nd at FLCC. Sponsor and presenter spots are available. The Healthcare Job Fair will be held on March 2nd at FLCC.
 - **Agriculture Career Day**
The Career Day will be held on April 26th. Ms. Springmeier noted that staff and board members will be traveling to Syracuse next week to receive a sponsorship from the NYS Agricultural Society for the 2017 event.
 - **FAME**
Ms. Springmeier noted the annual event will be on February 16th at MCC. Registration is now available.
- VIII. **Other Business**
 - None.
- IX. **Next meeting: Wednesday, February 22, 2016 at 11a.m. (GoTo Meeting)**

The meeting was adjourned at 10:50a.m.

Respectfully Submitted,
Dinah Brennan
Executive Assistant