

Finger Lakes Workforce Investment Board, Inc.
FINANCE & AUDIT COMMITTEE MEETING MINUTES
FLWIB Offices, 41 Lewis Street, Geneva, NY
Wednesday, May 25, 2016

ATTENDANCE: Members: Bob Doeblin, Ann Scheetz, Bob Trouskie, Tom Kelly
ABSENT: Bonnie Percy, Charlie Schillaci
Staff: Karen Springmeier, Debbie Sowards, Dinah Brennan

APPROVAL OF MINUTES

A motion to approve the minutes was made by Mr. Kelly, seconded by Mr. Trouskie. All in favor, minutes approved.

FINANCIAL STATEMENTS & COUNTY SPENDING (FEBRUARY)

Ms. Sowards reviewed the financial statements and county spending. Ms. Sowards has contacted the counties to see if their vouchers can be submitted by the 10th of every month instead of the 15th, in order to get statements done at an earlier date. Three out of the four counties agreed. We are about 83% through the fiscal year. The WIB expenses look like they are low in adult and dislocated worker spending but there was an error and spending is actually higher. Ms. Sowards is working with Excellus to make adjustments with employees leaving and their insurance ending. The Seneca County WorkKeys budget still have money and it is being used for WorkKeys still and purchasing laptops for that use. The county spending levels are as follows: Ontario County is at 55%, Seneca County is at 76%, Yates County is at 68%, and Wayne County is at 81%. Ms. Sowards will review all spending to ensure counties spend their 80%. There is \$46,000 in adult funding and \$75,000 in dislocated worker funding for training. The Performance and Evaluation committee requested that each county add five OJT's before the end of PY'15. Seneca County has done three and Ontario County had already met this goal. Yates has zero and Wayne has one OJT in the works. Mr. Doeblin requested that the committee remain up to date by staff for spending changes.

WORKPLAN

- Ms. Scheetz noted that Ontario ARC is looking at REDC funding that the FLWIB might like to partner with them to do.
- Ms. Springmeier explained the MCC/FAME Grant, which funds FAME recruiters through 9/30/16. These three contractors visit businesses to encourage them to hire advanced manufacturing graduates and students, as well as participate in the 5% pledge program.

OTHER BUSINESS

- Ms. Springmeier noted that the WIOA allocation is lower than the previous year by about 8%. The WIB Directors and Chairs across the state are requesting the state release at least part of this money to local areas. Mr. Trouskie noted that Ed Murphy brought this up at the state WIB meeting.
- Ms. Sowards noted that she will continue to work on reconciliation with Ms. Murphy. They have developed a plan to meet states needs and this is being worked on.

Next scheduled meeting: Wednesday, June 29, 2016 at 9am.
Meeting adjourned at 9:32a.m.

Respectfully submitted by:
Dinah Brennan,
Executive Assistant