

Finger Lakes Workforce Investment Board  
**GOVERNANCE & MEMBERSHIP COMMITTEE**  
Tuesday, April 12, 2016

ATTENDANCE: Chair: Michael Manikowski  
Members: Mary Lee Burnell, Mike Davis, Peg Churchill, Lina Brennan  
Excused: None  
Staff: Karen Springmeier, Dinah Brennan

Mr. Manikowski called the meeting to order at 9:05 a.m. Mr. Davis made a motion to approve the minutes of the September 4, 2015, seconded by Ms. L. Brennan; motion carried and minutes approved as written.

**Review of Current Board Members and Committees**

Ms. Springmeier noted that the board is currently stable. Two members are not a part of a committee and Ms. Springmeier will work on. The Youth Committee needs a chairperson, preferably a board member, and staff continues to work on this. Ms. Springmeier and Ms. D. Brennan will work on putting together attendance on committees and at meetings. Ms. Springmeier noted that Mr. John Shepard is the new County Administrator for Seneca County and has taken the place of Greg Lazzaro on the board.

**Slate of Officers for July 1, 2016 – June 30, 2017**

The committee discussed the potential slate of officers for PY'16. Discussion regarding the Private Sector Vice Chair ensued. Ms. Springmeier will reach out potential vice chairs.

**By Laws**

A discussion on alternative voting took place. Ms. Springmeier noted that this is allowed by the State under the current regulations. The committee decided to table to topic and revisit if necessary in the future. For now, the requirement will be for a quorum to be present in order to vote, without having alternative voting at board meetings.

**Board Agenda and Evaluations**

The committee reviewed the evaluation summary from the previous board meeting. Mr. Manikowski noted that the evaluations are helpful and are valuable. The committee agreed and also noted that the current agenda for board meetings is fine.

**Other Business:**

The committee suggested a presentation from a local ARC for information regarding their services.

**Next Meeting** – September TBD.

A motion to adjourn the meeting was made at 9:40a.m by Mr. Davis, seconded by Ms. Burnell. All in favor, meeting adjourned.

Respectfully submitted,  
*Dinah Brennan*  
Dinah Brennan  
Executive Assistant