

FINGER LAKES WORKFORCE INVESTMENT BOARD MEETING MINUTES

Wednesday, September 16, 2015, 8:30-10:00am

Holiday Inn – Waterloo/Seneca Falls

ATTENDANCE:

Members: S. Bischoping, L. Brennan, S. Brusso, M. Burnell, P. Churchill, D. Culeton, R. Doeblin, J. Hamm, D. Hellert, C. Kramer, K. Morgan, J. Mueller, R. Murphy, L. Parish, J. Pellerite, D. Phillips, R. Plympton, B. Risser, A. Scheetz, C. Schillaci, B. Trouskie

Guests: J. Celso, A. Cook, V. England, L. Freid, A. Hunt, L. Martin, P. Miller, S. Morse, M. Stuart, D. Stuck, K. Templar, J. Vrabel, B. Young

Staff: K. Springmeier, D. Brennan, P. Gopen, E. Rucinski, D. Sowards

Absent: S. Bischoping, M. Davis, J. DeVault, T. Facer, M. Fortune, M. Kauffman, G. Lazzaro, M. Manikowski, J. McGregor, K. Noyes, B. Percy, P. Peters, M. Rusinko

Ms. L. Brennan called the meeting to order at 8:31 am. Introductions were made.

ENVIRONMENTAL SCANNING

Economic Issues/Trends/Concerns:

- Mr. Mueller provided the Farm Report.
- Mr. Murphy noted that 35 Advanced Manufacturing jobs were posted in July. Optimax has begun the process of their apprenticeship program. The Integrated Photonics initiative in Rochester was discussed. The Department of Defense is a large funder of this program, however, the industry is expected to match funding.
- Mr. Hamm noted that the Regional Economic Development Council is finishing up their work for the URI and filing updates.
- Dr. Risser announced that today marks 50 years from when the Ontario County Board of Supervisors voted in agreement to establish Finger Lakes Community College.
- Mr. Murphy noted that the Soft Skills Summit hosted by FAME will be held at Young Somers Winery in Wayne County tomorrow (9/17) from 5-7pm. This event is co-sponsored by the Wayne County IDA.
- Ms. Springmeier gave an update regarding the PTECH program. Thirty-eight students have started the program, which is currently located in the Midlakes Middle School. This program is for those interested in IT, Advanced Manufacturing, and Mechanical Engineering. September 24th will be the ribbon cutting ceremony. Ms. Springmeier is currently looking for mentors of each of the students. If you are interested please contact her.

Program Changes:

- Ms. Springmeier discussed the implementation of WIOA legislation in the Career Centers. The Consortium has been working diligently on this process and will continue to implement WIOA in the Centers.

Privilege of the Floor:

- Ms. Scheetz noted that Ontario ARC has opened their pet spa to the public.
- Ms. Hunt of Congressman Reed's office discussed the new photonics initiative and Congressman Reed's support and excitement for what is to come.

SUCCESS STORY

- Ms. Stuart discussed the newly implemented Personal Skills for Success Training. This was an initiative of the Economic Development Committee and implemented by the Consortium. For more information please contact the Career Centers or Ms. Stuart.

COMMITTEE UPDATES:

- Finance & Audit: Mr. Doeblin
Mr. Doeblin noted that the audit took place in August. The Bonadio Group will present to the committee on September 30th and then to the board at the November board meeting.
- Marketing & Communications: Ms. Culeton
Ms. Culeton noted that the committee met in July. The board has received the published letters to the editor articles and dashboard for PY'14. A big focus has been on the Finger Lakes Works... *with their hands!* (FLWWTH) marketing.
- Performance & Evaluation: Mr. Mueller
Ms. Mueller noted that the committee met on August 25th via GoTo Meeting. The committee continues to seek out new members. All performance goals were met or exceeded for PY'14.
- Youth Committee: Ms. Gopen
Ms. Gopen noted that the new committee met on Monday. The committee is seeking a Chair for the committee. The committee will focus on the needs for local youth and how to address the issues they face.

- Consortium/ Business Services: Mr. Young
Mr. Young noted that the Career Services Workgroup has been meeting as a sub-committee of the Consortium to discuss the services and traffic flow at the Career Centers. A job fair is coming up at the Palmyra VFW on November 19th with a focus on veterans outreach.
- Veterans Outreach Committee: Mr. Young
Mr. Young is the co-chair of the committee with Jeremy Marshal of Ontario County Veterans Outreach. The committee has determined November to be Veterans Outreach Month and a resolution will be voted on later in this meeting.
- Governance & Membership: Ms. Springmeier for Mr. Manikowski
Ms. Springmeier noted that the committee has been busy with WIOA. One resolution to be voted on is the combination of the set of By-Laws have been created for both the Board of the agency and the Board required under WIOA. The second resolution to be voted on notes the membership of the board that have been appointed by the counties.
- Director's Report: Ms. Springmeier
Ms. Springmeier noted that summer was full of administrative work. The Board was approved with no changes. The WIB Directors met in Albany last week to work on the regulations for WIOA.
- FAME: Ms. Springmeier
Ms. Springmeier noted that FAME is planning their annual event for January at MCC.
- Healthcare Alliance: Ms. Springmeier
Ms. Springmeier noted that the Alliance is conducting strategic planning in the upcoming months.

NEW BUSINESS/CONSENT AGENDA:

- **Minutes** from June 17, 2015 - Motion to approve by Ms. Hellert, seconded by Mr. Phillips.
- Resolution # 1-15: Approval of Board Members
 - Motion to approve by Ms. Churchill, seconded by Ms. Morgan. All in favor, motion carried.
- Resolution # 2-15: Approval of By-Laws
 - Motion to approve by Mr. Phillips, seconded by Ms. Scheetz. All in favor, motion carried.
- Resolution # 3-15: Approval for November to be named Veterans Outreach Month
 - Motion to approve by Mr. Schillaci, seconded by Mr. Trousie. All in favor, motion carried.

BOARD PRESENTATION

Mr. Miller presented on the Literacy Volunteers. For more information please reach out to Mr. Miller.

OTHER BUSINESS

Ms. Gopen noted the Youth Success Stories shown in the Annual Report for PY'14. One of those youth has completed the FLCC/ITT Goulds Pumps Machining program and has been hired full-time, along with another local youth.

Ms. Springmeier noted that the 10th Annual FLWWTH Event will be held on October 1st. Nineteen founding members who have been involved since the beginning will be honored with certificates.

Next Board Meeting – Wednesday, November 18, 2015 – **Holiday Inn-Waterloo/Seneca Falls**

A motion to adjourn was made by Mr. Trousie, seconded by Ms. Churchill. All in favor, meeting adjourned. The Meeting was adjourned at 9:57a.m.

Respectfully submitted,
Dinah Brennan
Executive Assistant