

FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Tuesday, June 9, 2015

9a.m. – GoTo Meeting

Attendance: Cheryl Hess, John Mueller, Valerie England

Staff: Mike Woloson, Dinah Brennan

Absent: Kevin O'Hagan, James Marquette

- ❖ **Minutes from April 28, 2015:** Motion to approve by Ms. Hess, seconded by Ms. England. All in favor, motion carried.
- ❖ **Program Review**
 - **Traffic and Services Numbers**

Mr. Woloson discussed traffic, unemployment and service numbers. Unemployment saw a decline between March and April, and overall seems to be heading in the right direction. Traffic was increased in March due to a new staff member at the Yates County office that is there full time to sign customers in. **Action: Mr. Woloson to create a year to year analysis in order to gain a better understanding of trends in traffic and unemployment.** All services are decreased from the previous program year except for intensive services. Ms. England noted the increase in intensive services is due to workshops being entered into the system as intensive now. The committee reviewed services.
- ❖ **Training Outcomes – ITA & OJT**
 - Mr. Woloson reviewed the Demand Occupation List for PY'15 with the committee. Mr. Mueller inquired about who sets the priority of training needs. Mr. Woloson noted the staff and Department of Labor representatives work with the Bureau of Labor Statistics to find priority levels. The committee reviewed how this information is acquired.
- ❖ **Performance**
 - **PY'13 Performance**

Mr. Woloson reviewed the Customers Services Indicators. The "Training" requirement has been worked on by staff and should see an increase in the next month's outcome. Common Measures were reviewed for the 3rd quarter of PY'14. All requirements look good. WIOA measures will not be in effect until PY'16.
- ❖ **Consortium**
 - **Staff**

One Workforce Advisor has left for a teaching position in a local school. The second Workforce Advisor will have her last day on June 30th. The new WIOA legislation determined that the FLWIB cannot employ anyone who works directly with customers. Ontario County will receive the funding that was used for the Workforce Advisors, as they gave up this funding in order to hire the Workforce Advisors several years ago.
 - **Soft Skills**

The Economic Development Committee began this program discussion earlier in the year. On June 2nd and 3rd, WFL-BOCES staff trained 15 Career Center staff members to provide this service to customers. The first program will most likely take place in Ontario County within the next month. This program will provide the customer with a two-day training, ending with receipt of a certificate.

❖ **Cluster Update**

◆ **Healthcare Alliance of the Finger Lakes**

- The Alliance is holding an information session for healthcare providers on the ways they can utilize WorkKeys within their hiring and training processes. This will be held on June 25th from 2:30-3:30 at FLCC's Victor Campus.
- Starting in August, the Alliance will be bringing together healthcare and human services providers in the Finger Lakes to discuss current and future needs in the industry.

❖ **Other Business**

- Ms. Culeton, Chair of the Marketing Committee, spoke with Mr. Mueller and Mr. Woloson about other possible indicators of success outside of federal and state requirements. Mr. Woloson and Mr. Mueller met to discuss possibilities and will work with staff on measuring time and success rates for filling job openings and following up on how customers maintained employment.
- Ms. England noted the DOL in Geneva has hired a Veteran's Rep and she will begin on June 18th. The Vet Rep will be able to assist in job matching.

❖ **Next meeting:** Wednesday, August 19, 2015 at 8:30a.m. – GoTo Meeting

Respectfully Submitted,
Dinah Brennan
Executive Assistant