

FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Wednesday, December 10, 2014

9a.m. – GoTo Meeting

Attendance: Cheryl Hess, John Mueller, John Socha

Staff: Mike Woloson, Dinah Brennan, Karen Springmeier

Absent: Valerie England, Kevin O'Hagan, James Marquette, Martin Williams

❖ Program Review

○ Traffic and Services Numbers

Mr. Woloson reviewed the charts for PY'13. He included the traffic, services and unemployment charts. Unemployment rates have been consistently decreasing. The Career Center traffic reports lower numbers in recent months, which is in correlation with the lower unemployment percentages. Mr. Woloson noted that although services are lower than last year at this time, the classroom training numbers are up.

❖ Training Outcomes – ITA & OJT

- Mr. Woloson reviewed and explained the difference between “Adult” funding and “Dislocated Worker” funding. Individual Training Accounts (ITA) are increased from last year.

❖ Performance

○ PY'13 Performance

Mr. Woloson explained “Common Measures”, which are federal requirements. He reviewed the “Customer Service Indicators”, which are state requirements, and where the goals are being met and what needs improvement.

❖ Consortium Improvement Plan

○ Staff Development

A review of the new legislation, Workforce Innovation and Opportunity Act (WIOA), was done. Updates will continue at the start of 2015. Ms. Springmeier noted that this committee will most likely be the Accountability Committee under the new Act. This Act is to improve the current Workforce Investment Act (WIA) system. This committee will need to review services and performance throughout this change and in the future.

❖ Cluster Update

◆ Healthcare Alliance of the Finger Lakes

- The committee is in the process of planning the Healthcare Career Day for area high school students that will be held on March 17, 2015 at FLCC-Main Campus. This is the fourth annual event and the committee is currently seeking sponsors. This event is funded solely by sponsorships. See Mr. Woloson for more information.

◆ FAME

- The annual FAME event will be held on January 28, 2015 at MCC. This event features Andy VanKleunen of the National Skills Coalition. Mr. VanKleunen was scheduled to speak last year but wasn't able to due to the weather. It is \$25 to attend and free to educators. For more information visit www.nyfame.org.

❖ **Minutes from October 27, 2014:** Motion to approve by Mr. Socha, seconded by Ms. Hess. All in favor, motion carried.

❖ **Other Business**

- Valerie England will be joining this committee. Ms. England has filled Martha Costello's position at Finger Lakes Works.
- **Action: Mr. Woloson to follow up with committee members who have not been in attendance and will possibly recruit new members to this committee.**
- Mr. Mueller inquired about the soft skills discussion. The consortium will be meeting to discuss how to improve soft skills through workshops and seminars after their next meeting.

❖ **Adjournment:** Motion to adjourn by Mr. Socha, seconded by Ms. Hess. All in favor, motion carried.

❖ **Next meeting:** Wednesday, February 25, 2015 at 9a.m. – GoTo Meeting

Respectfully Submitted,
Dinah Brennan
Executive Assistant