

FINGER LAKES WORKFORCE INVESTMENT BOARD PERFORMANCE & EVALUATION COMMITTEE MINUTES

Wednesday, February 26, 2014

GO TO Meeting-8:30am

Attendance: John Mueller, John Socha, Theodore Jordan, Martin Williams, Cheryl Hess, James Marquette

Staff: Mike Woloson, Dinah Brennan

Absent: Kevin O'Hagan

- ❖ **Minutes from January 22, 2014:** Motion to approve by Mr. Jordan, seconded by Mr. Mueller. All in favor, motion carried.
- ❖ **Program Review**
 - **Traffic and Services Numbers**

Mr. Woloson reviewed the traffic, services and unemployment charts. Unemployment rates have been consistently decreasing. The Career Center traffic reports lower numbers in recent months, which may be due to the lower unemployment rates.
- ❖ **Business Services Report**
 - The WIB staff has created a "Trending Report", which will be updated monthly to release information on the work the Business Services Rep's are doing. This includes visits to businesses, OJT numbers, businesses hiring, Business of the Month, unemployment rates, and other essential information.
- ❖ **Training Update**
 - Mr. Woloson discussed OJT accounts. There are 39 OJT's so far in PY'13, which are mainly in the advanced manufacturing industry with a few in healthcare. National Emergency Grant OJT funds provide higher reimbursement and were used during the sequester. These funds have now run out for PY'13. About \$75,000 is left in training funds for both ITA and OJT funding in all four counties.
 - Online Training –
 - Metrix Online Training is available for customers. There were 200 licenses purchased in January 2014, and there have been about 40 used thus far.
- ❖ **Performance**
 - **PY'13 Performance**

Mr. Woloson noted that a discussion on the PY'13 performance was had during the last meeting. There is a lag time for receiving some reports, though as of November 2013, goals continue to be met.
- ❖ **Consortium Improvement Plan**
 - **Staff Development**

Staff development training continues with monthly webinars. The Business Service team is currently participating in a two-part series on tax credits for businesses. After the end of PY'13, a report will be presented to this committee regarding amount of staff development within counties.
- ❖ **Cluster Update**
 - ♦ **Healthcare Alliance of the Finger Lakes**
 - The committee held a Healthcare Job Fair on February 4, 2014 at Ontario County Safety Training Facility in Hopewell. There were 17 employers present and about 70 job-seekers. The

feedback from employers was positive, as they enjoyed the fair being focused solely on the healthcare profession.

- The 3rd annual Healthcare Career Day: Serving Community Healthcare in the Finger Lakes will be held on March 19, 2014 at the FLCC Main Campus Student Center. The committee is currently seeking presenters and sponsors. There will be exhibitors and presenters at the event to educate the students on the healthcare industry in the Finger Lakes.

♦ **FAME**

- A strategic planning committee meeting will be held in the 2nd week of March to recap the January FAME event. A main focus this upcoming year for FAME is to create a presentation that can be presented to different schools, by different presenters, yet still have the same information. Mr. Woloson noted that FAME Chair Mike Mandina introduced Vice President Joe Biden at Monroe Community College in January. Mandina was able to discuss FAME and the WIB.

❖ **Other Business**

- Mr. Jordan inquired about the possibility of the unemployment extension not passing, thus causing hostile customers who aren't receiving their benefits.
- Mr. Woloson announced that Martha Costello has accepted a position with NYSDOL in Syracuse, closer to family. Ms. Costello was on this committee and her opinion from the Career Center point of view will be missed.

- ❖ **Next meeting:** Wednesday, April 30, 2014 at 9:00am –FLWIB Offices, Conference Room B.
-Note the next meeting will be at a different time and will be face-to-face.

Respectfully Submitted,
Dinah Brennan
Executive Assistant