

Finger Lakes Workforce Investment Board, Inc.
EXECUTIVE COMMITTEE MEETING MINUTES
Finger Lakes Workforce Investment Board, Meeting Room B
Wednesday, September 7, 2011

ATTENDANCE: Chair: Hal Smith
Members: Menzo Case, Bob Doeblin, Mike Manikowski, Dr. Joseph Marinelli, Debbie Culeton, Angie Scanlon, Ron Golumbeck,
Staff: Debbie Sowards, Karen Springmeier, Michael Woloson, Brian Young
Guest: Pat Piles

ABSENT: Bob Leiby, Dr. Barbara Risser

Mr. Smith called the meeting to order 8:00am.

STRATEGIC PLANNING SESSION

Mr. Smith introduced Pat Piles of Top Line Performance. Mr. Piles will be facilitating the Strategic Planning Session on September 21, 2011. Mr. Piles reviewed how he is planning the day and the anticipated outcomes. He noted a common ground by all present will be necessary to be productive. The committee determined to set a course view of 3 years. The session will include what the purpose of the WIB has been, successes of the WIB (recent), SWOT analysis, priorities, develop actions to achieve objectives, establish ownership, timeliness, etc.

Action Item: Ms. Springmeier will also invite County Chief Elected Officials.

APPROVAL OF MAY 16, 2011 MINUTES:

A motion was made by Mr. Case to approve the minutes of May 16, 2011 as submitted, seconded by Mr. Golumbeck. Motion carried.

COMMITTEE REPORTS/WORK PLAN:

Finance & Audit Committee: Mr. Doeblin reported the F&A Committee has had an exit meeting with Bonadio who at this time report no findings and a clean audit. They will be formally reporting to the committee on 9/28 with a presentation to the full board at the November meeting.

Governance & Membership Committee: It was reported there is one vacancy in Wayne County and 1 vacancy in Seneca County (Suzanne Sinclair). New members include Mike Davis/IBEW, Theodore Jordan/Pathstone, John Garvey (Ontario Co/Geoff Astles), Doug Start/VIA Health, Newark.

Marketing & Communications: Ms. Culeton noted the committee had not met during the summer so there are no updates at this time.

Performance & Evaluation: Mr. Golumbeck reported the committee had last met in June. The Demand Occupation List updates are ongoing and the committee continue to review this is aligned with the trainings being offered. Next meeting will be in October.

Planning Committee: Mr. Smith noted Finger Lakes Works...*with their hands!* is scheduled for Thursday, October 6th. Also, an overview of clusters will be done.

Youth Council: Mr. Case reported the committee met in early summer and has another meeting scheduled for later this month.

Consortium: Mr. Young reported continuation of the REA grant was received. Staff are working with displaced workers from The Connection in Penn Yan which has been TAA approved; Career Navigator continues at all One Stop Centers. Mr. Young announced he has stepped down as Consortium Chair; his replacement has not been announced.

Business Services/Healthcare Alliance: Mr. Woloson reported for PY10 there were 60 OJTs; NEG/OJT funding continues to be available; 509 Businesses were served in PY10. September 26th is the annual Fall Job Fair at the Ramada. The Healthcare Alliance continues planning for their career day scheduled for March 12, 2012 targeting 9/10 grades.

Director's Report: Ms. Springmeier noted the F&A Key Highlights for PY10 was handed out this morning. Staff were kept busy over the summer with the audit, filling board vacancies and planning Finger Lakes Works...*with their hands!* FAME is planning an event for November 14th and is currently promoting tours in advanced manufacturing for 7/8 grades. Hiring and Training Committee has a meeting at Redcom on September 20, 2011. National Association of Workforce Boards conference in February – would like to revisit with F&A Committee for possible funding.

Resolution:

- **Resolution #01-11: Approval of Intensive and Training Providers and Programs:** Motion to approve made by Mr. Manikowski, seconded by Mr. Golumbeck. All in favor. Motion approved.

Strategic Planning Session: September 21, 2011 at the Ramada Inn Geneva Lakefront w/ continental breakfast beginning at 8:00am. Session: 8:30-4:00 with buffet lunch at noon.

November Meetings:

Executive Committee Meeting: Wednesday, November 2, 2011 at 8:00am in Meeting Room B, FLWIB Offices

Board Meeting, Wednesday, November 16, 2011 at the Ontario County Safety Training Facility

Presentation: PY10 Audit

Success Story: TBD

There being no other business, the meeting adjourned at 9:44am.

Respectfully Submitted,
Debra A. Sowards
Fiscal Coordinator