

FINGER LAKES WORKFORCE INVESTMENT BOARD
PERFORMANCE & EVALUATION COMMITTEE MINUTES

Wednesday, February 16, 2011
GotoMeeting.com

ATTENDANCE: Co-Chair: Ron Golumbeck

Members: Dawn Edwards, Bob Leiby and Jocelyn VanGelder

Staff: Jaimie Martin and Michael Woloson

ABSENT: Bill Castiglione, James Marquette, Kevin O'Hagan, Angie Scanlon, John Socha and Martin Williams

Mr. Golumbeck called the meeting to order at 8:35am.

The January 12th, 2011 minutes were reviewed and approved.

PROGRAM REVIEW:

- Functional Alignment & Performance Review –
To follow-up last meetings action item, (met 9, Federal and 5, NYS Performance Standards), we are not out of compliance. The committee reviewed the Service & Customer Comparisons report. (see page.....)

TRAINING REPORT FOR 7/1/10-12/31/2010 (1st & 2nd Quarters of PY10

- Training Outcome Report: Committee reviewed report
A few suggestions were offered;
 1. Workshops, such as job seeking, resume writing and interviewing skills be required if the customer received training funds from the FLWIB?
 2. Customers who have graduated, experience mock interviews with employers, be required?

ACTION ITEM: Mr. Woloson to compile a list of PY09 customer outcomes for Ms. VanGelder.

- Demand Occupation List: Committee reviewed report

ACTION ITEM: Mr. Woloson to discuss the Demand Occupation List with Ms. Marino at DOL, to have ready at the next Training Team meeting.

ACTION ITEM: Mr. Woloson to contact the 4 One Stop centers for a synopsis of participant growth, to review at next committee meeting.

ON THE JOB TRAINING:

- Committee reviewed Finger Lakes Works OJT Report for February 2011

CLUSTER UPDATE:

FAME – There will be a round table meeting on 3/5 at MCC to develop a permanent program for students and education providers to increase skills. The next round table meeting is scheduled for the 1st week of April at GCC.

Healthcare – HCA (healthcare alliance) Executive committee met last week at FLCC in Victor to discuss next steps for the Strategic Plan. The HCA would also like to develop a hands-on career day in the Spring of 2012.

OTHER BUSINESS:

Work Plan – ACTION ITEM: Mr. Woloson and Ms. Martin to update for next meeting.

NEXT MEETING

The next meeting is scheduled for **Wednesday, April 20th, 2011 @ 8:30am at Finger Lakes Works – Wayne County, 1519 Nye Road, Lyons, NY 14489.**

There being no further business, the meeting was adjourned at 9:29am

Respectfully submitted,
Jaimie Martin
Administrative Assistant