

# ATTENTION BUSINESSES LARGE AND SMALL

Located in Ontario, Wayne, Seneca or Yates County

Finger Lakes Works presents:

## SUCCESSING AT WORK

- ✚ Choose among 10 modules
- ✚ Presented by a Workforce Professional staff member
- ✚ Our place or yours
- ✚ Three levels—youth, entry-level or incumbent

Currently at no cost to you

### THE MODULES:

Personal Growth  
Work Ethics  
Professionalism  
Communication  
Team Building

Stress Management  
Decision Making/problem  
solving  
Goal setting  
Time Management  
Customer Service

For further information:  
1-877-6 NEW JOB or  
[www.fingerlakesworks.com](http://www.fingerlakesworks.com)

