

Finger Lakes Workforce Investment Board
YOUTH COUNCIL MEETING MINUTES
Finger Lakes WIB Office
41 Lewis Street, Geneva, NY 14456
Monday, January 11, 2010

ATTENDANCE: **Members** Peg Birmingham; Menzo Case; Colleen Combs; Patty D'Amico; Chris Edgar; Lynne Freid ; John Mueller; Kathy Swarhout;
Staff: Sherri Shoff, Youth Systems Coordinator
Guests: Terri Carlson; Felicia Clemmons; Angel Cook; Rhonda Halstead; Lindsay Harris; Cathy Jinks; Loree Martin; Linda Proctor

ABSENT: **Members:** Bob Doebelin, Chair; Susan Acquisto; Barb Delpriori; Kyle Farnsworth; Lori Greene; Pat Pavelsky; Fabriela Rivera; Zulieika Rodriguez; Sarah Rowe; Amber Simpson; Kathy Templar; Bianca Thomas; Brian Young

CALL TO ORDER AND INTRODUCTIONS: In Mr. Doebelin's absence Sherri Shoff called the meeting to order at 4:05pm. Introductions were made. Welcome to Lindsay Harris, new Youth Counselor from Ontario County. Felicia Clemmons is a youth from Wayne County and may be interested in joining the Youth Council. Linda Proctor is the Director of Literacy Volunteers from Ontario and Wayne Counties and will be presenting with Chris Edgar.

APPROVAL OF MINUTES: Due to a lack of a quorum the approval of the minutes was held over until the March meeting.

GUEST PRESENTATION: Chris Edgar and Linda Proctor both from Literacy Volunteers gave a very informative presentation on the services and programs that are offered by Literacy Volunteers. Literacy Volunteers has a presence in all four counties and serves many of the same customers as the WIA system. There is one-one tutoring for individuals who lack basic literacy skills as well as assistance with GED preparation and ESL. There is mandatory 24 hour training for volunteers and support for the volunteers once they are trained. Chris had the group do a very interesting exercise on what it may be like to be someone who can't read and also handed out contact and statistical information on literacy levels in the State.

ANNOUNCEMENTS and DISCUSSION ITEMS

- a. Update on the performance measures for the first quarter of the year. The contractors are meeting/exceeding the measures for the first quarter. There is a new measure that will require there be 3 Youth in training and as of right now we have 1. The Youth Counselors are working to meet that number.
- b. The P&E Committee of the Youth Council will be meeting to issue an RFP for the unspent ARRA money. There is approximately \$30,000 in funds.

SUB-COMMITTEE UPDATES

- a. **Performance and Evaluation:** will be meeting to issue an RFP, no need for a year round RFP this year.
- b. **Marketing/Website:** nothing to report
- c. **Youth Focus Group:** will be scheduling a meeting in February
- d. **Revenue Streams:** Angel reported that the Internship program was doing well for the second year, she performed a monitoring today and the program has placed 67 individuals. (50 is the goal). There was a question about year 3 and Angel indicated that it is too early to know whether the FL will be funded for a 3rd year.
- e. **Membership:** There is a vacancy in the Substance Abuse slot as Mr. Niver is no longer with FLACRA. The Juvenile Justice/Probation slot is still open.

UPCOMING EVENTS

- a. There is a Summer Jobs Fair being held at FLCC on January 28th from 11-3.
- b. There are Internship Open Houses being held this week at the 4 Workforce Offices.
- c. The Youth Staff will be attending the NYATEP Youth Academy on March 2-3, with travel on March 1. The group agreed to change the March meeting to March 8 at 4 pm.

ADJOURNMENT: Adjournment at 5:15

NEXT MEETING: Monday March 8, 2010. (NOTE DATE CHANGE) 4:00pm (NOTE TIME) Meeting Room B, Finger Lakes Workforce Investment Board.

Respectfully Submitted,
Sherri L Shoff
Youth Systems Coordinator